

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
MAY 15, 2018**

**Call to Order**

President Bass called the regular meeting of the Lincolnwood Board of Trustees to order at 7:30 PM Tuesday, May 15, 2018, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

**Pledge to the Flag**

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Cope, Patel, Ikezoe-Halevi, Spino

ABSENT: Trustees Sugarman and Hlepas Nickell

A quorum was present.

Also present: Tim Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager; Chuck Meyer, Assistant to the Village Manager; Heather McFarland, Management Analyst; Steve McNellis, Community Development Director, Andrew Letson, Public Works Director; Village Attorney, Steven Elrod.

**Approval of Minutes**

The minutes from the April 17, 2018 Village Board Meeting and the minutes from the May 1, 2018 Village Board Meeting were voted on together. Trustee Ikezo-Halevi made a motion to approve both sets of minutes, seconded by Trustee Spino.

Upon roll call the results were:

AYES: Trustees Patel, Spino, Ikezoe-Halevi, Cope

NAYS: None

The motion passed

**Warrant Approval**

President Bass presented the warrants for approval in the amount of \$799,285.31. Trustee Patel moved to approve, seconded by Trustee Ikezoe-Halevi.

Upon roll call the results were:

AYES: Trustees Cope, Ikezoe-Halevi, Patel, Spino

NAYS: None

The motion passed.

## **Village President's Report**

### **1. Reappointments to Boards and Commissions**

#### ***Board of Fire and Police Commissioners***

Steven Lasker  
Georgia Talaganis

#### ***Zoning Board of Appeals***

Rizwan Hussain

#### ***Board of Trustees of Police Pension Fund***

Michael Bartholomew

#### ***Telecommunications Advisory Commission***

Jeffrey Light  
Andrew Gavrilos  
Talha Rizvi

#### ***Economic Development Commission***

Maureen Ehrenberg  
James Berger  
Miles Berman

#### ***Traffic Commission***

Victor Stojanoff  
Stanley Wilk

#### ***Plan Commission***

Anthony Pauletto  
Steven Jakubowski

#### ***Parks and Recreation***

Grace Diaz Herrera  
Laura Tomacic

### **2. New Appointments to Boards and Commissions**

#### ***Human Relations Commission***

Sandra Troiani  
Wynne Terlizzi

#### ***Zoning Board of Appeals***

Peter Theodore

### **3. 2018 Village Vehicle Sticker Presentation**

This evening we would like to welcome Meyer Rogoff, his Parents Anna and Roberto Hurtado, sister Lena and his grandparents Mark and Vera Knobel are here this evening. Meyer, would you and your parents please come up to the podium. Lincoln Hall Principle Dominick Lupo and Assistant Principal, Erin Curry were present. Would you please stand. Thank you. This evening we would like to present Meyer with a framed original of his artwork. To his parent we would like to present this certificate for a free Village sticker. Just present this certificate to the Finance Dept. with your Village sticker renewal notice. Meyer, thank you for allowing us to use your artwork for this year's Vehicle sticker.

4. **Congratulations** to Sergeant Justin Lauria on his upcoming graduation on May 18<sup>th</sup> from the Northwestern University's School of Police Staff and Command. This 10 week school teaches in-depth management concepts for mid-level and upper level police supervisors so they are effective leaders and managers within their law enforcement organization.

5. **Congratulations** also to Probationary Police Officer Mark Gaseor (Gazor) for his upcoming graduation on May 25<sup>th</sup> from the basic police academy recruit class metro 101 from the Chicago Police Academy. After graduation PPO Gaseor will begin the field training program at the Lincolnwood Police Department.

### **6. Ramadan Starts Tuesday, May 15.**

Ramadan began today and will end in the evening of Thursday, June 14. I would like to take this opportunity to wish our Muslim residents a blessed Ramadan.

### **7. Centennial Park Cleanup**

On May 12, the non-profit organization, Friends of the Chicago River, held a cleanup of the North Shore Channel and Centennial Park as part of their 2018 Chicago River Days program. Friends of the Chicago River collected 30 bags worth of garbage from the park and the brush line by the Channel. The Village extends its gratitude to the organization for helping keep our parks clean.

### **8. Lincolnwood in Bloom Garden Walk**

Thank you to Mrs. Sharon Mau of 3729 W Albion for hosting a walk of her beautiful garden on Saturday, May 12. Mrs. Mau was first place winner of the 2017 Lincolnwood in Bloom Contest, which showcases the hard work residents perform over the year to help beautify their property and the Village. Residents who are interested in participating in the 2018 Lincolnwood in Bloom Contest can find the application materials on the Village website, [lincolnwoodil.org/Lincolnwood-in-bloom/](http://lincolnwoodil.org/Lincolnwood-in-bloom/). The first place winner will receive a \$75 gift certificate to a local business.

### **9. GO Lincolnwood Kick-off Rally and Community Fitness Walk**

Join the Lincolnwood Parks & Recreation Department on Sunday, June 3 at 9:30 a.m. at the Proesel Park Picnic Shelter for the 2<sup>nd</sup> GO LINCOLNWOOD kick-off rally and Community Fitness Walk around Proesel Park. All ages are welcome at this free event.

Go Lincolnwood is a free community fitness initiative that encourages you to commit to walking 30 minutes a day for health and wellness. At the kick-off event you can also pick up your free walking log to track your time and the first 10 people to arrive will receive a special prize. Hope to see you out there!

### **10. Memorial Day Parade**

The Memorial Day Parade on Monday, May 28, will begin at 10:20 at the corner of Cicero and Pratt Avenues. Following the parade there will be a Memorial Day Ceremony in Madeleine's Garden beginning at 11 a.m. The Village would like to honor those who have served or are currently serving in the military by reading their names at the Lincolnwood Memorial Day Ceremony in Madeleine's Garden. If you would like us to recognize and honor a veteran or active service member who currently lives in Lincolnwood, or is a family member of a Lincolnwood resident, please email your name, branch of service, rank and years served and any other information you would like to include to [recreation@lwd.org](mailto:recreation@lwd.org) or call Parks and Recreation at 847-677-9740.

### **Consent Agenda**

#### **1. Approval of Resolution to Amend and Extend the Local Agency Agreement Initiated by the Illinois Department of Transportation, Governing the Surface Transportation Program Grant Funding, Pertaining to Traffic Signal Improvements at the Intersection of Pratt and Central Avenues**

*At request by Trustee Cope, Item #2 will be moved to Regular Business.*

#### **2. Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow Areatha Construction Co., Inc. Constructing the Touhy Avenue Overpass on Touhy Avenue to Work between 12:00 P.M. and 3:30 P.M. on Saturdays from May 19 through July 14, 2018**

Trustee Spino moved to approve the Consent Agenda as amended. The motion was seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the results were:

AYES: Trustees Cope, Spino, Patel, Ikezoe-Halevi

NAYS: None

The motion passed.

### **Regular Business**

#### **3. Consideration of a Recommendation from the Plan Commission to Adopt an Ordinance in Case #PC-05-18, Amending Ordinance No. 2017-3265 and Approving a Variation Reducing the Minimum Number of Required Off-Street Parking Spaces from the Previously-Approved 51 Spaces to 43 Spaces, to Permit Installation of an Outdoor Seating Area at Stefani Prime Restaurant, Located at 6755 North Cicero Avenue**

This item was presented by Mr. McNellis using PowerPoint.  
Photographs of the area were displayed,

#### Background

\*Previous Zoning Relief:

- Zoning Relief for restaurant redevelopment approved at May2, 2017 Village Board Meeting
- Additional Zoning Relief approved August 2017 for a revised screening wall along east property line

\*Public Hearing Request:

- Variation to decrease the minimum number of required off- street parking spaces from the previously approved 51 spaces to 43 spaces

The existing site plan as well as proposed outdoor seating area renderings were exhibited.

#### Requested Variation

\*Reduced Parking Requirement:

- Zoning Code Section 7.10 – requires parking for a full-service restaurant at the rate of one space per 100 square feet of floor area
- 5,425 sq. ft. restaurant requires 55 spaces. 51 spaces previously-approved (with caveat that off-site parking agreement could be required)
- Variation Request – Reduce required parking to 43 spaces, where 55 spaces would be required per Village Code

The proposed off-site parking agreements were exhibited.

#### Additional Information

\*Village Code does not require parking for outdoor seating

- Reasoning – Most communities don't require, as outdoor seating is seen as customers diverted from the inside

\*If parking requirement for interior were applied to outdoor seating area, additional 15 spaces (1,440 square feet @1/100 sq. ft. would be required

\*Total of 70 needed and 43 available = Deficit of 27 spaces

\*Parking agreements provide 106 spaces (surplus of 51 from Code requirement and 36 from interior/exterior parking needs)

- Doesn't include BP gas station parking

## PC Deliberations

### ***\*Public Hearing held on May2, 2018:***

\*Attorney Freedman addressed the current parking situation on Village streets – Valet hasn't been parking on streets, but employees have ben

\*Mr. Stefani provided information regarding use of off-site parking and stated they are notifying employees of mandatory parking at the church

\*Mr. Stefani further noted the interior of the restaurant will never be full, in conjunction with the outdoor seating, due to kitchen capacity and weather concerns

### ***\*Public Testimony***

\*Six members of the public provided testimony

\*Consensus of the public was that parking on neighborhood streets is a great concern:

- Creates safety issues with line-of-site and narrowing of road
- No street parking available for neighborhood residents
- Trash possibly generated from the vehicle occupants

### ***\*Plan Commission discussed concerns regarding:***

- Lack of assurance regarding off-site parking agreements
- Neighborhood residents issues with line-of-sight parking agreements
- No traffic management (stop sign) at Northshore and Keating

\*Mr. Stefani and attorney stated that once employees are mandated to park at the church, the only remaining cars will be customers who do not valet

\*Attorney Freedman further assured that if parking agreements terminate, it's the Restaurant's responsibility to find replacements or be non-compliant with granted Zoning relief

\*Plan Commission consensus was that valet parking must always be in place and no valet or employee vehicles can be on Village streets

\*Plan Commission also recommended that the parking concerns in the area be forwarded to the Traffic Commission for their consideration

## PC Recommendation

\*By a unanimous 6-0 vote, PC recommends Approval of an Amendment to Ordinance No. 2017-3265 to Approve a Variation Reducing the Minimum Number of Required Off-Street Parking Spaces from the Previously-Approved 51 Spaces to 43 Spaces to Permit Installation of an Outdoor Seating Area at Stefani Prime Restaurant, located at 6755 North Cicero Avenue with the Following Conditions:

- All parking to be on Stefani restaurant property or approved off-site parking lots. No parking for employees or valet shall be on Village streets
- Letters approving off-site parking at each lot to be provided to Village annually (by March 1)
- No less than 85 parking spaces shall be available on the Stefani restaurant site and approved off-site locations
- Valet parking must be provided during operating hours of the restaurant

## Action Requested of the Village Board

Approval of:

Ordinance amending approved relief previously granted in Ordinance No.2017-3265 and granting a Variation to further decrease the minimum number of required off-street parking spaces from the previously-approved 51 spaces to 43 spaces to permit installation of an outdoor seating area at 6755 N. Cicero Avenue, with conditions previously noted.

Attorney Larry Freedman, representing Mr. Stefani addressed the Board.

Trustee Cope moved to approve the Ordinance, seconded by Trustee Spino

Trustee Patel suggested that the Village might have signage stating that the side streets in the area have "Resident Only" parking.

Trustee Halevi asked the number of employees at a given time. Mr. Freedman replied that on weekends it might be as high as 25.

Mayor Bass stated that we would hope that employees would follow these rules.

Trustee Spino noted that the number of vehicles on side streets has lessened.

Upon Roll Call the Results were:

AYES: Trustees Cope, Spino, Halevi, Patel

NAYS: None

The motion passed.

**4. Consideration of a Resolution Authorizing the Execution of a Consultant Services Agreement with Stanley Consultants of Chicago, Illinois for Preliminary Engineering Services Relating to Improvements at the Intersection of Touhy and Cicero Avenues in the Amount of \$249,951.10**

This item was presented by Mr. Letson using PowerPoint.

Background

\*On November 1, 2016, the Village Board provided direction to pursue Phase 1 engineering so the project would be eligible for future CMAQ funding

\*November 7, 2017 and January 16, 2018 the Village accepted grant funds for the Phase 1 design

- Cook County and IDOT
- \$250,000 in total

Engineering Firm Selection Process

\*Cook County IGA requires the Village to perform a qualifications based selection (QBS) process

\*Requests for proposals were sent to 13 engineering firms, seven provided responses

\*Staff committee reviewed responses based on evaluation criteria and created a short list

- Village Manager, Assistant Village Manager, Public Works Director, Assistant to the Public Works Director and Management Analyst

Selection Process

\*Evaluation Criteria

- Technical Approach (30 points max)
- Firm Experience (30 points max)
- Staff Capabilities (20 points max)
- Past Performance (10 points max)
- Work Load Capacity (10 points max)

\*Short List of Firms

- Stanley Consultants

- Christopher B. Burke Engineering, Ltd.
- Civiltech Engineering, Inc.

\*Short list was invited to make a presentation and participate in an interview

Interview focused on:

- Ability to complete the project
- Evaluation of alternatives
- Stakeholder engagement

\*Stanley Consultants was identified as the most qualified firm

- Recently completed similar projects for Lake County, DuPage County, IDOT and the Village of Wilmette
- Demonstrated a strong ability to evaluate alternatives and seek community input
- Stanley Consultants performed exceptionally well on the Touhy Avenue Overpass project  
Proposal and Scope of Work

\*Scope of Work

- Data Collection
- Topographic Survey
- Public Involvement
- Crash and Safety Analysis
- Intersection Design Study
- Development of Cost Estimates
- Grant Support
- Project Development Report

\*Proposed Cost: \$249,951.10

- \$250,000 in available grant funds
- Village responsible for initial costs prior to full reimbursement – no final cost to Village

#### Recommended Motion

Move to approve a Resolution authorizing the execution of a consultant services agreement with Stanley Consultants of Chicago IL for preliminary engineering services relating to improvements at the intersection of Touhy and Cicero Avenues.

Mr. Letson clarified items on Power Point. There was no discussion.

Trustee Spino moved to approve the Resolution, seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the Results were:

AYES: Trustees Spino, Ikezoe-Halevi, Patel, Cope

NAYS: None

The motion passed.

5. *This item was removed as #2 on Consent and placed as #5 for the purpose of discussion.*

**Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow Areatha Construction Co, Inc. Constructing the Touhy Avenue Overpass on Touhy Avenue to Work between 12:00PM and 3:30PM on Saturdays from May 19 through July 14, 2018**

Trustee Cope stated that he had three questions. The responses were presented by Mr. Letson.

1. Does this mean overtime payments, and will it cost us more money?

No

2. Is the project on schedule? Do they need this time to remain on schedule?

Yes

3. What disturbances will these hours cause for residents?

*Thus far there have been no complaints of disturbances.*

Trustee Spino moved to approve, seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the Results were:

AYES: Trustees Cope, Patel, Ikezoe-Halevi, Spino

NAYS: None

The motion passed

### **Manager's Report**

Mr. Wiberg reminded the public that the Memorial Day Parade and Ceremony will begin at 10:20 at the corner of Pratt and Cicero.

### **Board and Commissions Report**

None

### **Village Clerk's Report**

None

### **Trustees Reports**

Trustee Patel spoke of today being Police Officer's Memorial Day. This was a day created by President John Kennedy and we should all honor our police officers.

### **Public Forum**

Resident Judy Abelson addressed the Board. She stated that she has been away for over four months, and that when she left, Mr. Wiberg's future with the Village was not decided and she believes that it still is not decided. She is happy to see Mr. Wiberg on the dias.

President Bass thanked Mrs. Abelson for coming to the meeting.

### **Adjournment**

At 8:22 PM Trustee Spino moved to adjourn the meeting to Closed Session for the purpose of discussing Collective Bargaining Per Section 2(c)(2), seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the results were:

AYES: Trustees Patel, Spino, Ikezoe-Halevi, Cope

NAYS: None

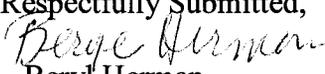
The motion passed.

### **Reconvention**

At 8:37 PM Mayor Bass reconvened the Regular Meeting.

**Adjournment**

At 8:38 PM Trustee Patel moved to adjourn the Regular Meeting, seconded by Trustee Cope.  
The motion passed with a Voice Vote

Respectfully Submitted,  
  
Beryl Herman  
Village Clerk