

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
FEBRUARY 21, 2017**

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:00P.M., Tuesday, February 21, 2017, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Bass, Patel, Elster, Klatzco, Cope, Spino (by phone)

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager, Ashley Engelmann, Assistant Village Manager; Heather McFarland, Management Analyst; Charles Meyer, Assistant to the Village Manager; Chiefs LaMantia and Hansen; Andrew Letson, Acting Public Works Director; Charles Greenstein, Village Treasurer; Financial Director, Robert Merkel

Approval of Minutes

Minutes of the February 7, 2017 Committee of the Whole meetings were distributed in advance of the meeting and were examined. Trustee Elster moved to approve the minutes. Trustee Klatzco seconded the motion. The motion passed with a Voice Vote.

Regular Business

1. Discussion Concerning Any Questions on Village Board Meeting Agenda Items

There was no discussion

2. Employee Recognitions

This item was presented by Mr. Wiberg and President Turry. Mr. Wiberg introduced each employee and spoke of their accomplishments with the Village

Ten Years

Police Chief Robert LaMantia

Ramiro Silva

Abelardo Monarrez

Francheska Russo

Community Service Officer John DeLacy

Fifteen Years

Oleg Korol

Lt. Jim Barnett

Records Clerk Joseph Viggiano

Thirty Five Years

Community Services Officer Mark Weidner

Keith Zwik

Forty Years

Executive Secretary Mary Liss

William Eastman and Paul Wagner, both, 10 year employees were not in attendance.

Mr. Wiberg and President Turry thanked the employees for their service.

3. Discussion Concerning Recommended Wayfinding Signs for the Municipal Campus

This item was presented by Charles Meyer,

Project Overview

*Staff identified issues with residents/visitors being unable to find the correct building/
Department on campus

*\$10,000 allocated in the 2016/17 Village Budget for the design, fabrication and installation of
signage to alleviate identified issues

*September 20, 2016 – Village Board authorized Staff to engage Christopher B. Burke
Engineering, LTD (CBBEL) and Tria Architecture to develop wayfinding signage

*CBBEL and Tria performed a site visit in the fall, 2016 and provided several iterations to Staff

*Internal Signage

+Wall mounted perpendicular signage for:

- Parks and Recreation
- Finance
- Restrooms
- Council Chambers
- Mayor/Village Manager's Office

+Directory for North and South Entrances

*External Signage

+Building Mounted signage for:

- Police Department
- Village Hall
- Community Center

+In-ground directory signage located near north/south entrances to Village Hall

Photos and renderings were exhibited.

Trustee Elster requested clarification which was provided.

Trustee Bass questioned if other options were looked at.

President Turry questioned if it is unusual for an expert to be hired, answer was that it is common. President Turry also commented that it looks like a good plan.

Consensus was to go ahead.

Adjournment

At 7:28 P.M. Trustee Elster moved to adjourn Committee of the Whole, seconded by Trustee Patel. The motion passed with a Voice Vote.

Respectfully Submitted,



Beryl Herman
Village Clerk