

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
MARCH 7, 2017**

Call to Order

President Pro-Tem called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:30 P.M., Tuesday, March 7, 2017, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Pro-Tem Elster, Trustees Spino, Cope, Klatzco, Patel, Bass President Turry (by phone).

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager, Ashley Engelmann, Assistant Village Manager; Heather McFarland, Management Analyst; Charles Meyer, Assistant to the Village Manager; Chiefs LaMantia and Hansen; Andrew Letson, Public Works Director; Charles Greenstein, Village Treasurer; Financial Director, Robert Merkel.

Approval of Minutes

Minutes of the February 21, 2017 Committee of the Whole meetings were distributed in advance of the meeting and were examined. Trustee Cope moved to approve the minutes. Trustee Spino seconded the motion. The motion passed with a Voice Vote.

Regular Business

1. Discussion Concerning Any Questions on Village Board Meeting Agenda Items

There was no discussion.

2. Discussion Concerning Recommended New Communication Initiatives

This item was presented by Ms. McFarland using PowerPoint.

Communication Initiatives

- *Strategic Communications
- *Increased Transparency
- *Increased Reader Engagement

Weekly Communication Group

- *Assistant to the Village Manager, Assistant Village Manager, Parks and Recreation's Marketing and Communication Coordinator and Management Analyst
- *Finalize Communication Plan

Communications Plan

- *Press Release
 - *E-News
 - *Website
 - *Social Media (Twitter, Facebook, NextDoor) No more than 3 posts per day
 - Monday – regular business
 - Tuesday – regular business
 - Wednesday – crime report
 - Thursday – (Throw Back Thursday) historical Village info
 - Friday – (Fun Fact Friday) highlight Village services
- Interesting facts and public safety posts increase readership

Bi-Weekly Newsletter

- *2-3 stories
- *Sidebar: weather service or staff spotlight, upcoming events

E-Gov

Crime Reporting

- *Notable crime incidents
- *Webpage – share on news post, Facebook, Twitter, NextDoor

Discussion ensued. Trustee Cope opined that perhaps Village Board meetings and information could be presented on the day after the meetings take place.

President Pro- Tem Elster questioned how these changes and additions were decided upon.

Mr. Wiberg stated that Ms. McFarland had gathered this information at her previous position in Highland Park.

If we implement this, how much staff time would be needed? At this time it seems that that would not be an issue.

Trustee Bass asked if we can link these to the Village website.

Trustee Patel reminded the Committee that the Lincolnwood app is helpful for resident use.

It was thought that going ahead would be valuable.

3. Discussion Concerning Lighting Options for the New Touhy Avenue Overpass

This item was presented by Mr. Letson with assistance from Tyler Grau of Stanley Consultants.

Background

*October 2011 – CMAQ grant was awarded to construct a pedestrian/bicycle overpass over Touhy Ave

*During Phase 1 Design six public meetings were held to discuss the type and appearance of the bridge

*May 2015 – Village Board approved the Phase 1 Design of the bridge

*July 2016 – Village Board endorsed the Park Board’s recommendations regarding a variety of architectural elements

*Since then Stanley Consultants has been working to finalize the design

Accent Lighting

*Recently, the design team has suggested adding accent lighting on the bottom edge of the bridge

*Enhances the bridge as a “gateway” feature for the community

*LED strip of lights, not intended to provide illumination for the surrounding area

Two options were presented and photos were exhibited of each option.

Option 1 – Lights abutment to abutment Estimated Cost - \$46,640 Length 583 feet

Option 2 – Lights pier to pier Estimated Cost - \$20,000 Length 250 feet

Requested Direction

*Should additional accent lighting be installed along the bottom edge of the Touhy Avenue Overpass?

*If so, should the lights run from abutment (Option 1) or pier to pier (Option 2)?

Discussion and questions ensued, with responses from Mr. Letson and Mr. Grau.

Trustee Patel asked about Park and Bike patrols on the paths. Since we had such early warm weather, there are many people using the paths and the question is whether there is coverage

before spring. Deputy Chief Walsh responded and stated that our police are always checking on the paths and that Park Patrol will begin in the spring.

Consensus was to go with Option 1. The cost after the grant payment is reasonable.

Resident Stan Wilk addressed the Board offering the information that long-time Lincolnwood resident Paul Gordon has passed away.

President Pro-Tem Elster responded and stated that President Turry would be commenting during the regular Village Board meeting.

Resident Larry Yellin of 4646 Touhy addressed the Board, representing his neighbors in his condominium. Mr. Yellin expressed concern regarding the overpass, the increase in foot traffic, noise and lighting.

Adjournment

At 7:20 P.M. Trustee Patel moved to adjourn Committee of the Whole, seconded by
Trustee Cope. The motion passed with a Voice Vote.

Respectfully Submitted,



Beryl Herman
Village Clerk