



**VILLAGE OF LINCOLNWOOD  
Community Development Department**

**Public Hearing Application  
Subdivision/Consolidation**

**SUBJECT PROPERTY**

Property Address: \_\_\_\_\_

Permanent Real Estate Index Number(s): \_\_\_\_\_

Zoning District: \_\_\_\_\_ Lot Area: \_\_\_\_\_

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.

\_\_\_\_\_  
\_\_\_\_\_

Are there existing development restrictions affecting the property?    \_\_\_ Yes    \_\_\_ No  
(Examples: previous Variations, conditions, easements, covenants) If yes, describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**REQUESTED ACTION**

Preliminary Plat of Subdivision

Final Plat of Subdivision

Minor Subdivision

Plat of Consolidation

Plat of Vacation

Subdivision Variation

**PROJECT DESCRIPTION**

Describe the Request and Project: \_\_\_\_\_

\_\_\_\_\_

**PROPERTY OWNER/PETITIONER INFORMATION**

**Property Owner(s):**

Name: (List all beneficiaries if Trust): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

**Petitioner (if different from owner):**

Name: \_\_\_\_\_ Relationship to Property: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

## REQUIRED ATTACHMENTS \*

Check all Applicable Documents Attached:

Plat of Survey \_\_\_\_\_  
Plat of Subdivision \_\_\_\_\_  
Final Engineering (Final Plat Only) \_\_\_\_\_  
Copy of Current Title Policy \_\_\_\_\_  
Copies of Other Applications \_\_\_\_\_  
PDF Files of all Drawings \_\_\_\_\_

*\*The above documents are required for all applications. The Zoning Officer may release an applicant from specific required documents or may require additional documents as deemed necessary.*

## COST REIMBURSEMENT REQUIREMENT

*The Village requires reimbursement of certain out-of-pocket costs incurred by the Village in connection with applications for zoning approvals and relief. These costs include, but are not limited to, mailing costs, attorney and engineer costs, and other out-of-pocket costs incurred by the Village in connection with this application. In accordance with Section 5.02 of the Village of Lincolnwood Zoning Ordinance, both the petitioner and the property owner shall be jointly and severally liable for the payment of such out-of-pocket costs. Out-of-pocket costs incurred shall be first applied against any hearing deposit held by the Village, with any additional sums incurred to be billed at the conclusion of the hearing process.*

*Invoices in connection with this application shall be directed to:*

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

## ATTESTMENT AND SIGNATURE

*I hereby state that I have read and understand the Village cost reimbursement requirement, as well as the requirements and procedures outlined in Article V of the Village Zoning Ordinance, and I agree to reimburse the Village within 30 days after receipt of an invoice therefor. I further attest that all statements and information provided in this application are true and correct to the best of my knowledge and that I have vested in me the authority to execute this application.*

PROPERTY OWNER:

PETITIONER: (If different than Property Owner)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



# VILLAGE OF LINCOLNWOOD

## COMMUNITY DEVELOPMENT DEPARTMENT

### **PUBLIC HEARING FEES AND DEPOSIT SCHEDULE**

#### **Plan Commission**

Hearing Type	Hearing Fee*	Hearing Deposit**
Special Use - Non Residential Property	\$500	\$2,000
Special Use - Residential Property	\$250	NA
Reasonable Accommodation	\$250	\$2,000
Text Amendment	\$500	\$2,000
Map Amendment	\$500	\$2,000
Planned Unit Development (PUD) 0 to 5 Acres	\$1,250	\$10,000
Planned Unit Development (PUD) 5 to 10 Acres	\$2,500	\$10,000
Planned Unit Development (PUD) Over 10 Acres	\$3,000	\$10,000
Minor Subdivision	\$250	NA
Major Subdivision	\$500	\$2,000

#### **Zoning Board of Appeals**

Hearing Type	Hearing Fee*	Hearing Deposit**
Major Variation - Non Residential Property	\$500	NA
Major Variation - Residential Property	\$250	NA
Variation - Off-Street Parking	\$500	NA
Variation - Design Standards	\$250	NA
Minor Variation	\$125	NA
Sign Variation/Special Signs	\$500	NA

\* *Hearing fees are non-refundable.*

\*\* *Hearing deposits shall be applied to out-of-pocket expenses incurred by the Village as the result of the Public Hearing process. If additional costs are incurred, or if no deposit is provided, such out-of-pocket expenses will be billed directly to the applicant.*