

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
DECEMBER 20, 2016**

Call to Order

President Turry called the regular meeting of the Lincolnwood Board of Trustees to order at 7:30 PM, Tuesday, December 20, 2016, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Bass, Cope, Elster, Klatzco, Patel, Spino

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager, Charles Meyer, Assistant to the Village Manager; Steven Elrod, Village Attorney; Robert Merkel, Finance Director, Steven Mc Nellis, Director of Community Development, Charles Greenstein, Village Treasurer

Approval of Minutes

The minutes of the December 6, 2016 Village Board meeting were distributed and examined in advance. Trustee Patel moved to approve the minutes as presented. The motion was seconded by Trustee Bass. The motion passed by voice vote.

Warrant Approval

Trustee Klatzco moved to approve warrants in the amount of \$787,775.28. The motion was seconded by Trustee Patel.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Spino, Patel, Klatzco, Elster, Cope, Bass

NAYS: None

The motion passed.

Village President's Report

1. Appointment of an Ad-Hoc Pension Committee

President Turry appointed the following:

Nick Leftakes, James Kucienski, Charles Greenstein, Patrick Kaniff, Michael Bartholomew, Robert Merkel, Jesal Patel, Tim O'Connor, LPD and Travis Raypole LPD (Some of these have not yet responded)

Trustee Cope moved to approve creation of this committee, seconded.

The motion passed with a Voice Vote.

2. Earth Hour Presentation by Students Priyanka Patel and Kate Karaman

The two girls presented a video, which they have created, regarding Earth Hour. President Turry requested that the Village Board approve Earth Hour and day in Lincolnwood.

The Village will partner with School District 74 in celebrating this event on March 23, 2017. On that date the lights will go off in Lincolnwood from 8:30 PM to 9:30 PM.

A joint meeting with the Village Board and District 74 will take place on January 12, 2017.

Phillip Simons of the Lincolnwood Chamber Orchestra may have a concert in the dark on March 23, 2017. The musicians will play by candle light.

Trustee Klatzco moved to approve Earth Hour, seconded by Trustee Patel.

The motion passed by Voice Vote.

3. Upcoming Meetings

President Turry announced upcoming meetings. These meeting dates may be found on the Village Website.

President Turry announced that Village Hall will be closed on Friday, December 23 and will re-open on Monday, December 26. The Village will also be closed on Monday, January 2.

Consent Agenda

1. **Approval of a Resolution Accepting the Village Board's Strategic Plan for 2017 –2019**
This item is removed and placed as Item 9 under Regular Business.
2. **Approval of a Resolution Regarding the Release of Certain Written Minutes and the Destruction of Verbatim Records of Certain Closed Meetings of the Village Board**
3. **Approval of a Recommendation by the Park and Recreation Board to Adopt a Resolution to Award a Bid for the Purchase and Installation of Playground Equipment and Implementation of Alternate #2 at G.G. Rowell Park in the Amount of \$100,500 to Hacienda Landscaping Inc. of Plainfield, Illinois**
4. **Approval of a Recommendation by the Parks and Recreation Board to Approve an Ordinance Authorizing the Donation of Playground Equipment Owned by the Village**
5. **Approval of a Resolution Approving a Supplemental Statement of Work Under an Agreement with Municipal GIS Partners, Inc. for GIS Support Services**

Trustee Patel moved to approve the Consent Agenda as amended, seconded by Trustee Cope.

Upon Roll Call the Results were:

AYES: Trustees Bass, Cope, Elster, Klatzco, Patel, Spino

NAYS: None

The motion passed

Regular Business

6. Consideration of a Recommendation by the Plan Commission in Case #PC-18-16 to Approve a Final Plat, Consolidating Multiple Lots on the School District No. 74 Campus into One Lot

This item was presented by Mr. McNellis using PowerPoint.

An aerial view of the District 74 campus was exhibited.

Background

- *District 74 added to campus through purchase of various properties over the years
- *Rights-of-way within campus, platted prior to District 74 land acquisition, vacated
- *Spring 2016: New School Zoning District and right-of-way vacation approved
- *Remaining Goal: Consolidate property lines and vacated rights-of-way into one lot
- *Preliminary plat waiver approved at November 16th PC meeting
- *Final Step: Final plat consolidation
- *New Zoning District and consolidated single lot better defines building setbacks, assisting in future zoning decisions

Plan Commission Deliberation

Plan Commission held Public Meeting on December 7, 2016

•*Surrounding neighbors within 250' notified per Subdivision Regulations*

- *Plan Commission agreed with petitioner that consolidation cleaned up unnecessary lot lines, unified campus into one lot, and that this practice should be encouraged
- *Plan Commission also noted the Village Engineer determined propose Plat is compliant with all Subdivision Regulations
- *By 4-0 vote, Plan Commission recommended Approval of Final Plat.

It was noted that the Village and District 74 worked together to accomplish this.

Trustee Cope moved to approve the Final Plat, seconded by Trustee Bass.

It was noted that this is a resolution protective of the Village.

Upon Roll Call the Results were:

AYES: Trustees Cope, Bass, Spino, Patel, Elster, Klatzco

NAYS: None

The motion passed

7. Consideration of a Recommendation by the Plan Commission in Case #PC-19-16 to Approve a Special Use and Parking Variation to Permit a Liquor Distribution Facility at 6428 North Ridgeway Avenue

This item was presented by Mr. McNellis.

This property is in an M-B Zoning District.

Background

Subject Property:

- *Existing Vacant Office/Warehouse
- *Lot = 8,184 Square Feet in Area
- *Building = 4,500 Square Feet in Area
- *Lot with Frontage on Ridgeway Avenue
- *Surrounding Uses – Office Warehouse on three sides, Non-Conforming Multi-Family to South

Business Proposal

- *Package Good Liquor Business with sales made via online mobile app by Big Fish (petitioner)
- *Customers serviced through online mobile app, not by entering subject premises
- *Subject location houses “sales office” and distribution point for deliveries
- *Facility is not open to the public
- *Operation requires a Village Class “B” Liquor License
- *Village receives all applicable Sales Tax generated at location

Zoning Requests

1. Special Use to allow a Package Goods Liquor Store at this location
2. Variation to allow less than the minimum required off-street parking spaces for a Package Goods Liquor Store

Requested Special Use

Permit a “Package Goods Liquor Store” Use at this location- Section 4.04 Table 4.01.1

- *Petitioner proposes use that meets definition of a “Liquor Store, Package Goods” which is an Establishment engaged in the sale of alcoholic beverages for off premises consumption.
- *Unlike a typical Liquor Store, alcohol is purchased, then removed from premises by authorized delivery to customer for consumption, with no physical customer interaction at this property.

Requested Variation

Minimum Off-Street Parking Requirements for a Package Goods Liquor Store Use-Section 7.10, Table 7.10.01

- *Petitioner proposes 10 existing spaces, rather than Code-required 12 spaces
- *Unlike typical liquor, customers do not visit site
- *Parking necessary for employees only

Plats of Survey and Floor Plans were exhibited.

Plan Commission Deliberation

Plan Commission held Public Hearing December 7, 2017

- *Mr. Weiss of Big Fish, LLC, Petitioner, outlined business plan and reiterated orders cannot be picked up by customers at this location. There will be no public events or access at this location
- *PC Chair Yohanna had concerns about Special Use permitting future public access without a limitation being placed on approval
- *Staff recommended a stipulation prohibiting walk-in traffic as an expressed condition of approval
 - Plan Commission concurred
- *No public testimony was received

Commission Recommendation

By a 4-0 Vote Plan Commission Recommends Approval of:

1. Special Use to allow a Package Goods Liquor Store, subject to Approval being for a business that provides direct to customer delivery with no physical customer interaction at the subject property, and:
2. Variation to minimum Off-Street Parking Requirements for a Package Goods Liquor Store

Requested Action

An Ordinance approving:

1. Special Use to permit a “Liquor Store, Package Goods: Use at this location, with the stipulation prohibiting walk-in traffic;
2. Variation to allow less than the minimum required parking spaces for a “Liquor Store, Package Goods” Use.

Petitioner Michael Weiss of Big Fish, and his attorney, Harlan Powell, addressed the Board and responded to questions.

Mr. Weiss stated that if there were to be any tastings, they would be off-site.

Discussion ensued regarding what would happen if the business grows.

Attorney Elrod stated that the Ordinance could state that all company vehicles must park on site – not on the street.

Trustee Cope moved to approve creation of an Ordinance including “No alcohol served on site”, seconded by Trustee Patel.

Upon Roll Call the Results were:

AYES: Trustees Klatzco, Spino, Elster, Bass, Cope, Patel

NAYS: None

The motion passed

8. Consideration of an Ordinance Amending Chapter 10, Article 2, Section 3 (Class B Local Liquor Licenses) of the Village Code

This item was presented by Mr. Wiberg.

The Village caps the number of liquor licenses. Currently there are six Class B liquor licenses granted. This use can be under Class B. Only the Mayor (Liquor Commissioner) can allow for a 7th license.

Trustee Klatzco moved to allow for the 7th license by amending Chapter 10, Article 2, Section 3(Class B Local Licenses) of the Village Code seconded by Trustee Spino.

Upon Roll Call the Results were:

AYES: Trustees Elster, Klatzco, Cope, Patel, Bass, Spino

NAYS: None

The motion passed

9. *This item was removed from Consent.*

This item will be brought back to the Board at a later date.

Manager’s Report

Village offices will be closed on Friday, December 23 and Monday, December 26, as well as Monday, January 1.

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Reports

None

Public Forum

None

Adjournment To Closed Session

At 8:26 P.M., Trustee Patel moved to adjourn the Village Board meeting to Closed Session for the purpose of discussing probable or imminent litigation 2(c)(11), seconded by Trustee Cope.

Upon Roll Call the Results were

AYES: Trustees Patel, Elster, Cope, Klatzco, Spino, Bass

NAYS: None

The motion passed

Reconvention

At 9:10 P.M. President Turry reconvened the Village Board meeting.

Adjournment

At 9:11 P.M. Trustee Spino moved to adjourn the Meeting, seconded by Trustee Patel.

The motion passed with a Voice Vote

Respectfully Submitted,



Beryl Herman
Village Clerk