

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
APRIL 17, 2018**

Call to Order

President Bass called the regular meeting of the Lincolnwood Board of Trustees to order at 7:30 PM Tuesday, April 17, 2018, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance.

Roll Call

On roll call by Deputy Village Clerk Ashley Engelmann the following were:

PRESENT: President Bass, Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

ABSENT: None

A quorum was present.

Also present: Tim Wiberg, Village Manager; Robert Merkel, Finance Director; Steve McNellis, Community Development Director; Doug Hammel, Development Manager; Chuck Meyer, Assistant to the Village Manager; Heather McFarland, Management Analyst; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Hart Passman, Village Attorney; Ashley Engelmann, Assistant Village Manager

Approval of Minutes

The minutes from the April 3, 2018 Village Board Meeting were distributed and examined in advance. Mayor Bass requested that the minutes be continued to the meeting of May 1, 2018. The motion to continue was made by Trustee Patel and seconded by Trustee Spino.

Upon Roll Call the Results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Warrant Approval

President Bass presented the warrants for approval in the amount of \$1,165,578.56. Trustee Sugarman moved to approve, seconded by Trustee Spino.

Upon Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Village President's Report

1. Appointments of Peter Dyer to the Joint Review Board

Trustee Hlepas Nickell moved to approve, seconded by Trustee Ikezoe-Halevi.

Upon Roll call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed

2. Proclamation Regarding Arbor Day

President Bass read the proclamation into record. He invited the community to participate in the annual Arbor Day event on April 27 at 2:00 p.m. at Todd Hall Elementary School.

3. Swearing in of Police Sergeant Jeff Gordon

President Bass invited Chief Rottner to the podium. Chief Rottner provided an introduction for Sergeant Gordon.

Sergeant Gordon was sworn into office in February of 2002 and has been an Officer for sixteen years. Chief Rottner reviewed Sergeant Gordon's credentials, recognitions and achievements. Clerk Beryl Herman administered the Oath of Office. Sergeant Gordon thanked his family, fellow Officers, and the Village Board. President Bass and the Village Board congratulated Sergeant Gordon.

4. Police Employee of the Year Mary Liss

President Bass invited Chief Rottner to the podium. Chief Rottner stated that the American Legion Post #1226 has recognized Lincolnwood Police Department employees for their outstanding efforts on behalf of the Department as well as the residents of the Village of Lincolnwood.

On behalf of American Legion Post #1226 the 2017 Employee of the Year Award to the Department's Executive Secretary, Mary Liss.

Mary was joined by her husband, Barry and her daughter Meghan. Barry is the Fire Chief for the Village of Oak Brook.

Chief Rottner provided background regarding Mary's employment with the Village:

- Mary was hired as a part-time secretary on November 3, 1976
 - In June, 1980, Mary was hired full-time
 - She earned her Bachelor of Science Degree from Northeastern Illinois University in 1985.
- During her career, Mary has worked for every Chief of Police with the exception of the very first Chief. Because of Mary's long tenure with the Village, she is well known and respected throughout the community.

Mary's many responsibilities include purchasing, payroll, personnel, and assisting with various projects and programs including the budget.

She works closely with the Fire and Police Commission, Human Relations Commission and the Traffic Commission.

Mary is the consummate professional and point person for the Lincolnwood Police Department's administration. She has consistently demonstrated an incredible work ethic with strong attention to detail. She has been a self-sacrificing team player and is willing and able to pitch in and assist with any Police Department program or project.

Mary has earned 13 commendatory letters and received a department award in 1991 for her assistance in communications during a hostage situation at a local bank.

American Legion member Daisy Rivera presented Ms. Liss with the award on behalf of American Legion Post #1226.

Ms. Liss thanked her family, co-workers and members of the Village Board.

5. Proclamation of Interim Police Chief Bruce Rottner

President Bass read the proclamation into record recognizing and thanking Interim Chief Bruce Rottner for his service to the community. President Bass invited Interim Chief Rottner to the podium. Interim Chief Rottner thanked staff and the Village Board for the opportunity to serve the community.

6. Vehicle Burglaries

On April 13, 2018 at approximately 0416 hours, (midnight shift) Detective Luis Nunez was working a burglary to motor vehicle detail and observed subjects on driveways in the 6500 block of Kimball Avenue. The subjects fled and entered a black Lincoln Navigator that was parked in front of an address in the 6600 block of Kimball Avenue. The vehicle had been entered as stolen the previous day by the Des Plaines Police Department. All four offenders were taken into custody. A fifth offender fled the area. There was a loaded 9mm Smith and Wesson firearm recovered from inside of the vehicle.

Detective Nunez apprehended the offenders in the stolen vehicle prior to them starting their crime spree of burglary to motor vehicles and stealing cars. They were going to target vehicles in which the doors were unlocked and key/fob left inside. No reported crimes from that area came in the next day.

Detective Nunez's aggressive patrol tactics led to the recovery of a stolen vehicle, an illegal firearm being taken off the streets and the arrest of four offenders.

Detective Nunez should be recognized for his initiative, quality of work, efficient use of time and knowledge of work.

7. Parks Clean-up

With the summer beginning, we have a lot to look forward to in the Village, including everyone being able to spend time outdoors in the Village's parks and multi-use paths. Our Public Works and Parks and Recreation Departments want to remind residents to help us keep the parks clean by throwing away any food or wrappers when in the park. By helping us keep waste out of the parks, it helps to prevent raccoons and opossums from visiting our parks as well.

Consent Agenda

1. Approval of a Resolution Adopting the Strategic Master Technology Plan for Fiscal Year 2018-2019

2. **Approval of an Ordinance Approving a Second Amendment to the Lease Between the Village and Grossprops Associates, LLC for Village-Owned Land at the Corner of Touhy and Keating Avenues**
3. **Approval of an Ordinance Waiving the Competitive Bidding Process and Awarding a Contract to Lauterbach and Amen, LLP, Certified Public Accountants to Provide the Annual Auditing Services for the Village for the Fiscal Years Ended April 30, 2018 to 2021 in the Not-to-Exceed Amounts Indicated in the Proposed Fee Schedule**
4. **Approval of an Ordinance Authorizing Reallocation of Unused Private Activity Bond Volume Cap Allocation**
5. **Approval of a Recommendation by the Plan Commission to Adopt an Ordinance Amending Previously-Adopted Ordinance No. 2017-3265 as it Relates to a Special Sign Approval and Variations for the Pole/Pylon Sign and Wall Sign**
6. **Approval of a Resolution Authorizing the Purchase of Five (5) Panasonic Laptop Computers and Five (5) Havis Laptop Docking Stations from CDS Office Systems, Inc. in the Amount of \$27,825.00**

Trustee Patel requested that consent item #6 be removed and placed as Item #8 under Regular Business.

Trustee Hlepas Nickell moved to approve the Consent Agenda as amended. The motion was seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Regular Business

7. **Consideration of 1) a Recommendation by the Plan Commission to Adopt a Resolution Approving the Final Plat of Consolidation for 3900-3910 West Devon Avenue; 2) an Ordinance Approving a) a Special Use for Parking in the Front and Corner Side Yards, b) a Variation Related to Parking Lot Screening, c) a Variation Related to a Monument Sign at 3910 West Devon Avenue, d) Existing Parkway Parking to Remain on Proesel Avenue, e) a Four-Foot Wide Public Sidewalk Along the Proesel Avenue Frontage Adjacent to 3910 West Devon Avenue; and f) General Terms of a Licensing Agreement between the Village of Lincolnwood and Sacred Learning NFP, Property Owner, Related to the Parkway Parking on Proesel Avenue Adjacent to 3910 West Devon Avenue**

This item was presented by Mr. Doug Hammel via PowerPoint. Mr. Hammel stated that the subject property is 3900 W Devon Avenue. They have recently purchased 3910 W Devon Avenue in order to develop a parking lot to support the religious institution. They are proposing to remove the existing building on the site of 3910 W Devon Avenue to add a parking lot but also to maintain the original parking on the site of 3900 W Devon Avenue. The first consideration is to approve a final plat of consolidation for 3900-3910 W Devon Avenue. A hard copy of the final plat was provided to the Board at the dais. The additional approvals are related to zoning approvals required for the

development. He highlighted a few: 1. The Ordinance includes an easement related to maintenance of a sidewalk installed by the petitioner; 2. The parkway parking to remain along Proesel Avenue to guide the operations of the parking lot as public parking which will be used to guide a license agreement with specific terms which will be executed in final form by the Village Manager; and the building permit will not be approved without an executed license agreement.

Trustee Patel asked who would be responsible for plowing of the parkway parking. Mr. Hammel noted that it would be the petitioner's responsibility.

Trustee Hlepas Nickell stated that similar to the parking agreement that we had at Devon and Kimball, the real estate office, are we addressing a time limit on the cars that are parked there? We had issues with the one at Devon and Kimball where residents were parking in the parkway parking overnight and it wasn't really being utilized for the property that it was assigned to. Are we getting ahead of that?

Mr. Hammel stated that currently there are no restrictions that are proposed with this parking and that is consistent generally with how parkway parking is handled in other portions of the community, besides a couple really specific examples. The intent at this point is until there is a demonstrated level of demand to keep it open for either the religious institution or other employers in the area.

Trustee Cope asked who the claims for liability would fall on. Attorney Passman stated that this would be addressed in the license agreement.

Trustee Cope moved to approve the Final Plat of Consolidation for 3900-3910 West Devon Avenue; 2) an Ordinance Approving a) a Special Use for Parking in the Front and Corner Side Yards, b) a Variation Related to Parking Lot Screening, c) a Variation Related to a Monument Sign at 3910 West Devon Avenue, d) Existing Parkway Parking to Remain on Proesel Avenue, e) a Four-Foot Wide Public Sidewalk Along the Proesel Avenue Frontage Adjacent to 3910 West Devon Avenue; and f) General Terms of a Licensing Agreement between the Village of Lincolnwood and Sacred Learning NFP, Property Owner, Related to the Parkway Parking on Proesel Avenue Adjacent to 3910 West Devon Avenue, seconded by Trustee Spino.

Attorney Passman clarified that the Ordinance being approved is the amended version which has a change to Section 6 D regarding the trigger for when the license has to be signed which is when the building permit for construction is issued.

Upon Roll Call the Results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

8. Consideration of a Resolution Authorizing the Purchase of Five (5) Panasonic Laptop Computers and Five (5) Havis Laptop Docking Stations from CDS Office Systems, Inc. in the Amount of \$27,825.00

Trustee Patel noted that he asked for the item to be moved to Regular Business because he has received questions from the public as to the cost of the laptops and docking stations

Trustee Patel moved to approve the Purchase of Five (5) Panasonic Laptop Computers and Five (5) Havis Laptop Docking Stations from CDS Office Systems, Inc. in the Amount of \$27,825.00, seconded by Trustee Sugarman.

Upon Roll Call the Results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Manager's Report

None

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Reports

None

Public Forum

None

Adjournment

At 8:30 PM Trustee Sugarman moved to adjourn the meeting to Closed Session for the purpose of discussing Purchase or Lease of Property Per Section 2(c)(5) and Personnel Per Section 2(c)(1), seconded by Trustee Hlepas Nickell.

Upon Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

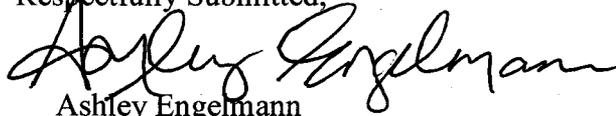
Reconvention

At 10:49 PM Mayor Bass reconvened the Regular Meeting.

Adjournment

At 10:50 PM Trustee Patel moved to adjourn the Regular Meeting, seconded by Trustee Spino.
The motion passed with a Voice Vote

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ashley Engelmann". The signature is written in a cursive style with a large initial "A".

Ashley Engelmann
Deputy Village Clerk