



VILLAGE OF LINCOLNWOOD

6900 Lincoln Ave. | Lincolnwood, IL 60712 | Phone: 847-673-7402

www.lincolnwoodil.org | commdev@lwd.org



Parking Lot & Striping Handout

A permit is required for the replacement of, modification to or expansion of a parking lot. This includes any curb work, curb cuts, access-ways, catch basins, drainage or runoff or parking lot striping. If you are performing a minor asphalt patch (potholes) or concrete or asphalt repair (max. 25 sq. ft.) a permit is not required.

An application must be submitted through our online portal at lincolnwood.onlama.com (you can also access the portal by scanning QR code above). You will need to apply for a “Flatwork” Permit. The application will need to include the following information:

The online permit application will require the following information:

- Homeowner Information including name, address, telephone number and email address
- Contractor Information: If contractors have not been selected at the time of application submitted, please note that a permit will not be issued until all contractors have been identified and registered with the Village.
- A detailed and enumerated proposal(s) from all contractors for all work with cost breakout, signed by the owner and contractors, scanned in pdf and uploaded – refer to [Illinois 815 ILCS 513/15 Section 15](#)

Parking lots:

Provide one (1) copy of the plat of survey (**not** a Google Earth image nor a site plan) noting the location and dimensions of the proposed work. Civil drawings may be required based on scope of work. A proposal will be required and shall include all aspects of the project.

Striping or re-striping:

Provide one (1) copy of the plat of survey (**not** a Google Earth image nor a site plan) showing the proposed striping layout. An enlarged site plan should also be included when applicable, but the plat of survey is still required. A proposal will be required and shall include all aspects of the project including color of striping, width and depth of stalls, count of how many standard as well as ADA compliant stalls and signage.

For all parking lot excavations, call J.U.L.I.E at either 811 or 1-800-892-0123 forty-eight (48) hours before you dig per Illinois State law. This is to verify the location of underground utilities in the area. The service is provided to you at no charge.

Work must begin within 180 days of permit issuance. Work must be completed within 1 year. The permit card must be posted in a visible location to the street and must remain posted until the final Village inspections are approved. Permit does not confer any approval or right to disregard any property covenant or a condominium/ homeowner’s association restrictions. Please call 847-673-7402 at least 24 hours prior to the requested inspection time. A failed inspection may require additional re-inspection fees.

Per Village of Lincolnwood ordinance for Site Management chapter 14.15.10(M) Permissible hours of construction:

Monday through Friday: 7:00 am to 6:00 pm

Saturday: 7:00 am to Noon

Sunday: Construction prohibited
