



Lincolnwood Beautification Commission
Monday, November 12, 2018
Board Conference Room
6900 N. Lincoln Ave.
6:00 P.M.

1. Call to Order
2. Roll Call
3. Approval of Minutes from the July 9, 2018 Beautification Commission Meeting
4. Staff Report
 - a. Update on FY2018/19 Budget Requests
5. Old Business
 - a. Lincolnwood In Bloom – Award
6. New Business
 - a. Assemble Planting Workbooks
 - i. Madeline’s Garden
 - ii. Morse/Kostner
 - iii. Lincoln Avenue Proesel Park Sign
 - iv. Village Hall Entrances
 - v. Community Center
 - b. FY 2019/20 Budget Requests
 - c. Establish 2019 Meeting Schedule
7. Comments from the Public
8. Adjournment

Date Posted: November 8, 2018

By: Nadim Badran, Assistant to the Public Works Director



**Beautification Task Force Meeting
July 9, 2018
Village Hall
Board Conference Room**

Members Present

Mira Mazur, Chair
Jaclyn Cassel (6:30)
Pamela Stavinoga
Terry Froman
Susan Perdomo

Members Absent

Eve Fink
Gabriella Kowalczyk

Staff Present

Staff Liaison, Nadim Badran, Assistant to the Public Works Director

I. Call to Order

- a. The meeting was called to order at 6:05 p.m. by Chairperson Mazur.

II. Roll Call

- a. Chairperson Mazur called the Roll. A quorum was present.

III. Approval of Minutes

- a. Commissioner Stavinoga made a motion to approve the minutes of the April 30, 2018 meeting. Commissioner Froman seconded the motion. The motion was approved 4-0 via a voice vote.

IV. Staff Report

- a. Pollinator Garden – Mr. Badran informed the Commission that School District 74 has secured donations from Lowe’s and will be leading the project in the Spring of next year. Mr. Badran stated he would keep the Commission informed of any updates.

V. Old Business

- a. Visit Planting Beds
 - i. Village Hall Entrances – The Commissioners discussed relocating the Coneflowers further back in the bed and planting Pentas along the front of the planting bed located at the south entrance. The Commissioners also requested Hostas be planted under the Pine Tree.
 - ii. Community Center – The Commissioners requested the deadwood be removed from the planting bed. The Commission requested the grasses by the Community Center/Fire Department be split to fill in the bad spots
 - iii. Lincoln Avenue Proesel Park Sign – The Commissioner stated the bed was doing well and as it will be redesigned later in the year, the discussion can take place at a later date.
 - iv. Madeline’s Garden – The Commission stated that the planting did well with the addition of the irrigation system and mushroom compost.

Chairwoman Mazur stated she would like the area behind the podium near the tennis court to be filled in with columnar Yews.

- v. Morse/Kostner – The Commission agreed that the planting at the Morse/Kostner planting bed did well this year. Mr. Badran stated that staff is investigating the use of a different irrigation method.

VI. New Business

VII. Comments from the Public

- a. None

VIII. Adjournment

- a. Chairwoman Mazur made a motion to adjourn, seconded by Commissioner Perdomo. The motion passed via voice vote with all in favor and none against. The meeting adjourned at 7:13 p.m.

Minutes Recorded by:

Nadim Badran
Assistant to the Public Works Director

Staff Liaison



Beautification Task Force Planting Implementation Form

Location: Madeleine's Garden

Plant(s) Needed and Quantity: Red Option:

- 6 baskets of Red Velvet Dragon Wing Begonias

White Option:

- 16 flats of White Begonias

Six Hanging Baskets

- Two with Red Dragon Wing Begonias
- Two with White Dragon Wing Begonias
- Two with Blue Lobelia

Perennials

- 24 Helleborus Niger Christmas Rose
- 24 Fubuki Japanese Forest Grass

Estimated Cost: \$1,500 - \$2,000

Timeframe for Ordering Plants: December

Timeframe for Installing Plants: May

Staff Needed for Installation: Two – Three Staff Members

Preparations Needed for Planting Area:

Add Mushroom Compost in Fall and Spring
Turning of the soil in the Spring
Cut Grasses around Bed in March

Ongoing Maintenance Needs: Spring / Fall Cleanup
Normal Watering
Weekly Visits from Village contractor
Miracle Grow after planting

Other Considerations: _____

Soil Type: Clay

Light Condition: Deep Shade

Responsible Beautification Task Force Member(s): Mira Mazur

Eve Fink

Jaclyn Cassel



Beautification Task Force Planting Implementation Form

Location: Morse / Kostner

Plant(s) Needed and Quantity: 47 Yellow/Rose Lantana
6 Flats Pink Yinca

Estimated Cost: \$150

Timeframe for Ordering Plants: December

Timeframe for Installing Plants: Plant After Memorial Day – First Week of June

Staff Needed for Installation: One – Two Staff Members

Preparations Needed for Planting Area: Add mushroom compost in Fall and Spring
Turning of the soil in the Spring
Weekly visits from Village contractor

Ongoing Maintenance Needs: Spring / Fall Cleanup
Check on weeds and remove lambs' ear

Other Considerations: _____

Soil Type: Loam, with a tendency towards clay

Light Condition: Sunny/No Shade

Responsible Beautification Task Force Member(s): Susan Perdomo
Jaclyn Cassel



Beautification Task Force Planting Implementation Form

Location: Lincoln Avenue Proesel Park Sign

Plant(s) Needed and Quantity: 8 Perennial Roseanne Geraniums
2 Trays Marigolds (inca)(Yellow)
2 Trays Red Zinnias

Estimated Cost: \$200

Timeframe for Ordering Plants: December

Timeframe for Installing Plants: Week Following Memorial Day

Staff Needed for Installation: One Staff Member

Preparations Needed for Planting Area: Turning of the soil in the Spring
Add mushroom compost in Fall and Spring

Ongoing Maintenance Needs: Spring / Fall Cleanup
Weekly visits from Village contractor

Other Considerations: _____

Soil Type: Clay

Light Condition: Sunny/No Shade

Responsible Beautification Task Force Member(s): Pamela Stavinoga
Terry Froman



Beautification Task Force Planting Implementation Form

Location: Village Hall Entrances

Plant(s) Needed and Quantity: 24 Pink Dragon Wing Begonias
24 White Dragon Wing Begonias

Estimated Cost: <\$200

Timeframe for Ordering Plants: December

Timeframe for Installing Plants: Summer

Staff Needed for Installation: One – Two Staff Members

Preparations Needed for Planting Area: Clear Area of Weeds
Add mushroom compost in Fall and Spring
Turning of the soil in the Spring

Ongoing Maintenance Needs: Spring / Fall Cleanup
Weekly visits from Village contractor

Other Considerations: _____

Soil Type: Clay

Light Condition: Partial Shade

Responsible Beautification Task Force Member(s): Pamela Stavinoga
Terry Froman



Beautification Task Force Planting Implementation Form

Location: Community Center

Plant(s) Needed and Quantity: Move perennials to fill in space

Estimated Cost: \$0

Timeframe for Ordering Plants: November

Timeframe for Installing Plants: Week Following Memorial Day

Staff Needed for Installation: One Staff Member

Preparations Needed for Planting Area: Add mushroom compost in the fall and spring
Turning of the soil in the Spring

Ongoing Maintenance Needs: Spring / Fall Cleanup
Weekly visits from Village contractor

Other Considerations: _____

Soil Type: Clay

Light Condition: Partial Shade

Responsible Beautification Task Force Member(s): Gabriella Kowalczyk
Eve Fink



Lincolnwood Beautification Commission

2019 Meeting Schedule

January 7, 2019 – 6:00 p.m.

February 11, 2019 – 6:00 p.m.

March 11, 2019 – 6:00 p.m.

April 8, 2019 – 6:00 p.m.

May 13, 2019 – 6:00 p.m.

June 10, 2019 – 6:00 p.m.

July 8, 2019 – 6:00 p.m.

August 12, 2019 – 6:00 p.m.

September 9, 2019 – 6:00 p.m.

October – No Meeting

November 11, 2019 – 6:00 p.m.

December 9, 2019 – 6:00 p.m.