



**Beautification Task Force Meeting
April 30, 2018
Village Hall
Board Conference Room**

Members Present

Mira Mazur, Chair
Jaclyn Cassel
Pamela Stavinoga
Terry Froman
Georjean Hlepas Nickell – Trustee Liaison

Members Absent

Susan Perdomo
Eve Fink
Gabiella Kowalczyk

Staff Present

Staff Liaison, Nadim Badran, Assistant to the Public Works Director

I. Call to Order

- a. The meeting was called to order at 6:00 p.m. by Chairperson Mazur.

II. Roll Call

- a. Chairperson Mazur called the Roll. A quorum was present.

III. Approval of Minutes

- a. Commissioner Cassel made a motion to approve the minutes of the February 26, 2018 meeting. Commissioner Froman seconded the motion. The motion was approved 4-0 via a voice vote.

IV. Election of Chair

- a. Commissioner Froman made a motion to elect Commissioner Mazur as the Chair of the Commission. Commissioner Stavinoga seconded the motion. The motion was approved 4-0 via a roll call vote.

V. Old Business

- a. Lincolnwood in Bloom – Garden Walk Date Change – Mr. Badran informed the Commission that the date of the garden walk was changed from April 28, 2018 to May 12, 2018 due to the impact the weather was having on the host's garden. The Commission did not have any objections to the change of date.
- b. Spring Planting Update – Mr. Badran reviewed the planting schedule and the types of flowers selected by the Commission. Mr. Badran stated the goal is to complete Madeline's Garden the week of May 14th in preparation for Memorial Day, and the remaining beds in the subsequent weeks.

VI. New Business

- a. Schedule of Meetings – Mr. Badran presented a proposed meeting schedule for the Commission. The Commission requested the September meeting be deleted due to holidays during that month, as well as change the August meeting date from the 13th

to the 20th. Mr. Badran stated he will modify the meeting schedule and send the new schedule to the Commission. Mr. Badran stated that the meeting dates are placeholders and will confirm with the Chair whether a meeting is needed that month or not based on available agenda topics.

- b. Review of Commission Scope – The group reviewed the Ordinance establishing the Beautification Commission, which includes the review of projects as assigned by the Village Board or Trustees, coordinating the annual Arbor Day and park plantings, and coordinating Village Beautification programs for residents and businesses.
- c. Discussion Regarding Goals for Boards and Commissions Dinner – The group requested that Mr. Badran assemble a list of goals for the Commission to present at the Boards and Commissions Dinner. Mr. Badran stated he would assemble the list of goals which would include the budget requests and routine functions of the Commission.

VII. Staff Report

- a. Touhy/Crawford Garbage Cans – Mr. Badran reported the ten garbage cans located along the Touhy Avenue/Crawford Avenue intersection have been replaced with the bins selected by the committee at the February 26, 2018 meeting.
- b. Nancy Haas Plaque – Mr. Badran stated the missing Nancy Haas plaque near the south entrance of Village Hall was being replaced later in the week.

VIII. Comments from the Public

- a. None

IX. Adjournment

- a. Chairwoman Mazur made a motion to adjourn, seconded by Commissioner Cassel. The motion passed via voice vote with all in favor and none against. The meeting adjourned at 6:25 p.m.

Minutes Recorded by:

Nadim Badran
Assistant to the Public Works Director