

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
DECEMBER 5, 2017**

Call to Order

President Bass called the regular meeting of the Lincolnwood Board of Trustees to order at 7:33 p.m., Tuesday, December 5, 2017, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager; Heather McFarland, Management Analyst; Mark Burkland, Village Attorney; Charles Meyer, Assistant to the Village Manager; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Doug Hammel, Community Development Manager.

Approval of Minutes

The minutes from the November 21, 2017 Village Board meetings were distributed and examined in advance.

Trustee Hlepas Nickell moved to approve the minutes, seconded by Trustee Sugarman.

The minutes were approved by a voice vote.

Warrant Approval

President Bass presented the warrants for approval in the amount of \$168,119.63. Trustee Sugarman moved to approve, seconded by Trustee Ikezoe-Halevi.

Upon a Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Village President's Report

1. Proclamation Regarding Toys for Tots

President Bass read the Toys for Tots Proclamation proclaiming December 17, 2017 Toys for Tots Day. The Proclamation was then presented to Mr. John Barbino and a representative from the United States Marine Corps.

2. Proclamation Regarding Illinois Bicentennial

President Bass read the Illinois Bicentennial Proclamation proclaiming the period of December 3, 2017 through December 3, 2018 a celebration for the State of Illinois' 200th birthday.

3. Approval of an Appointment of Bruce Rottner as Interim Chief of Police and an Ordinance Waiving Competitive Bidding and Approving an Agreement with GOVTEMPUSA, LLC

President Bass presented the appointment of Bruce Rottner as the Interim Police Chief and an Ordinance waiving competitive bidding and approving an agreement with GOVTEMPUSA, LLC. Trustee Hlepas Nickell moved to approve, seconded by Trustee Cope.

Upon a Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None The motion passed.

4. Swearing in of Interim Chief of Police Bruce Rottner

President Bass congratulated Interim Chief Rottner. Clerk Herman conducted the swearing in of Interim Chief of Police Bruce Rottner.

At this time Interim Chief of Police Rottner made remarks regarding his new position.

5. Winter Break Camp

Join the Parks and Recreation Department for fun-filled days with friends at Winter Break Camp. Daily field trips, active play, fun themes and more will ensure children ages kindergarten through 5th grade have a memorable and exciting winter break. Full camp days from 8am-6pm as well as flexible, pick-a-day options are available. For more information register at www.recreation.lwd.org or stop by the Parks and Recreation office located in Village Hall Monday through Friday between 9 a.m.- 5 p.m.

6. Touhy Avenue Overpass Update

The local access path has been completed by the contractor for the overpass. The path will remain open during construction. Crossings should occur at the traffic signal in front of the Barclay Place Condominiums.

7. Larry Froman Memorial Blood Drive

The Larry Froman Memorial Blood drive will take place here, in Village Hall Council Chambers, on Thursday, December 21st from 1:30 to 7 p.m. Please remember that by giving blood you are giving back to the community and helping those in need.

8. President Bass noted that several months ago a resident was injured in a pedestrian vehicular accident. The resident has recuperated well. President Bass congratulated him for swimming in his first swim meet since the accident.

Consent Agenda

1. Approval of a Resolution Approving an Intergovernmental Agreement with the Village of Skokie to form a Joint Emergency Telephone System Board as Part of the State of Illinois Public Act 99-0006 Governing Consolidated Dispatch Services

2. Approval of an Ordinance Amending Section 10-2-20 of the Village Code Regarding Class B Liquor License Hours

3. Approval of an Ordinance Levying Property Taxes in the Amount of \$5,584,620 for All Corporate Purposes for the Village of Lincolnwood, Cook County, Illinois for the Real Estate Tax Year 2017, Payable to the Village in the Calendar Year 2018

Trustee Helpas Nickell requested that Consent Item #3 be removed and placed as Item #8 under Regular Business.

Trustee Sugarman moved to approve the Consent Agenda as presented. The motion was seconded by Trustee Ikezoe-Halevi.

Upon a Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Regular Business

4. Consideration of a Recommendation by the Zoning Board of Appeals in Case #ZB-11-17 to Deny a Variation Request Regarding Existing Non-Conforming Fences in the Corner Side Yard and Interior Side Yard of 6454 North Kimball Avenue and in the Interior Side Yard of 6450 North Kimball Avenue

This item was presented by Development Manager Doug Hammel. The petitioner requested that the item be tabled to January 2, 2018. Development Manager Hammel noted that the item was tabled previously so it will need to be removed from the table.

Trustee Helpas Nickell motioned to remove the item from the table, seconded by Trustee Sugarman.

Trustee Helpas Nickell moved to table the item to January 2, 2018, seconded by Trustee Sugarman.

The motion was approved by a voice vote.

5. Consideration of a Recommendation by the Zoning Board of Appeals to Adopt an Ordinance in Case #ZB-13-17 Approving Variations Related to Illumination, Setback, and the Number of Monument Signs at 3401-3501 Northeast Parkway

This item was presented by Development Manager Hammel with the use of PowerPoint. The intent of the signage is to guide motorists to Northeast Parkway and not onto Pratt Avenue. The Pratt Avenue sign is illuminated and 46' from the R4 zoning district however the zoning code requires it be 75' from a residential zoning district. It is also proposed to have a 6' setback however the zoning code requires a 10' setback. The following variations are being requested:

Section 11.04- No more than one monument sign is permitted per lot and monument signs are required to have a 10' setback

Section 11.07(5)- Illuminated freestanding signs are prohibited from being within 75' of a residential zoning district

The signs on Northeast Parkway were approved as part of the 2016 Development Plan for the property and were installed in the summer of 2017.

Hours of illumination for the sign are prohibited from being illuminated between the hours of 11 p.m. and 7 a.m.

The Zoning Board of Appeals (ZBA) reviewed the request and had the following concerns:

-Existing sign setbacks based on 2016 approved development plan

This item was presented by Steve McNellis, Community Development Director with the use of PowerPoint. The item is a recommendation from the Economic Development Commission. The request is for two separate properties that have different but related ownership entities.

Mr. McNellis provided an overview of the PEP/GIFT program. The request for the grant is for a project that includes facade, landscaping, window replacement and lighting upgrades spanning the two properties.

Concept drawings were shown as well as bid information for the project cost.

The Economic Development Commission recommended with a vote of 8-0 to approve the grant request with the following conditions:

\$25,000/property

-The improvements should be completed within six months of Village Board approval

-Amount awarded be no greater than 50% of total project costs

-Documentation provided demonstrating energy-efficiency requirements met for windows/doors

Trustee Cope asked a clarifying question regarding the truck bay.

Trustee Sugarman asked what the nature of the business is.

The owner of the property clarified that they provide medical equipment and interior furnishings to medical facilities such as nursing homes.

Trustee Hlepas Nickell asked if the six month deadline is sufficient.

The owner noted that he believes it will be sufficient.

Trustee Sugarman asked if the site is a warehouse and whether or not customers come in and out of the site.

The owner responded that it is office space.

President Bass noted that he attended the Economic Development Commission meeting where the item was considered and he commended them for the job they did with the application.

Trustee Hlepas Nickell asked how many applicants we have received this year for this grant. She also asked that lighting be reviewed in the future for safety on these types of projects.

Mr. McNellis noted that this is the only one.

Trustee Cope moved to approve a Resolution, seconded by Trustee Hlepas Nickell.

Upon a Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

7. Consideration of a Recommendation by the Plan Commission in Case #PC-06-17 Granting Approval of Residential Units as a Special Use and Variations Related to Building Setback, Drive Aisle Width, Off-Street Parking Capacity, Off-Street Parking Location, and Parking Lot Perimeter Landscaping at 6733-6735 North Lincoln Avenue

Development Manager Hammel noted that the petitioner has asked for this item to be continued to the next meeting.

Trustee Hlepas Nickell motioned to remove the item from the table, seconded by Trustee Cope.

The motion was approved by a voice vote.

Trustee Hlepas Nickell moved to table the item to January 2, 2018, seconded by Trustee Cope.

The motion was approved by a voice vote.

The motion passed.

8. Approval of an Ordinance Levying Property Taxes in the Amount of \$5,584,620 for All Corporate Purposes for the Village of Lincolnwood, Cook County, Illinois for the Real Estate Tax Year 2017, Payable to the Village in the Calendar Year 2018

Trustee Ikezoe-Halevi moved to approve an Ordinance, seconded by Trustee Cope.

Trustee Hlepas Nickell asked that the item be removed because the draft budget for FY 2018/2019 has not been reviewed yet and she does not want to vote for the property tax levy without that information.

Mr. Merkel explained that the process to review the proposed tax levy began in October of 2017. The Village is limited by our financial policies to only increase our levy by what a tax cap community is limited to. This year is 2.1%. The property tax levy is also required to be filed with the County to assess the taxes for the 2017 Real Estate Tax year.

Trustee Hlepas Nickell asked that more discussion occurs in the future.

Manager Wiberg noted that the schedule can be challenging to move up because we are on a fiscal year budget not a calendar year.

Trustee Hlepas Nickell asked for historical data on how much of the levy is actually needed compared to the actual spending.

Mr. Merkel noted that the sales tax is the larger portion of the budget.

Trustee Cope clarified the process for the appropriation Ordinance.

Mr. Merkel explained the process.

Trustee Hlepas Nickell asked that staff look at recalibrating the budget schedule.

Manager Wiberg explained that the appropriation Ordinance does specify how the funds will be used.

Upon a Roll Call the results were:

AYES: Trustees Sugarman, Spino, Ikezoe-Halevi, Cope and Patel

NAYS: None

ABSTENTIONS: Hlepas Nickell

The motion passed.

Manager's Report

Mr. Wiberg reminded the public of the Village's alternate side parking policy.

President Bass asked Manager Wiberg to provide a summary of how the Interim Police Chief was selected.

The Village utilized GOVHR to provide candidates for interim staffing. Five candidates were presented to the Village President and Manager. Three of the candidates were interviewed.

GOVHR is also being used to run the process for a permanent Police Chief.

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Reports

Trustee Patel noted that residents should be aware that you can prepay your property taxes in Cook County before the end of the year. He asked that staff post this information on the Village's website and social media platforms.

Public Forum

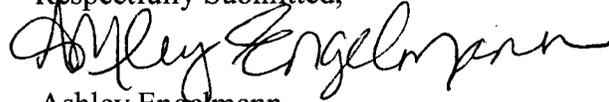
None

Adjournment

At 8:55 p.m. Trustee Cope moved to adjourn the Meeting, seconded by Trustee Sugarman.

The motion passed with a Voice Vote

Respectfully Submitted,



Ashley Engelmann
Deputy Village Clerk