

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
JULY 17, 2018**

Call to Order

President Bass called the regular meeting of the Lincolnwood Board of Trustees to order at 7:40 PM Tuesday, July 17, 2018, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Hlepas Nickell, Spino, Patel, Ikezoe-Halevi, Sugarman, Cope

ABSENT: None

A quorum was present.

Also present: Village Manager, Tim Wiberg, Assistant Village Manager, Ashley Engelmann, Assistant to the Village Manager, Charles Meyer, Police Chief, Jason Parrott, Accountant, Benjamin Harris, Finance Director, Robert Merkel, Public Works Director, Andrew Letson, Assistant Public Works Director, Nadim Badran, Director of Community Development, Steve McNellis, Community Development Manager, Doug Hammel

Warrant Approval

Trustee Sugarman presented the warrants for approval in the amount of \$2,198,357.71, seconded by Trustee Patel.

Upon roll call the results were:

AYES: Trustees Sugarman, Patel, Spino, Cope, Hlepas Nickell, Ikezoe-Halevi

NAYS: None The motion passed.

Village President's Report

1. Appointment of Syed Mudassir to the Zoning Board of Appeals

Trustee Patel moved to approve the appointment, seconded by Trustee Hlepas Nickell

Upon Roll Call the results were:

AYES: Trustees Patel, Hlepas Nickell, Spino, Cope, Ikezoe-Halevi, Sugarman

NAYS: None The motion passed

2. Presentation to the Village and Fire Department from Misericordia Regarding Candy Days

Paul Otter who has two sons at Misericordia was invited to come to the podium for a presentation.

Mr. Otter presented plaques from Misericordia to President Bass and Fire Chief Hansen for the service of the Village and Fire Department to Misericordia.

Both Mr. Otter and the Chief spoke of the good work of the Village on behalf of Misericordia and of the work done by Misericordia.

3. Recognition of Kathy O'Brien for her Volunteer Service to the Community for Serving on the Sign Review Board, Zoning Board of Appeals, and the Ad-Hoc Infrastructure

The Village has recently learned that Kathy O'Brien is resigning as Chairman of the Zoning Board of Appeals. This brings to conclusion over a decade of volunteer service that Kathy has provided to the Village of Lincolnwood. Her service began as a member of the Sign Appearance Review Board beginning in 2007 before transitioning to the Plan Commission in 2009. In 2011, she became a member of the Zoning Board of Appeals, where she was appointed Chairman in 2017. She served on the Comprehensive Plan steering committee in 2016, and most recently on the Ad-Hoc Infrastructure Committee. Throughout the past 11 years and in many capacities, Kathy has volunteered her time and expertise to help solve some the Village's most difficult challenges related to community development. Her background in architectural design and construction informed Village decision-making, helping to shape development to best meet community goals. President Bass stated that he would like to take this opportunity to recognize Kathy, thank her for her dedicated service to Lincolnwood, and wish her and her family the best in the future.

4. Recognition of Paul Grant for his Volunteer Service to the Community for Serving on Ad-Hoc Sewer and Zoning Board of Appeals

Paul Grant has recently resigned from his position on the Zoning Board of Appeals. Paul initially served the Village in an official volunteer capacity when he was appointed to the Ad-Hoc Sewer Committee in 2007. In 2009, he was appointed to the Zoning Board of Appeals, where his insights helped guide decisions related to local development and investment in homes and businesses. In 2016, Paul was recognized by the Lincolnwood Chief of Police for his role in a lifesaving event during which he provided critical action in conjunction with other First Responders. He and his family continue to carry on the legacy of his late wife and former Mayor Madeline Grant through sponsorship of the Madeline Grant award for Community Service, inspiring others to be strong Lincolnwood citizens. President Bass stated that he would like to recognize the service of Paul Grant, and thank him for the on-going legacy he and his family have established. "Best of luck to you and your family in the coming years."

5. Village of Lincolnwood Bench Donation Program

The Village of Lincolnwood's Bench Donation Program is a wonderful way to recognize a special person or event in your life through a lasting gift to your community. Bench donations provide places for rest and relaxation, allowing everyone to enjoy the beauty of Lincolnwood's bike paths and parks. Benches may be purchased for a cost of \$1,500 and personalized with a bronze plaque. For more information, contact the Parks and Recreation Department at 847-677-9740 or visit www.recreation.lwd.org.

6. Meeting with MWRD President Mariyana Spyropoulos

On July 10th President Bass met with MWRD President Mariyana Spyropoulos, and her staff along with Trustee Hlepas Nickell and Village staff. Some of the topics were regarding scheduling seminars for seniors and healthcare facilities regarding eco sustainability and related services,

7. National Night Out

National Night Out Against Crime will be held on Tuesday, August 7 from 6-9 p.m. at the shelter in Proesel Park. This is an event that brings the community and police together for a united stance on promoting a safe community.

8. Little League and Girl's Softball

Lincolnwood Baseball and Softball Association's spring league has come to a close. President Bass thanked John Dreuth and the Lincolnwood Baseball and Softball Association Board Members who make this community program possible.

Board Members include: John Dreuth (President), Rick Hoffman (Vice President), Carter Greene, Mike Bartholomew, Donna Dreuth, Megan McCormick, Xavier Guzman, Joe Osborn, Dale DeVinney, Mark McCall, Lucian Junto, Susan Kougias, Ben Friedman, Tom Leko, Morgan Fair, Chris Hutchinson, Peter Kougias, Melissa Rimdzius (Village Liaison)

9. Carrington Tour

President Bass thanked Loree Killian for a wonderful tour of our new facility and for the opportunity to speak to the residents of the Carrington.

Consent Agenda

- 1. Approval of a Resolution Regarding the Release of Certain Written Minutes and the Destruction of Verbatim Records of Certain Closed Meetings of the Village Board**
- 2. Approval of a Recommendation from the Telecommunications Commission to (1) Amend Chapter 6 of the Village Code Regarding Standards for Small Wireless Services Facilities; and (2) Approval of a Resolution Amending the Annual Fee Resolution**
- 3. Approval of a Resolution Authorizing the Upgraded Purchase of Six Motorola APX 8000 Multi-band Two-Way Radios Compatible with STARCOM21 for the Amount of \$9,586.53 from Motorola Solutions, Inc. Chicago, IL**
- 4. Approval of a Resolution Authorizing the Purchase of 11 Mobile STARCOM Radios and Accessories Through the State of Illinois Central Management Services Contract with Motorola Solutions, of Chicago, Illinois in the Amount of \$42,891.51**
- 5. Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow Areatha Construction Co., Inc. Constructing the Touhy Avenue Overpass on Touhy Avenue to Work between 9:00 P.M. and 5:00 A.M.**
Trustee Cope noted that Item#5 is a request for this waiving for only one night when traffic will have to be stopped for short periods of time.
- 6. Approval of a Recommendation by the Plan Commission to Adopt a Resolution Approving a Subdivision Variation and Final Plat of Subdivision for 6739 North Longmeadow Avenue**

Trustee Patel requested removal to Regular Business for discussion

7 Approval of an Ordinance Authorizing the Village Manager to Execute a Contract with the Lakota Group in the Amount of \$24,730, and Waiving the Requirement for Competitive Bidding

Trustee Cope requested removal to Regular Business for discussion

8. Approval of a Recommendation by the Economic Development Commission to Adopt a Resolution Supporting and Consenting to a Class 6B Property Tax Abatement Incentive for the Greener Cleaner at 6430 N. Hamlin Avenue

Trustee Spino moved to approve the Consent Agenda as amended. The motion was seconded by Trustee Patel.

Upon Roll Call the results were:

AYES: Trustees Spino, Patel Sugarman, Ikezoe-Halevi, Cope, Hlepas Nickell

NAYS: None

The motion passed.

Regular Business

9. Consideration of an Ordinance Waiving Competitive Bidding and Awarding a Contract to Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for Engineering and Design Services of the Water Transmission Main Project in the Amount of \$576,760

This item was presented by Mr. Letson with use of PowerPoint.

Background

*September 5, 2017

- Village Board approved an agreement with CBBEL to complete a transmission main route study

*June 19, 2018 Committee of the Whole

- The Village Engineer presented the results of the route study
- Hamlin Avenue was found to be the preferred route
- Staff was directed to obtain a proposal from CBBEL for the next phase of the project

An aerial rendering of the Hamlin Avenue route was exhibited

Design Engineering Scope

- *Coordination with other agencies and utilities
- *Topographic survey of the entire route
- *Development of easement exhibits
- *Development of design and bidding documents
- *Sewer televising and review
- *IEPA loan coordination

Design Engineering Cost: \$576,760

Waiver of Competitive Bidding

*Timing

- *CBBEL is uniquely qualified to perform the work
 - Intimate knowledge of the Village's water system
 - Developed the route study

Design costs are in line with similar projects

<u>Community</u>	<u>Design Cost as a %of Construction Cost</u>
Lincolnwood	6.6%
Morton Grove-Niles Water Commission	8.8%
Shorewood	8.0%

A chart identifying components of the IEPA loan was exhibited.

Recommended Motion

Move to approve an Ordinance waiving competitive bidding and authorizing an agreement with Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for the engineering and design of the water transmission main project.

Trustee Cope questioned the costs for design and construction. Mr. Letson replied that not all costs are known yet.

Trustee Patel questioned the costs going up 35%. Are we taking money from Phase 2 to cover the costs of completing Phase 1? No.

President Bass questioned whether soil analysis is included in these costs. Mr. Letson stated that several types of analysis were to be done.

Trustee Cope opined that to have an expenditure of this size substantiated we need to have other bids. He made it clear that this is not a negative regarding CBBEL, he is aware that it is a fine firm.

Trustee Sugarman asked if our on-site CBBEL engineer could be involved in this project. Mr. Letson stated that Capital projects are not under retainer.

Mr. Wiberg added that the Village probably does not want our CBBEL engineers to do work that others could do who would earn less.

Additional discussion ensued.

Trustee Patel moved to approve the recommendation, seconded by Trustee Spino.

President Bass noted that a Super Majority is required to pass.

Upon Roll Call the results were:

AYES: Trustees Patel, Spino, Sugarman, Hlepas Nickell, Ikezoe-Halevi, Cope

NAYS: None

The motion passed

- 7. Public Hearing to Consider the Following Items Pertaining to Fiscal Year 2018-2019: A) Approval of the Annual Appropriation Ordinance for Fiscal Year 2018-2019 B) Approval of the Certificate of Estimated Revenues by Source for Fiscal Year 2018-2019**

Public Hearing to Consider Appropriations Ordinance **(7/17-18)**

Mayor Bass noted the following: Notice of a public hearing regarding the proposed annual appropriations ordinance has been properly published for this evening, and I will now open the public hearing before the Village Board of Trustees. Will the Clerk please call the roll?

PRESENT: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope, Patel

ABSENT: None

Mayor Bass stated that we have a quorum present. I call upon our Finance Director, Robert Merkel, to introduce the proposed ordinance. After the introduction, I will entertain questions from the Village Board. After that, I will call on any member of the public that desires to be heard on this matter.

Mr. Merkel presented the following:

A. Approval of the Annual Appropriation Ordinance for Fiscal Year 2018-2019

B. Approval of the Certificate of Estimated Revenues by Source for Fiscal Year 2018-2019

Approvals set spending money for the current fiscal year. This is a by-product of the Budget. Since the Budget was adopted, funds have been set aside for a possible TIF, if approved.

-Close Hearing

Trustee Patel moved that the Village Board of Trustees close the public hearing.

Trustee Spino seconded. The motion passed by Voice Vote.

Trustee Cope moved to approve the Ordinance seconded by Trustee Patel.

Upon Roll Call the results were:

AYES: Trustees Cope, Patel, Ikezoe-Halevi, Hlepas Nickell, Spino, Sugarman

NAYS: None The motion passed

The following two items were removed from Consent and placed under Regular Business for the purpose of discussion.

8. Approval of an Ordinance Authorizing the Village Manager to Execute a Contract with the Lakota Group in the Amount of \$24,730 and Waiving the Requirement for Competitive Bidding

Trustee Patel requested removal of this item from Consent or the purpose of discussion.

At a Strategic Planning Meeting in 2014 this was originally brought up. He wishes to look at the parcels involved in this study and to make sure that all Trustees are still interested in looking at all of the parcels both north and west of the site which is under consideration and to see if the intent to go ahead remains. Are we still considering downzoning and upzoning? He wishes to make sure that this \$24,730 is not being wasted.

There was no comment from Trustees.

Trustee Patel moved to approve the Ordinance, seconded by Trustee Ikezoe-Halevi.

President Bass noted that this requires a Super Majority to pass.

Upon Roll Call the Result was:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope, Patel

NAYS: None The motion passed

9. Approval of a Recommendation by the Economic Development Commission to Adopt a Resolution Supporting and Consenting to a Class 6B Property Tax Abatement Incentive for the Greener Cleaner at 6430 Hamlin

Trustee Patel disclosed that his family business manages a property in which the applicant is a tenant; this property is not in Lincolnwood. He feels that this is not an issue.

Mr. McNellis noted the basic request is for Cook County Class 6B property tax incentive for industrial property. He noted three stipulations that are required by the county to be met, including 1) property is abandoned for 24 months (staff has confirmed this), 2) request must be for new construction or substantial re-occupancy of abandoned property (Cook County Assessor has confirmed) and 3) Village must consent to this request (Economic Development Commission (EDC) unanimously approved)

Mr. McNellis further noted differences in property assessment from the current 25% assessment for industrial buildings, noting it would be 10% for the first ten years, 15% for the eleventh year and 20% for the twelfth year before returning to the 25%. He further noted the impact of supporting this request is minimal as no other properties in the Village currently meet all of these requirements.

At Trustee Hlepas Nickell's request, Mr. McNellis noted specific stipulations of approval from the EDC: 1) A covenant be signed by the property owner. The covenant would have remedies for the Village if the company left before the improvement of the property is complete. 2) EDC wished to see the company advertised by environmentally friendly signage, with new "green friendly" landscaping and improvements to the Hamlin exterior of the building with a minimum value of \$10,000.

Mr. Bleier of Greener Cleaner stated that he agrees with the covenant and will enter into a contract after this approval. Trustee Cope inquired about reduction in property taxes to the Village, to which Mr. McNellis answered it would be approximately \$15,000 over 12 years. Trustee Patel noted that all taxing bodies would still get their levy.

Trustee Cope further inquired as to the number of employees and improvements to the building. Mr. Bleier noted that he would start with 23 employees and the project would not be feasible without this incentive. Mayor Bass and Trustee Hlepas Nickell both noted that the EDC thoroughly vetted this project and it will also not involve toxic chemicals, which is good. Trustee Hlepas Nickell asked Mr. Bleier to consider bringing one of his retail outlets to Lincolnwood.

Trustee Patel moved to approve this resolution, seconded by Trustee Hlepas Nickell.

Upon Roll Call the Result was:

AYES: Trustees Patel, Cope, Ikezoe-Halevi, Hlepas Nickell, Spino, Sugarman

NAYS: None The motion passed

Manager's Report

1. The next Board Meeting on the summer schedule will be on August 21.
2. Mr. Wiberg read the month's Freedom of Information Requests.

Board and Commissions Report

Trustee Ikezoe-Halevi, Liaison to the Human Relations Commission thanked the residents who came out for the Fourth of July Concert as well as Mary Liss, Mayor Bass, Andrew Letson and the Public Works staff who did such a fine job of setting up and taking down and also for making our popcorn machine work.

Village Clerk's Report

None

Trustees Reports

Trustee Hlepas Nickell reminded residents that Tuesday, July 24 there will be a Plan Commission meeting to further discuss the plan for the Purple Hotel site.

Trustee Sugarman spoke to a police officer who told him of high morale on the force. He also spoke of a serious call during which the Chief, who was on his way home, returned to Lincolnwood to address the issue. Thank you to the chief.

Trustee Patel, Liaison to the Traffic Commission, spoke of a presentation and discussion regarding reconfiguration of Kilpatrick at Touhy. At this time the cost is prohibitive.

Trustee Hlepas Nickell, a former member of the Traffic Commission, commented on the cooperation of this issue by Psisteria and 4601 Touhy. Chief Parrott spoke of some action which has been taken to eliminate illegal parking by restaurant patrons. This will be watched.

Trustee Hlepas Nickell asked if new business owners are made aware of parking issues.

President Bass stated that residents have been very pleased by the response to calls regarding traffic issues.

Public Forum

There were no requests.

Adjournment

At 9:15 PM Trustee Patel moved to adjourn the meeting to Closed Session for the purpose of discussing Employment Matters Per Section 2(c)(1), seconded by Trustee Sugarman.

Upon Roll Call the results were:

AYES: Trustees Patel, Sugarman, Hlepas Nickell, Ikezoe-Halevi, Cope, Spino

NAYS: None

The motion passed.

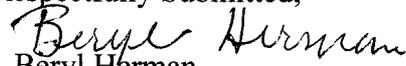
Reconvention

At 9:46 PM Mayor Bass reconvened the Regular Meeting.

Adjournment

At 9:46 PM Trustee Cope moved to adjourn the Regular Meeting, seconded by Trustee Spino.
The motion passed with a Voice Vote

Respectfully Submitted,



Beryl Herman
Village Clerk