

CONTACT INFORMATION

Day(s): _____ Date(s): _____

 Time(s): _____ to _____ Total
 _____ Hours: _____
 Permit Holder: _____
 Cell Phone: _____
 Home Phone: _____
 Email: _____

ORGANIZATION DETAILS

If different from above contact information

Name: _____
 Address: _____
 City & State: _____ Zip Code: _____
 Phone: _____
 # Adult Guests _____ # Youth Guests _____

FIELD REQUEST

Field	Hourly Fees	Lights	Total Charge
Baseball #1 (Kostner)	R\$40/NR\$75		
Baseball & Softball #2 (Morse)	No Lights - R\$40/NR\$75 Lighted - R\$60/NR\$100	Yes No	
Baseball #3 (Lincoln)	R\$40/NR\$75 Per Hour		
Baseball & Softball #4 (Fire Dept)	No Lights - R\$40/NR\$75 Lighted - R\$60/NR\$100	Yes No	
Soccer #1 (Fire Dept)	No Lights - R\$15/NR\$20 Lighted - R\$30/NR\$40	Yes No	
Soccer #2 (Hill/Morse)	R\$15/NR\$20		
Total Permit Fee			

REMINDERS & SIGNATURE

- Permit fee includes all necessary lining, bases, and labor required to make the field(s) playable. Bleachers are not available on all fields.
- **The contact person listed on this form must carry a copy of the permit at all times when using the fields.**
- **Permit applicants are required to furnish a certificate of insurance stating coverage for general liability** (comprehensive, premises/operations, broad form property damage, contractual and personal injury). Minimum liability limits amount must be for \$1,000,000 for combined bodily injury and property damage, and \$1,000,000 for personal injury. The Village of Lincolnwood must be listed on the certificate as additional insured. **Permit will not be approved until a Certificate of Insurance is provided.**

I, the undersigned, hereby certify that I am authorized to submit and execute this form on behalf of the permit holder. This rental permit was completed as accurately as possible and the permit holder assumes FULL RESPONSIBILITY for any and all damages or problems associated with this permit request. The permit holder agrees that the Village of Lincolnwood assumes no responsibility or liability for injuries/damages to myself, guests or personal property. The permit holder hereby waives all rights to assert any such responsibility and the permit holder agrees to hold harmless the Village of Lincolnwood from any acts for which the permit holder is liable.

Permit Holder Signature

Date

**Adhere State Issued
Photo ID Here**

Permit Holder must be 21+ years of age

OFFICE USE ONLY

Rental Cost: \$ _____ Payment Method: _____ Deposit: \$ _____ Payment Method: _____ Processed By: _____ Date: _____
 Liability Insurance Rec'd Yes N/A | Date Received: _____ | RecTrac Booking Complete Yes | Daily Schedule Entry Complete Yes