MEETING MINUTES
OF THE
PLAN COMMISSION
JANUARY 3, 2019 – 7:00 P.M.
LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN AVENUE
LINCOLNWOOD, ILLINOIS 60712

MEMBERS PRESENT:
Chairman Mark Yohanna
Sue Auerbach
Steven Jakubowski (Arrived after Pledge of Allegiance)
Adi Kohn
Henry Novoselsky
Anthony Pauletto
Don Sampen

MEMBERS ABSENT:

STAFF PRESENT:
Doug Hammel, Community Development Manager
Kathryn Kasprzyk, Community Development Coordinator

I. Call to Order
Chairman Yohanna noted a quorum of six members and called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Approval of Minutes
Motion to recommend approval of the December 20, 2018 Plan Commission Minutes was made by Commissioner Novoselsky and seconded by Commissioner Pauletto.

Aye: Novoselsky, Pauletto, Auerbach, Jakubowski, Kohn, Sampen, and Yohanna
Nay: None
Motion Approved: 7-0

IV. Case #PC-01-19: 7373 North Cicero Avenue and 7384 North Lincoln Avenue – Waiver of Preliminary Plat Review for a Subdivision and Consolidation
Chairman Yohanna announced Case #PC-01-19 for consideration of a request by Dan Lauer, on behalf of Puig Holding Company, to waive the requirement of a Preliminary Plat review and
proceed to Final Plat review for Subdivision one lot into two lots and Consolidation of one of the Resulting lots with a third lot at 7373 North Cicero Avenue and 7384 North Lincoln Avenue.

Chairman Yohanna swore in the Petitioner’s representative Dan Lauer.

Development Manager Hammel presented a brief background for the proposed Subdivision and Consolidation at 7373 North Cicero Avenue, the former Puig Building, and the American Heartland Ice Arena at 7384 North Lincoln Avenue. Both properties are in the O, Office District. A portion of the lot at 7373 North Cicero Avenue has been conveyed to the Heartland Ice Arena to assure access to parking and reinvestment. The proposed Subdivision is to incorporate the conveyed portion of the property and consolidate it into the property at 7384 North Lincoln Avenue.

Mr. Lauer stated there is a licensing agreement with ComEd for access off of Lincoln Avenue for a nominal yearly fee. This agreement has been valid for over sixty years and is renewable every five years. Currently there is no access to the ice arena off of Cicero Avenue nor are there any plans to do so.

This request is considered a Major Subdivision, which typically requires Preliminary and Final Plat review, although the Plan Commission has discretion to waive the Preliminary Plat review requirement and proceed to Final Plat review. As this request includes no changes to the conveyed portion of the property, the proposed Subdivision reflects the current operational characteristics, and will undergo a full engineering review, Preliminary Plat review should be waived.

Chairman Yohanna asked if there was anyone from the audience who would like to address the Plan Commission on this matter. Let the record state that no one came forward.

**Motion to recommend approval** to waive the Preliminary Plat review requirement and proceed to Final Plat review for the Subdivision of one lot into two lots and the Consolidation of 7373 North Cicero Avenue and 7384 North Lincoln Avenue was made by Commissioner Pauletto and seconded by Commissioner Jakubowski.

**Aye:** Pauletto, Jakubowski, Auerbach, Kohn, Novoselsky, Sampen, and Yohanna  
**Nay:** None  
**Motion Approved:** 7-0

V. **Case #PC-06-18: Zoning Code Text Amendment – Sign Regulations for Large-Scale Developments, Freestanding Sign Location, Portable Sign Requirements, and Temporary Signage**

Chairman Yohanna announced Case #PC-06-18 for consideration of a Village Board Referral of Zoning Code Text Amendments to consider modifying the permissibility and requirements for certain signage including: 1) permitting Electronic Message Signs, with specific regulations, for properties and/or developments deemed to be “large-scale”; 2) amending existing regulations related to Temporary Signs for Special Events and Grand Openings; 3) permitting Temporary
Sign Coverings/Panels on Freestanding Signs; 4) amending required setbacks for Temporary and Permanent Freestanding Signs; and 5) amending existing regulations related to specific design limitations for Portable Signs. Chairman Yohanna noted that staff has requested this matter be continued, without discussion, to the February 6, 2019 meeting of the Plan Commission.

Chairman Yohanna asked if there was anyone from the audience who would like to address the Plan Commission. Let the record state that no one came forward.

Motion to recommend continuation to the February 6, 2019 meeting of the Plan Commission was made by Commissioner Sampen and seconded by Commissioner Novoselsky.

Aye: Sampen, Novoselsky, Auerbach, Jakubowski, Kohn, Pauletto, and Yohanna
Nay: None
Motion Approved: 7-0

VI. Next Meeting

The next meeting of the Plan Commission is scheduled for Wednesday, February 6, 2019.

VII. Public Comment

Chairman Yohanna asked if there was anyone from the audience who would like to address the Plan Commission. Let the record state that no one came forward.

VIII. Adjournment

Motion to recommend adjournment was made by Commissioner Jakubowski and seconded by Commissioner Auerbach. Meeting adjourned at 7:22 p.m.

Aye: Jakubowski, Auerbach, Kohn, Novoselsky, Pauletto, Sampen, and Yohanna
Nay: None
Motion Approved: 7-0

Respectfully submitted,

Kathryn Kasprzyk
Community Development Coordinator