



**Lincolnwood Beautification Commission
Monday, July 8, 2019
Police and Fire Training Room
6900 N. Lincoln Ave.
6:00 P.M.**

1. Call to Order
2. Roll Call
3. Approval of Minutes from the April 8, 2019 Beautification Commission Meeting
4. Staff Report
 - a. Butterfly Garden Update
 - b. Lincolnwood In Bloom Update
5. New Business
 - a. Appointment of Commissioner Sharon Mau
 - b. Reassigning Planting Beds
6. Old Business
 - a. Review Plantings
 - i. Madeline's Garden
 - ii. Morse/Kostner
 - iii. Lincoln Avenue Proesel Park Sign
 - iv. Village Hall Entrances
 - v. Community Center
7. Comments from the Public
8. Adjournment

Date Posted: July 3, 2019

By: Nadim Badran, Assistant to the Public Works Director



Lincolnwood Beautification Commission
Monday, April 8, 2019 DRAFT Meeting Minutes
Board Conference Room
6900 N. Lincoln Ave.
6:00 P.M.

I. Call to Order

The Meeting was called to order at 6:21 p.m. by Chairperson Mazur.

II. Roll Call

Members Present

Mira Mazur, Chair
Commissioner Gabriella Kowalczyk
Commissioner Maggie Weiss
Commissioner Terry Froman (6:20 p.m.)

Members Absent

Commissioner Susan Perdomo
Commissioner Pamela Stavinoga

Others Present

Georjean Nickell, Trustee Liaison
Nadim Badran, Staff Liaison
Anne Marie Gaura, Village Manager

III. Approval of Minutes from the November 12, 2018 Beautification Commission Meeting

Commissioner Froman made a motion to approve the minutes of the November 12, 2018 Meeting Minutes. Commissioner Kowalczyk seconded the motion. The motion was approved 4-0 via voice vote.

IV. Staff Report

- a. FY 18/19 and Proposed FY19/20 Budget Updates
Mr. Badran stated that both irrigations systems at Madeline's Garden and the Proesel Park Sign have been installed. Mr. Badran reminded the Commission that the FY19/20 goals include installation of irrigation at the Village Hall entrances and Community Center beds.
Mr. Badran stated that Commissioner Cassel resigned from the Commission. Mr. Badran stated that Village President Bass reported he will be appointing a new Commissioner in the coming weeks.

V. New Business

- a. Appointment of Commissioner Maggie Weiss
Mr. Badran stated that Mayor Bass appointed Commissioner Weiss to the Commission at the November 20, 2018 Village Board Meeting. Commissioner Weiss was assigned to the Morse/Kostner, Community Center, and Madeline's Garden Planting beds.
- b. Arbor Day Planting
Mr. Badran thanked Commissioner Froman for her support in coordinating the Arbor Day planting which is to occur on April 26th in front of Todd Hall on Lunt Avenue at 2:00 p.m.
- c. Lincolnwood In Bloom 2019
Mr. Badran informed the Commission that the Lincolnwood in Bloom Applications are now available online with a deadline of October 4, 2019. Chairperson Mazur asked Mr. Badran to increase advertising efforts for the program.

VI. Old Business

- a. Confirm Planting Dates
Mr. Badran presented approximate dates for the planting at each planting bed and stated that it would be done sooner if staff was available.
- b. Review Planting Workbooks – The Commissioners did not have any comments on the planned plantings as presented in the planting workbooks.
 - i. Madeline's Garden
 - ii. Morse/Kostner
 - iii. Lincoln Avenue Proesel Park Sign
 - iv. Village Hall Entrances
 - v. Community Center

VII. Comments from the Public

There were no comments from the public. Trustee Nickell asked if the Village would consider a program for residents to care for and maintain the traffic circles located throughout the community. Mr. Badran stated that he would look to see what types of programs other communities utilize for maintenance of traffic circles but was concerned about the liability of residents working in the roadway. Trustee Nickell asked if the Commission could review and evaluate standards for PEP grants that utilize landscaping improvements.

VIII. Adjournment

Commissioner Kowalczyk made a motion to adjourn the meeting at 7:02 p.m. Chairperson Mazur seconded the motion. The motion passed via voice with all in favor and none against.

Minutes Recorded by:

By: Nadim Badran
Assistant to the Public Works Director



Beautification Task Force Planting Implementation Form

Location: Madeleine's Garden

Plant(s) Needed and Quantity: Red Option:

- 6 Flats of Red Begonias

White Option:

- 20 flats of White Begonias

Six Hanging Baskets

- Two with Red Dragon Wing Begonias
- Two with White Dragon Wing Begonias
- Two with Blue Lobelia

Perennials

- None

Estimated Cost: \$1,500

Timeframe for Ordering Plants: December

Timeframe for Installing Plants: Week of May 13, 2019

Staff Needed for Installation: Two – Three Staff Members

Preparations Needed for Planting Area:

Add Osmocote during planting
Turning of the soil in the Spring
Cut Grasses around Bed in March

Ongoing Maintenance Needs: Spring / Fall Cleanup
Normal Watering
Weekly Visits from Village contractor

Other Considerations: _____

Soil Type: Clay

Light Condition: Deep Shade

Responsible Beautification Task Force Member(s): Mira Mazur

Jaclyn Cassel



Beautification Task Force Planting Implementation Form

Location: Morse / Kostner

Plant(s) Needed and Quantity: 47 Yellow/Rose Lantana
5 Flats Rose Yinca
15 2-quart pots of Sedum Mr. Goodbud

Estimated Cost: \$250

Timeframe for Ordering Plants: Mid January

Timeframe for Installing Plants: Week of May 20, 2019

Staff Needed for Installation: One – Two Staff Members

Preparations Needed for Planting Area: Add Osmocote during planting
Turning of the soil in the Spring
Weekly visits from Village contractor

Ongoing Maintenance Needs: Spring / Fall Cleanup
Check on weeds and remove lambs' ear

Other Considerations: _____

Soil Type: Loam, with a tendency towards clay

Light Condition: Sunny/No Shade

Responsible Beautification Task Force Member(s): Susan Perdomo
Jaclyn Cassel



Beautification Task Force Planting Implementation Form

Location: Lincoln Avenue Proesel Park Sign

Plant(s) Needed and Quantity: Replace Roseanne Geraniums as needed
Move Asters to sides of planting bed
2 Trays Marigolds (inca)(Yellow)
2 Trays Red Zinnias

Estimated Cost: \$200

Timeframe for Ordering Plants: Mid January

Timeframe for Installing Plants: Week of June 3, 2019

Staff Needed for Installation: One Staff Member

Preparations Needed for Planting Area: Turning of the soil in the Spring
Add Osmocote while planting

Ongoing Maintenance Needs: Spring / Fall Cleanup
Weekly visits from Village contractor

Other Considerations: _____

Soil Type: Clay

Light Condition: Sunny/No Shade

Responsible Beautification Task Force Member(s): Pamela Stavinoga
Terry Froman



Beautification Task Force Planting Implementation Form

Location: Village Hall Entrances

Plant(s) Needed and Quantity: 1 flat of Orange Star Series Zinnias
5 Medium Hostas under Pine Tree
2 Large Hostas under Pine Tree

Estimated Cost: <\$200

Timeframe for Ordering Plants: Mid January

Timeframe for Installing Plants: Week of June 10, 2019

Staff Needed for Installation: One – Two Staff Members

Preparations Needed for Planting Area: Clear Area of Weeds
Add Osmocote while planting
Turning of the soil in the Spring

Ongoing Maintenance Needs: Spring / Fall Cleanup
Weekly visits from Village contractor

Other Considerations: _____

Soil Type: Clay

Light Condition: Partial Shade

Responsible Beautification Task Force Member(s): Pamela Stavinoga
Terry Froman



Beautification Task Force Planting Implementation Form

Location: Community Center

Plant(s) Needed and Quantity: Move Asters to back of bed and to other planting beds
Allium Millennium – 50 2 quart pots
Dwarf Red Salvia – Flat of 48

Estimated Cost: \$700

Timeframe for Ordering Plants: Mid January

Timeframe for Installing Plants: Week of June 17, 2019

Staff Needed for Installation: Two Staff Members

Preparations Needed for Planting Area: Add mushroom compost
Turning of the soil in the Spring

Ongoing Maintenance Needs: Spring / Fall Cleanup
Weekly visits from Village contractor

Other Considerations: _____

Soil Type: Clay

Light Condition: Partial Shade

Responsible Beautification Task Force Member(s): Gabriella Kowalczyk
VACANT