1. Call to Order

2. Roll Call

3. Approval of Minutes from the July 8, 2019 Beautification Commission Meeting

4. Staff Report

5. New Business
   a. Plan 2020 Plantings
      i. Madeline’s Garden
      ii. Morse/Kostner
      iii. Lincoln Avenue Proesel Park Sign
      iv. Village Hall Entrances
      v. Community Center
   b. FY2021 Budget Request
   c. 2020 Meeting Schedule

6. Old Business
   a. Lincolnwood In Bloom Award

7. Comments from the Public

8. Adjournment

Date Posted: November 7, 2019

By: Nadim Badran, Assistant to the Public Works Director
I. Call to Order
The Meeting was called to order at 6:01 p.m. by Chairperson Mazur.

II. Roll Call

Members Present
Mira Mazur, Chair
Commissioner Maggie Weiss
Commissioner Terry Froman
Commissioner Sharon Mau

Members Absent
Commissioner Susan Perdomo
Commissioner Pamela Stavinoga
Commissioner Gabriella Kowalczyk

Others Present
Georjean Nickell, Trustee Liaison
Nadim Badran, Staff Liaison

III. Approval of Minutes from the April 8, 2019 Beautification Commission Meeting
Commissioner Froman made a motion to approve the minutes of the April 8, 2019 Meeting Minutes. Chairperson Mazur seconded the motion. The motion was approved 4-0 via voice vote.

IV. Staff Report
a. Butterfly Garden Update
Mr. Badran stated that the School District worked with Lowes to plant the Butterfly Garden in between Lincoln and Pratt Avenues on the Union Pacific Bike Path. Mr. Badran stated the school was supposed to share their plans prior to planting with the Village but did not do so.

b. Lincolnwood In Bloom Update
Mr. Badran stated that he has not received any applications as of the meeting. The Commissioner requested the program be pushed more in the Village’s available outlets. Commissioner Weiss stated she surveyed residents and many stated they
were not aware of the Commission or that the Lincolnwood in Bloom Program exists. Commissioner Froman stated the Commissioners should work to notify and nominate residents with their consent.

V. New Business

a. Appointment of Commissioner Sharon Mau
   Mr. Badran stated that Mayor Bass appointed Commissioner Mau to the Commission at the April 16, 2019 Village Board Meeting.

b. Reassignment of Planting Beds
   Mr. Badran stated that with the addition of two new Commissioners, the planting beds need to be reassigned. Chairperson Mazur made the following appointments:
   - Madeline’s Garden – Mira Mazur and Sharon Mau
   - Proesel Park Sign – Pamela Stavinoga and Terry Froman
   - Morse/Kostner – Susan Perdomo
   - Village Hall Entrances – Pamela Stavinoga and Terry Froman
   - Community Center – Gabriella Kowalczyk and Maggie Weiss
   - Butterfly Garden – Commissioner Mau requested to be assigned to the new Butterfly Garden if possible. Mr. Badran stated that he would pass along the School’s contact information to see if they would have any concerns since it is a project they worked on with Lowes and intend to use as part of their programming.

VI. Old Business

a. Review Plantings
   The Commissioners walked the plantings to review them and make recommendations for improvements.
   i. Madeline’s Garden – The Commissioners requested the Junipers be trimmed down, the trees in the garden inspected, and consider planting Hydrangeas.
   ii. Morse/Kostner – The Commissioners requested the bindweed and other weeds be removed from the planting beds.
   iii. Lincoln Avenue Proesel Park Sign – The Commissioners requested the plants by the lights be moved to the right and the sign be power washed.
   iv. Village Hall Entrances – The Commissioners requested some of the mulch be removed as it was too high and some of the Coneflowers be relocated.
   v. Community Center – The Commissioners requested additional Knockout Roses be planted in the corner of the planting bed and the bush on the Lincoln Avenue side be trimmed back.

VII. Comments from the Public
There were no comments from the public.

VIII. Adjournment
Commissioner Froman made a motion to adjourn the meeting at 7:46 p.m. Commissioner Weiss seconded the motion. The motion passed via voice with all in favor and none against.

Minutes Recorded by:

Nadim Badran
Assistant to the Public Works Director
Beautification Task Force Planting Implementation Form

Location: Madeleine’s Garden

Plant(s) Needed and Quantity:

Red Option:
- 6 Flats of Red Begonias

White Option:
- 20 flats of White Begonias

Six Hanging Baskets
- Two with Red Dragon Wing Begonias
- Two with White Dragon Wing Begonias
- Two with Blue Lobelia

Perennials
- None

Estimated Cost: $1,500

Timeframe for Ordering Plants: December

Timeframe for Installing Plants: Second week of May

Staff Needed for Installation: Two – Three Staff Members

Preparations Needed for Planting Area:
- Add Osmocote during planting
- Turning of the soil in the Spring
- Cut Grasses around Bed in March
Ongoing Maintenance Needs:  
- Spring / Fall Cleanup  
- Normal Watering  
- Weekly Visits from Village contractor

Other Considerations:  
______________________________

Soil Type:  
Clay

Light Condition:  
Deep Shade

Responsible Beautification Task Force Member(s):  
Mira Mazur  
Sharon Mau
Beautification Task Force Planting Implementation Form

Location: Morse / Kostner

Plant(s) Needed and Quantity:
- 47 Yellow/Rose Lantana
- 5 Flats Rose Yinca
- 15 2-quart pots of Sedum Mr. Goodbud

Estimated Cost: $400

Timeframe for Ordering Plants: Mid January

Timeframe for Installing Plants: Second Week of May 20

Staff Needed for Installation: One – Two Staff Members

Preparations Needed for Planting Area:
- Add Osmocote during planting
- Turning of the soil in the Spring
- Weekly visits from Village contractor

Ongoing Maintenance Needs:
- Spring / Fall Cleanup
- Check on weeds and remove lambs’ ear

Other Considerations: _________________________________

Soil Type: Loam, with a tendency towards clay

Light Condition: Sunny/No Shade

Responsible Beautification Task Force Member(s): Susan Perdomo
Beautification Task Force Planting Implementation Form

Location: Lincoln Avenue Proesel Park Sign

Plant(s) Needed and Quantity:
- Replace Roseanne Geraniums as needed
- Move Asters to sides of planting bed
- 2 Trays Marigolds (inca)(Yellow)
- 2 Trays Red Zinnias
- Plant Liatris in back of bed

Estimated Cost: $200

Timeframe for Ordering Plants: Mid January

Timeframe for Installing Plants: Second week of June

Staff Needed for Installation: One Staff Member

Preparations Needed for Planting Area:
- Turning of the soil in the Spring
- Add Osmocote while planting

Ongoing Maintenance Needs:
- Spring / Fall Cleanup
- Weekly visits from Village contractor

Other Considerations:

Soil Type: Clay

Light Condition: Sunny/No Shade

Responsible Beautification Task Force Member(s):
- Pamela Stavinoga
- Terry Froman
Beautification Task Force Planting Implementation Form

Location: Village Hall Entrances

Plant(s) Needed and Quantity: 1 flat of Orange Star Series Zinnias
5 Medium Hostas under Pine Tree
2 Large Hostas under Pine Tree

Estimated Cost: <$200

Timeframe for Ordering Plants: Mid January
Timeframe for Installing Plants: First week of June
Staff Needed for Installation: One – Two Staff Members

Preparations Needed for Planting Area: Clear Area of Weeds
Add Osmocote while planting
Turning of the soil in the Spring
Move Coneflowers to back of bed

Ongoing Maintenance Needs: Spring / Fall Cleanup
Weekly visits from Village contractor

Other Considerations: ____________________________________________

Soil Type: Clay
Light Condition: Partial Shade

Responsible Beautification Task Force Member(s): Pamela Stavinoga
Terry Froman
Beautification Task Force Planting Implementation Form

Location: Community Center

Plant(s) Needed and Quantity: Move Asters to back of bed and to other planting beds

- Allium Millennium – 50 2 quart pots
- Dwarf Red Salvia – Flat of 48

Estimated Cost: $500

Timeframe for Ordering Plants: Mid January

Timeframe for Installing Plants: Third week of June

Staff Needed for Installation: Two Staff Members

Preparations Needed for Planting Area: Add mushroom compost

- Turning of the soil in the Spring

Ongoing Maintenance Needs: Spring / Fall Cleanup

- Weekly visits from Village contractor

Other Considerations: _________________________________

Soil Type: Clay

Light Condition: Partial Shade

Responsible Beautification Task Force Member(s): Gabriella Kowalczyk

Maggie Weiss
Lincolnwood Beautification Commission

2020 Meeting Schedule

January 13, 2020 – 6:00 p.m.

February 10, 2020 – 6:00 p.m.

March 9, 2020 – 6:00 p.m.

April 13, 2020 – 6:00 p.m.

May 11, 2020 – 6:00 p.m.

June 8, 2020 – 6:00 p.m.

July 13, 2020 – 6:00 p.m.

August 10, 2020 – 6:00 p.m.

September 14, 2020 – 6:00 p.m.

October 12, 2020 – 6:00 p.m.

November 9, 2020 – 6:00 p.m.

December 14, 2020 – 6:00 p.m.