1) Call to Order

2) Pledge to the Flag

3) Roll Call

4) Report by Chair

5) Approval of Minutes

6) Unfinished Business

   a) A Public Hearing to consider a petition by Airoom, 6825 N. Lincoln Avenue, Lincolnwood, IL for Designated Parkway Parking on Keystone Avenue east of Lincoln Avenue, and on Karlov Avenue east of Lincoln Avenue

   b) Review of a Commercial Vehicle Ordinance

   c) Discussion Regarding Standardizing Crosswalk Markings

7) New Business

   a) A Public Hearing to consider a petition by Dr. Zaki Siddiqui, owner of 3372 W. Devon Avenue, Lincolnwood, IL for Designated Parkway Parking on Kimball Avenue north of Devon Avenue

   b) Consideration of a Request to Post the Alternate Side Parking Ordinance on Every Street Sweeping Sign in the Village

   c) Review of Traffic Crashes at Devon Avenue and Ridgeway Avenue

8) Public Forum

9) Report by Village Staff

10) Good of the Order

11) Adjournment

Posted: Village of Lincolnwood Village Hall, 6900 N. Lincoln Avenue, Lincolnwood, IL Monday, September 23, 2013
1) Call to Order

Commission Chair Gelfund called the meeting to order at 7:06 p.m.

2) Pledge to the Flag

Chair Gelfund led the Commission in the Pledge to the Flag.

3) Roll-call

Commissioners Mark Bonner, Antonio Costantino, Donald Gelfund, James Lee, Georjean Nickell, Claude Petit, Trustee Ronald Cope, Assistant to the Public Works Director Ashley Engelmann, Village Engineer Jim Johnson, Officer Timothy Schaefer and Chief of Police Robert LaMantia were present.

Commissioner Scott Troiani was absent.

4) Report by Chair

No Report

5) Approval of Traffic Commission Minutes

Commissioner Nickell made a motion to approve the minutes from May 23, 2013. Commissioner Petit seconded the motion. The motion was unanimously approved.

6) Unfinished Business

None

7) New Business

Consideration of a Request by Airoom, 6825 Lincoln for Designated Parkway Parking at on Keystone east of Lincoln, and on Karlov east of Lincoln.

Mr. Amais Turman, a representative of Airoom, thanked the Commission as well as the community, and requested that the request be tabled until the September 26, 2013 meeting.
Ms. Georgia Talaganis  
3955 W. Estes Ave.  
Lincolnwood, IL 60712  
Ms. Talaganis asked that the minutes reflect that Friends of the Library were represented present for the discussion, and requested that the residents on Karlov north of Morse be advised of the September 26, 2013 meeting. The Commission concurred.

Commissioner Bonner made a motion to table Airoom's petition for Designated Parkway Parking on Keystone east of Lincoln, and on Karlov east of Lincoln to September 26, 2013. Commissioner Lee seconded the motion. The motion was unanimously approved.

8) Public Forum

Ms. Lydia Cohan  
7230 Keeler Ave.  
Lincolnwood, IL 60712  
Ms. Lydia Cohan stated that street sweeping in the Village is very good. However, snow removal Ordinance is not posted. People who are not residents have no way of knowing the Ordinance. Ms. Cohan requested snow removal signs be posted on every street sweeping sign.

Chief LaMantia suggested this matter be discussed at the September 26, 2013 meeting. The Commission concurred.

9) Report by Staff

Chief LaMantia reported on Lincolnwood Fest.

10) Good of the Oder

Commissioner Nickell inquired about the status of staff's report on a Commercial Vehicle Ordinance.

11) Adjournment

Commissioner Bonner made a motion to adjourn the meeting at 7:24 p.m. Commissioner Nickell seconded the motion. The motion was unanimously approved.
Chapter 3. BOARDS AND COMMISSIONS

Article 9. TRAFFIC COMMISSION

3-9-1. Establishment and membership.
There is hereby established a Traffic Commission consisting of seven members. Preference in membership shall be given to engineers, individuals with public works experience, individuals in the transportation field, business owners, professional educators, individuals associated with School District 74, real estate professionals, and current or former public safety professionals.

The Traffic Commission shall have the following powers and duties:

(A) To hear and review all requests and applications on matters involving traffic safety and control, including, but not limited to, traffic calming devices, alley vacations, bicycle safety, pedestrian safety, and line of sight issues; to investigate the ways and means to improve vehicular, bicycle and pedestrian traffic conditions; and to present recommendations thereon to the Board of Trustees;

(B) To hear and review parking and safety issues and to present recommendations thereon to the Board of Trustees;

(C) To hear and review applications for parking as permitted by the Parkway Landscaping Ordinance Editor's Note: See Ch. 6, Public Parks, Ways, and Properties, Art. 5, Parkway Landscaping and Maintenance. and to present recommendations.
thereon to the Board of Trustees regarding permits for parking on public parkways;

(D) To make recommendations to the Board of Trustees considering the enactment of ordinances or the amendment of existing ordinances regarding traffic safety;

(E) To initiate, direct and review traffic studies, and to present recommendations thereon to the Board of Trustees, Plan Commission, or Zoning Board of Appeals, as may be appropriate and as determined by the Village; and

(F) To perform such other duties and exercise such other powers germane to the powers granted by the Board of Trustees and the statutes of the State of Illinois.
Chapter 6. PUBLIC PARKS, WAYS, AND PROPERTIES

Article 5. PARKWAY LANDSCAPING AND MAINTENANCE

6–5–1. Purpose and scope.
The intent and purpose of this Article 5 is to promote, protect and preserve the general health, safety and welfare of the people of Lincolnwood.

(A) These regulations apply to Village parkways so as to:

(1) Ensure public safety and protect, preserve and enhance the Village's green space, urban forest and parkway system.

(2) Restrict and regulate other uses of parkways so as to minimize the harmful or nuisance effects resulting from urban runoff and flooding, which result from excessive use of impervious ground material.

(3) Promote the visual and aesthetic quality along the public rights-of-way in the Village.

(B) The regulations in this Article 5 shall apply to all parkways within the Village.

The following definitions shall apply in the interpretation and enforcement of this Article 5:

**ADJOINING PARKWAY**
That portion of the parkway that abuts a parcel of property.

**ADJOINING PROPERTY**
Private property that abuts a portion of a parkway.

**ADJOINING PROPERTY OWNER**
The owner, or the person that is in control of, an adjoining property.

**CALIPER**
The diameter of a nursery sized tree measured six inches above the ground.

**DESIGNATED PARKWAY PARKING**
The use of Village parkways for parking of vehicles in compliance with the standards set forth in this Article 5.

**DESIGNATED PARKWAY PARKING AREA**
That area of the adjoining parkway approved by the Village Board for designated parkway parking as set forth in this Article 5.

**DIAMETER BREAST HEIGHT**
Diameter of a tree as measured from 54 inches above the ground.

**LAWFUL BUILDING or STRUCTURE**
Any building or structure for which a building permit has been issued and on which construction covered by such permit is completed or will be completed within the required period of time.

**LINE-OF-SIGHT TRIANGLE**
The triangular area circumscribed by (a) two legs running along the edge of the pavement lines of two intersecting streets and/or alleys, and (b) the hypotenuse formed by the line that connects the two legs. The length of the legs of a line-of-sight triangle shall be calculated as follows:

(i) Along streets with a speed limit of 30 miles per hour or greater: 40 feet;
(ii) Along streets with a speed limit of under 30 miles per hour: 35 feet; and
(iii) Along alleys: 15 feet.

**PARKWAY**
That portion of the street right-of-way located between the street curb and the property line. Commonly, a parkway is that area of the street right-of-way that is between the street curb and an existing public sidewalk located along a property line, or between a public carriage sidewalk and the property line.

**PARKWAY PARKING DESIGNATION**
Village Board action permitting use of the Village parkway as a designated parkway parking area.

**PROPERTY LINE**
The line that demarcates and separates the extent of the public street right-of-way and the ownership of abutting parcels of property.
REDEVELOPMENT
For purposes of this Article 5, "redevelopment" shall mean demolition of more than 50% of an existing building or structure. It shall also mean construction of a new building. It shall also include reconstruction of more than 50% of a building, or structure which is destroyed or damaged by fire or other casualty or act of God to the extent that the building or structure shall be reconstructed to effect a restoration to the condition in which it was before the occurrence.

ROOT PROTECTION ZONE (RPZ)
The area near a tree designated to be protected during construction.

STREET RIGHT-OF-WAY
A strip of publicly owned land that is intended to allow for the passage of people or goods and commonly contains streets, utilities and sidewalks, so as to allow movement and provide access to private property.

VEGETATIVE GROUND COVER
Plants whose habit is to grow and spread near the ground, typically planted in multiples to form a low, dense covering of the earth. Often used instead of grass or where grass will not grow.

6-5-3. Compliance required.
No landscaping may be installed or maintained in any parkway in the Village except in compliance with the requirements of this Article 5.

6-5-4. Parkway maintenance required by adjoining property owners.
All property owners or persons in control of private property adjoining, adjacent and contiguous to a section of Village parkway shall be responsible for:

(A) Ongoing routine care, maintenance and upkeep of adjoining parkway landscaping, including periodic watering and fertilization of trees, grass and ground cover and the periodic seasonal removal of weeds and mowing of turf.

(B) In the event the adjoining, adjacent, and contiguous property owners have been authorized by the Village to landscape the parkway, they shall maintain street corners with a clear unimpeded line of sight over an adjoining parkway, pursuant to the regulations set forth in Section 6-5-5 of this Code.
6-5-5. Landscaping along public ways.

(A) All shrubbery or hedges located within a Village-owned right-of-way and within the line-of-sight triangle shall be maintained and kept trimmed at all times to a height not to exceed 30 inches.

(B) All trees shall be trimmed at all times upwards at least 48 inches from the base of the tree, and shall be maintained and trimmed as to eliminate obstructions within the line-of-sight triangle. No shrubbery or hedges shall be planted at the base of any tree located within a Village-owned right-of-way and within the line-of-sight triangle.

(C) All shrubbery, hedges, trees or other growth abutting any alley in the Village shall be maintained and kept trimmed so that the growth of the branches thereof shall not extend beyond the private property line and shall not extend over or onto the public alley right-of-way.

(D) The Village shall have the right, but not the obligation, to order the owner of any landscaping located within a Village-owned right-of-way to remove the landscaping, or to cause the removal upon the failure of the owner to remove the landscaping and to charge the owner for the costs of removal incurred by the Village, if either the Director of Public Works or the Chief of Police determine, in their sole discretion, that the landscaping is injurious to the public health, safety, or welfare.

6-5-6. Damage to parkways and injury to parkway trees prohibited.

It shall be unlawful for a person to:

(A) Damage, cut, carve, transplant, remove, or injure the bark of any tree or plant located in the parkway.

(B) Attach any rope, wire, nail, sign, poster, any man-made object, or other contrivance to any tree or plant located in the parkway; provided, however, that this Section 6-5-6(B) shall not apply to governmental signs.

(C) Dig or otherwise disturb vegetative ground cover, sod or grass, or in any other way injure or impair the natural beauty or usefulness of any parkway or parkway tree.

(D) Release any gaseous, liquid or solid substance in any parkway, which is harmful to trees, sod, grass or ground cover.
(E) Damage or remove any approved substitute material that may be installed in a parkway pursuant to Section 6-5-13 of this Code.

6-5-7. Parkway trees required.
The following provisions shall apply to any property for which the Village issues a building permit for any new construction or redevelopment of any building or structure, or for an addition of a size equal to or greater than 50% of the square footage of the existing building or structure. When authorized by the Village, property owners shall comply with the following requirements:

(A) All Village parkways with a minimum width of three feet as measured from the street curb to the public sidewalk or from the public sidewalk to the property line, whichever is the case, shall have parkway trees.

(B) One parkway tree shall be required for each 25 linear feet of property frontage, or any fraction thereof greater than 1/2 for small trees and 40 linear feet for large trees at maturity. Refer to the Village of Lincolnwood Arboricultural Standards Manual for a list of species in each category.

(C) Any existing parkway tree of two-and-one-half-inch caliper or more, measured at a point six inches above grade, located within the parkway shall be counted toward satisfaction of this requirement.

(D) All parkway trees shall be from a list of trees listed in the Village of Lincolnwood Arboricultural Standards Manual.

(E) Each parkway tree installed by the Village shall have a minimum caliper of 2 1/2 inches, measured at a point six inches above grade level, at time of planting and shall be balled and burlapped.

6-5-8. Application for parkway tree permit.
Property owners interested in planting trees in their adjoining parkway shall make application and requisite payment to the Department of Public Works for the installation of parkway trees as required by this Article 5.

(A) Application for parkway trees shall be made on forms approved by the Village Manager and shall include information determined reasonably necessary by the Village Arborist.

(B) Requisite payment shall accompany each application for a permit. The Village Board shall establish the cost of parkway tree permits, which may equal in whole or part the cost to the Village for each parkway tree planted.
(C) Notwithstanding the provisions of Section 6-5-7 of this Code, prior to permit approval, the Village Arborist may modify the requested tree species or planting location, when in the opinion of the Village Arborist such modifications are in the best interests of public health or safety, the survival or livability of the tree, increase species diversity or management of the Village’s urban forest.

(D) The Village Arborist shall review parkway tree applications and, upon approval, a written permit shall be issued by the Village Arborist. Upon permit issuance, the tree species, size, date and location of planting shall be recorded by the Village Arborist and entered into permanent records of the Village.

(E) If in the opinion of the Village Arborist, specific site conditions are not conducive for tree planting or long-term tree survival, the Village Arborist shall document such conditions and issue a written waiver from the parkway tree requirements of Section 6-5-7 of this Code. Said waiver shall be noted in the permanent records of the Village and a copy of said waiver given to the adjoining property owner.

(F) The Village Arborist may, upon written request from an adjoining property owner, waive the parkway tree requirements of Section 6-5-7 of this Code, when in the opinion of the Village Arborist, the location and size of existing trees planted and located on adjoining private property in close proximity to the parkway serve to meet the intent of this requirement. Where such a waiver is granted, the Village Arborist shall document in the permanent records of the Village, the species, caliper, height, condition, location and distance from the parkway of the private tree(s) which serve as the basis for the waiver. A waiver granted under this Section 6-5-8(F) shall be automatically nullified if the private tree(s) identified as the basis for the waiver are significantly damaged, die or are otherwise removed from the private property. A written copy of said waiver, which shall state the specific private tree requirement as a condition of the waiver, shall be given to the adjoining property owner.

6-5-9. Permit for tree trimming or tree removal required.
The trimming or removal of parkway trees shall be made only by the Department of Public Works, its designee or approved Village contractor, under supervision of the Village Arborist, or as may be granted by Village permit pursuant to Article 2 of this Chapter 6.

6-5-10. Application for parkway tree removal.
Property owners may request and make application for the removal of a parkway tree in an adjoining parkway.
(A) Application for parkway tree removal shall be made on forms approved by the Village Manager and shall include the applicant’s reason(s) for the removal request and other information as may be determined reasonably necessary by the Village Arborist.

(B) The Village Arborist shall review completed applications for parkway tree removal. If in the opinion of the Village Arborist, the removal of the parkway tree improves public safety, enhances the Village's urban forest or otherwise furthers the intent of this Article 5, such a determination shall be documented and a tree removal permit shall be issued.

(C) In approving any tree removal permit, the Village Arborist may condition such permit upon the installation of replacement tree(s) in the parkway or on adjoining property or may condition such permit on other reasonable remedies as the Village Arborist may determine so as to further the intent of this Article 5. The cost of any tree removal pursuant to this Section 6-5-10(C) shall be borne by the applicant.

(D) In denying any tree removal permit, the Village Arborist shall state the reasons for the denial and provide said reasons to the applicant.

(E) An application for parkway tree removal by an adjoining property owner shall not be required for the Village Arborist to direct the removal of any diseased or dangerous parkway tree, when such removal is determined by the Village Arborist to be in the interests of public health or safety. At the time of any such removal, the Village Arborist shall notify the adjoining property owner of the reasons for removal and any parkway tree replacement obligations pursuant to Sections 6-5-7 and 6-5-8 of this Code.

6-5-11. Appeal.
Any person aggrieved by a decision made by the Village Arborist pursuant to this Article 5 may appeal such decision to the Village Manager. Any person aggrieved by the decision of the Village Manager may appeal such decision to the corporate authorities.

6-5-12. Penalty.
A penalty shall be assessed against the adjoining property owner for each tree that may be trimmed, destroyed or removed without the prior written approval of the Village in violation of Section 6-5-9 of this Code. The penalty shall be assessed as follows:

(A) Each tree illegally removed will be replaced on an inch-by-inch basis.

(B) The total dollar amount assessed will be calculated by the number of diameter inches lost. For trees four inches or less in diameter, the measurement is made at caliper. For trees greater than four inches in diameter, the measurement is made at diameter breast height.

(C) The total dollar amount for an illegally removed tree is the total number of inches lost multiplied by the amount set forth in the Annual Fee Resolution. Editor's Note: The Annual Fee Resolution is included in the on-line version of the Code of the Village of Lincolnwood (eCode360®). It is also on file in the Village offices.

(D) If just limbs are removed, the penalty is based on the total dollar amount of the percentage of lost crown.

(E) Placement of new trees planted as a result of this penalty will be at the discretion of the Village Arborist.

6-5-13. Impervious materials prohibited in parkways.

(A) Parkways shall be planted only with vegetative ground cover or sod except for public sidewalks, driveway aprons and designated parking areas as may be approved by permit or may otherwise be approved by the Village Board.

(B) The use of impervious materials, such as concrete, asphalt, gravel, stone and rock, used as ground cover and as a substitute for required grass or vegetative ground cover is hereby prohibited and shall not be installed, placed upon or maintained in any parkway.

(C) When in the opinion of the Village Manager or his or her designee, site specific parkway conditions render the use, durability, longevity or livability of grass or vegetative ground cover problematic, the Village Manager or his or her designee may exempt portions of the parkway from the requirements of this Section 6-5-13. In such circumstances, the use of durable decorative brick pavers or other suitable material may be substituted under the direction and with written approval of the Village Manager or his or her designee.

(D) In approving any exemption from the requirements of this Section 6-5-13, the Village Manager or his or her designee shall:

(1) Document and record the site specific conditions which warrant the granting of an exemption from this Section 6-5-13.

(2) Document and record the specific parkway location(s) covered by the exemption.

(3) Specify the approved brick pavers or substitute material to be used in lieu of sod, grass or vegetative ground cover, which may include the color, type, pattern,
product vendor or manufacturer as well as installation directions. In specifying brick
pavers or other substitute material, the Village Manager or his or her designee shall:

(a) Consider the site environment and the quality, durability and life of the product.

(b) Consider the area streetscape environment and the visual effect of the material
upon the public way.

(c) Select a quality material that is, or can be, uniform or compatible with other
exemption(s) that have been or may be granted on any particular street, block
segment or area of the Village.


(A) Where parkway restoration including installation of sidewalk is required by the Village,
subsurface excavation to remove clay, stone, rock, concrete, debris and other material
not conducive to vegetation and root development shall be removed. The excavation
shall not encroach within the root protection zone. An approved, highly visible, physical
barrier (e.g., snow fencing) shall be used to delineate the outside boundary of the RPZ.
Such areas shall be replaced with a topsoil growing medium as approved by the Village
Arborist.

(B) The Village shall have no obligation to replace any landscaping located within the
parkway that is removed in connection with any Village maintenance, construction, or
repair activities within the right-of-way. Upon the completion of any such activities, the
Village shall: (1) replace any and all sod removed by the Village with sod of like quality;
and (2) replace any and all natural grass removed by the Village by seeding with a good
quality seed.


(A) Vehicle ingress and egress over parkways, from public streets to private property, shall
be limited to approved driveway aprons and approaches designed to access private
driveways, off-street loading areas or off-street parking lots. Such driveway aprons shall
be restricted to the width of the driveway or the minimum width necessary for property
access. No curb cut shall be made without first securing a permit from the Community
Development Director.

(B) A continuous curb cut or continuous driveway apron or approach over the parkway,
intended or used to serve as access to multiple individual off-street parking spaces, is
specifically prohibited.
(C) The parking or storing of vehicles on driveway aprons or approaches located in the parkway is prohibited.

6-5-16. Parking limited to approved designated areas.
Parking of vehicles on Village parkways is prohibited except in specially designated parking areas that are specifically designed for parking as may be approved by the Village Board. In designating parking areas and parking spaces in Village parkways, the Village Board may:

(A) Designate sections of Village parkways for parking spaces that are available to the general public, which may be free of charge, metered or otherwise controlled or used for a fee.

(B) Designate sections of Village parkways for designated parking that may be used for a fee by an adjoining property owner.

6-5-17. Application for designated parkway parking.
Any property owner may petition the Village to designate and approve portions of an adjoining parkway for restricted parking use. Applications requesting such designated parkway parking shall be made on forms approved by the Village Manager and shall include the following information and documents:

(A) A description of the proposal, including the proposed number of parking spaces and the layout of requested parking.

(B) The intended user(s) of the spaces.

(C) A statement indicating that the proposal would meet the design standards contained in Section 6-5-18 of this Code, or absent full compliance, a statement as to what design standards would and would not be met by the proposal.

(D) The requested term or arrangement with the Village for utilizing the designated parking area.

(E) An acknowledgement that: (1) the affected parkway is and will remain the property of the Village; and (2) the Village will retain the right to utilize the parkway for purposes other than parking.

6-5-18. Parkway parking design standards.
The use of any Village parkway for parking of vehicles shall be designed with the following features:

(A) The location, design and layout of parkway parking areas and spaces shall not encroach upon, obstruct or interfere with pedestrian sidewalks or access, street traffic flow, off-street loading operations, drainage, fire hydrants, streetlighting, trees or any utilities that may exist in the public way.

(B) Parkway parking areas shall include areas for installation of parkway trees to be installed at the sole cost and expense of the permittee that shall be located no less than every 50 feet apart. Such areas for trees shall be sufficient in size for long-term tree survival as determined by the Village Arborist.

(C) A continuous nonmountable six-inch concrete curb shall separate parkway tree areas from parkway parking spaces.

(D) A continuous nonmountable six-inch curb shall be installed between any adjoining sidewalk and any parking space. The use of concrete wheel stops for this purpose is prohibited.

(E) No parkway parking space shall be located in any sight triangle of any street or driveway intersection or within 10 feet of any street or driveway apron, whichever is greater. Such sight triangle areas shall be installed and maintained with vegetative ground cover, grass, or sod.

(F) Parking stall size shall be no less than nine feet by 18 feet, or as may be approved by the Village Engineer.

6-5-19. Designated parkway parking considerations.
In considering any request for designated parkway parking, the Village Board shall consider the following:

(A) Existing area parking demand and off-street parking availability.

(B) On-street parking demand and availability.

(C) Existing or prior use of the parkway for parking.

(D) Compliance of the applicant with the Village’s Landscape Ordinance.

(E) Compliance of the parking proposal with the parking design standards of Section 6-5-18 of this Code.
(F) The effect of compliance by the applicant with Section 6-5-13 of this Code and the elimination of continuous curb cuts and continuous driveway aprons on the parkway.

(G) The comments of citizens and property owners, particularly those in close proximity to the proposed parking area.

(H) The effect of the proposal on: street traffic flow, pedestrian access, and public safety; drainage and utilities; and fire, police, and emergency response.

6-5-20. Public hearing and notice required.

(A) Prior to establishing any designated parkway parking area, a public hearing shall be held on the proposal by the Village Board or a designated committee or commission. Where a committee or commission has been designated by the Village Board to conduct such a hearing, a written report by the hearing body with a recommendation shall be forwarded to the Village Board for consideration. Such a report shall summarize testimony provided at the public hearing and the findings of the body relative to compliance with the parking design standards contained in Section 6-5-18 of this Code and the considerations contained in Section 6-5-19 of this Code.

(B) The Village shall give written notice by United States certified mail of such public hearing to each taxpayer of record of all properties lying within 150 feet of the proposed parking area, to the address of the taxpayer recorded by Cook County for the issuance of tax bills. Such distance area shall be measured from the proposed parking area along street frontage. Such notice shall be sent by and at the cost of the adjoining property owner. Said notice shall indicate the time, date and place of the public hearing, provide the nature and location of the proposal, and invite public comment at the hearing.

(C) A notice of the public hearing, inviting public comment and giving the time, date and place of the hearing, and the nature and location of the proposed parking area, shall also be published in a local newspaper having general circulation within the Village not less than 15 days prior and no more than 30 days prior to the public hearing.

6-5-21. Parkway parking designation; fee; conditions; termination.

(A) In approving of and designating any parkway for use as a designated parkway parking area, the Village Board shall set the term and conditions of the designation. The fee
shall be in the amount set forth in the Annual Fee Resolution. Editor's Note: See Ch. A25, Fees.

(B) The following shall result in termination of a parkway parking designation:

(1) The owner of the adjoining property requests termination of the parkway parking designation; or

(2) The adjoining property is the subject of redevelopment.

(C) A parkway parking designation may be terminated if:

(1) The Board of Trustees determines that the adjoining property owner materially breached regulations set forth in this Article 5, violated parkway parking designation conditions set by the Village Board, or violated the terms of a designated parkway parking permit;

(2) The Board of Trustees determines that a designated parkway parking area is needed for municipal or governmental purposes; or

(3) The Village Engineer determines, and the Board of Trustees concurs, that a designated parkway parking area is unsafe for motorists, pedestrians, or the traveling public.

(D) Following termination of a parkway parking designation, the permit therefor shall be revoked and the adjoining parkway area shall be restored by the permittee as required by this Article 5, unless otherwise determined by the Village.

6-5-22. Variations from designated parkway parking requirements.

(A) The committee or commission designated by the Village Board to hear such requests may recommend, and the Village Board may grant, variations from the regulations contained in Sections 6-5-13, 6-5-14, 6-5-15 and 6-5-18 of this Code relating to designation of parkway parking where there are practical difficulties or particular hardships in specific cases in carrying out the strict letter of this Article 5. Such recommendations shall be communicated to the Village Board in writing. The Village Board may determine to waive or modify any requirement of Sections 6-5-13, 6-5-14, 6-5-15 and 6-5-18 of this Code to the extent the Village Board deems just and proper and grant a parkway parking designation. In determining whether in a specific case there are practical difficulties or particular hardships in the way of carrying out the strict letter
of this Article 5 in determining whether to grant a parkway parking designation, there shall be taken into consideration the extent to which the following facts are established.

(1) Whether failure to grant a permit will render the adjoining property obsolete and unusable due to the required removal of current parking from the Village parkway or the adjoining property.

(2) Due to unique circumstances, including, but not limited to, the small size of the tract of land comprising the adjoining property, topographical, or other conditions peculiar to the site, street traffic, or surrounding conditions, it is not feasible or impractical to conform to the design standards of a designated parkway parking area.

(3) The extent to which strict compliance with this Article 5 will shift parking onto nearby residential streets.

(4) The requested variation does not violate the intent and purpose of the Parkway Landscaping Ordinance.

(5) The granting of the variation will not be detrimental to the public health, safety and welfare or injurious to other property in the area in which the adjoining property in question is located.

(B) The committee or commission designated by the Village Board to hear such requests may recommend, and the Village Board may impose, such conditions and restrictions upon the variation as may be deemed necessary to assure the spirit of compliance with the standards set forth in this Article 5, to reduce or minimize the effect of such variation upon other property in the neighborhood, or to implement the general purpose and intent of this Article 5. Unless otherwise determined by the Village Board, all variations from designated parkway parking requirements shall run with the use located on the adjoining property.

(C) In cases where a variation is granted from designated parkway parking requirements, upon approval and prior to issuance of the initial permit for such parking, the applicant shall deposit with the Village, a sum equal to the current cost (as determined by the Village Arborist) for the total number of trees required in the parkway parking area subject to the granted variation, minus the number of trees installed or located in the parkway parking area. The Village shall deposit this parkway tree replacement fee into a special Village fund established and used to plant trees elsewhere in the Village.
6-5-23. Application for designated parkway parking permits and variations; fees and processing costs.

(A) Application and fee. Applicants for a designated parkway parking permit or a variation from the requirements of Sections 6-5-13, 6-5-14, 6-5-15 and 6-5-18 of this Code must file an application with the Village. The applicant shall pay an application fee and processing cost deposit to the Village for every application. The fees shall be in the amount set forth in the Annual Fee Resolution. Editor's Note: See Ch. A25, Fees.

(B) Processing. Unless otherwise provided herein, variations from the requirements of this Article 5 relating to the establishment of designated parkway parking shall be processed and heard in the same manner as applications to establish a designated parkway parking area.

(C) Processing costs. In addition to the application fee and other deposits required herein, the adjoining property owner or owners and applicant shall be responsible for the actual processing costs incurred by the Village which are in excess of the required application fee and deposit amounts in processing such application. For purposes of calculating the Village's actual costs incurred in processing an application, the following shall be considered costs incurred by the Village:

(1) Publication and mailing costs.

(2) Recording secretary services.

(3) Staff review and preparation. The Village Manager shall determine such costs which shall be set forth in a schedule to be revised from time to time. Said amounts to be the hourly salary times a multiplier to be established from time to time by the Village Manager at a level sufficient to recover 100% of the direct and indirect cost of such reviews.

(4) Document preparation and review. Said amounts shall be the hourly salary times a multiplier to be established from time to time by the Village Manager at a level sufficient to recover 100% of the direct and indirect cost of such service.

(5) Professional, technical and engineering consultant services at the direct cost of such services.

(6) Legal review, consultation and advice at the direct cost of such services.
(7) Copy reproduction at the direct cost of such services.

(D) Liability for payment of fees, deposits and processing costs. The adjoining property
owner or owners and, if different, the applicant, shall be jointly and severally liable for
the payment of all applicable fees, deposits and processing costs incurred by the
Village in processing the application. By signing the application, the adjoining property
owner or owners and applicant shall be deemed to have agreed to pay all such
applicable fees, deposits and processing costs and to consent to the filing of a lien
against the adjoining property and the foreclosure of said property to ensure collection
of any such fee. This includes the costs of collection, including reasonable attorney
fees, and any fees not paid within 30 days following the mailing of a written demand for
such payment to the owner or applicant at the address shown on the application. Any
lien filed pursuant to this Section 6-5-23(D) may be foreclosed in the manner provided
by statute for mortgages' or mechanic's liens.

(E) Fee payment and deposit.

(1) Initial payment and deposit. Every application filed pursuant to this Article 5 shall be
accompanied by the required fee plus a deposit where this Article 5 so requires. The
Village Manager shall determine if applicable processing costs will exceed the
deposit. If the Village Manager determines that applicable processing costs will
exceed the required deposit, the Village Manager shall determine the additional
necessary amounts to be deposited with the Village. No interest shall be payable on
any such deposit.

(2) Charges against deposit. From the date of filing of any application pursuant to this
Article 5, the Village shall maintain an accurate record of the actual costs, as set
forth above, for processing such application. The Village Manager shall, from time to
time, draw funds from the account established for such application deposit to pay
such costs and shall transfer such funds to the appropriate Village accounts. The
Village Manager shall maintain an accurate record of all such withdrawals.

(3) Additional deposits. Should the Village Manager at any time determine that the
account established in connection with any application deposit is, or is likely to
become insufficient to pay the actual costs of processing such application, the
Village Manager shall inform the applicant of that fact and demand an additional
deposit in an amount deemed by the Village Manager to be sufficient to cover
foreseeable additional processing costs. Unless and until such additional amount is
deposited by the applicant, the Village Manager may direct that processing of the
application shall be suspended or terminated.
(4) Final settlement. As soon as reasonably feasible following final action on an application, the Village Manager shall cause a final accounting to be made of the deposits made in connection with such application and the actual cost of processing such application and shall make a final charge of such costs against such deposits. A copy of the accounting shall be provided to the owner and the applicant. If the amount in the deposit account is insufficient to pay the total actual costs, a written demand for payment of the balance due shall be mailed to the owner and the applicant. If an unused balance remains in the deposit account after paying the total actual costs, it shall be returned to the applicant without the payment of interest.

(5) Fee payment. The owner or owners and applicant shall pay the Village the processing costs within 10 days after the submission of the bill from the Village. Such bill may cover services previously rendered, or a reasonable estimate of additional deposit amounts and processing costs.

(F) Condition of all applications, approvals and permits. No application filed pursuant to this Article 5 shall be considered complete unless and until all fees and deposits due pursuant to this Article 5 have been paid. Every approval granted and every permit issued pursuant to this Article 5 shall, whether or not expressly so conditioned, be deemed to be conditioned upon payment of fees, processing costs and any deposits as required by this Article 5. The failure to fully pay any such fee, processing cost or deposit, when due, shall be grounds for refusing to process an application and for denying or revoking any permit or approval sought or issued for use of the adjoining parkway to which the processing costs, or deposit relates.

(G) Exemption for certain public bodies. The provisions of this Section 6-5-23 shall not apply to, and no fees, deposits or processing costs shall be required of, any public body or agency deriving the majority of its revenues from taxes levied within the Village of Lincolnwood.


Unless otherwise determined by the Village Engineer, a five-foot public sidewalk adjacent to the property line or adjacent to the street curb shall be installed and maintained in all Village parkways located in the B1, B2 and MB Zoning Districts. Where an adjoining parkway is landscaped in compliance with this Article 5 but lacks a public sidewalk as specified herein, the adjoining property owner is not required to install a public sidewalk unless the adjoining property owner or applicant damages the existing sidewalk during the installation of the landscaping, or the adjoining property becomes the subject of redevelopment.
6-5-25. Guidelines.
The Village Manager and Village Arborist, in concert with the Village Beautification and Tree Commission, may propose and develop specific planting, installation, restoration and design guidelines which further the intent of this Article 5, which guidelines shall be subject to the approval of the Village Board.

The Village assumes no liability for any structure or improvement located or placed in any Village-owned right-of-way pursuant to this Article 5 by any person, firm, corporation, trustee or legal entity or association, or any unit of local government other than the Village.
Village of Lincolnwood

Designated Parkway Parking Variation Application

Applicant Information
Name: A12009
Address: 1825 N. LINCOLN
E-Mail Address: KOBELCH@A12009.COM
Contact Person: YLIATH O'HERON
Daytime Phone Number: 847-213-530X FAX
Applicant is (check all that apply) Tenant Property Owner
Number of Years in Lincolnwood: 55 yrs
Have you ever applied for a variation through the Village of Lincolnwood? ☑ or N
If Yes, when? 2012 SIGN Were you given the variation? ☑ or N
Note: if applicant is a tenant, attach a letter from the property owner granting permission for variation

Property Information
Variation Property Location/Address: 1825 N. LINCOLN
This Property is: Retail ☑ Office ☑ Industrial ☑ Other ☑
If Other, Please Explain:
Number of businesses on-site: 11 Number of employees on-site:
Name of All Businesses/Tenants on site:
Size of Property (dimensions or total square feet): 53,112
Number of Parking Spaces on Property: 42
Size of Parkway (dimensions) See Attached Is Property Located On A Corner? ☑ or N
Last Year Property was Sold: 55 yrs

The following must be included with your application in order to be considered for a Variation
☑ Description of the proposed number of parking spaces and the layout of the requested parking
☐ The intended user(s) of the parking spaces

[ ] A statement indicating that the parking would meet the design standards contained in section 12-5-18 of the Village Code, or absent full compliance, a statement as to what design standards would and would not be met
[ ] The requested term or arrangement with the Village for utilizing the designated parking area
TO BE DETERMINED
Application Statement
(Read and Sign Below)

I hereby make application to request a Variation from the Parkway Landscape Ordinance Section 3, Chapter 12, Article 5 of the Village of Lincolnwood Code of Ordinances. In making this application I understand that the purpose of the Parkway Landscape Ordinance is to help create attractive, exterior improvements to property in the Village and is not intended to bypass the spirit of parkway landscaping, but provide as much landscaping as possible. I understand that prior to commencing any work the Village must first approve both my participation and proposed scope of work for the project. I understand that all improvements made through this Variation must be in accordance with Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing.

In making this application, I understand that the Village will review my application and at the Village’s discretion may reject or approve my request. As part of any Village approval, I understand that the Village may require changes or additions to my plans and intended scope of work. I recognize that a variation request with highly visible and attractive landscaping stands a greater chance of being approved by the Village. I agree to work with Village Officials in order to ensure that my request meets the requirements of the Parkway Landscaping Ordinance as much as possible.

In making this application I understand and agree that if my request is approved I will need to apply for a permit to use the parkway on a yearly basis for an undetermined amount of time. I further understand that the Village may impose fees for using the property and may at any time refuse the renewal of the permit in order to make improvements that benefit the public.

By signing this application, I hereby acknowledge that I have read this statement and understand these important features about Designated Parkway Parking Areas and the Parkway Landscape Ordinance.

[Signature]
APPLICANT SIGNATURE

[Date]
DATE

Return this application to:

Manuel Castaneda
Village of Lincolnwood
Department of Public Works
7001 North Lawndale Avenue
Lincolnwood Illinois 60712

If you have any questions regarding this process or the application, please phone 847/675-0888
Traffic Commission  
September 26, 2013  
Commercial and Recreational Vehicle Parking

City of Chicago  
A commercial vehicle may only park on the street if it is providing deliveries or services to customers. For example, contractors, electricians, plumbers, or delivery persons may park the commercial trucks when they are providing services to customers, or if there is any other expeditious loading or unloading.

City of Evanston  
It shall be unlawful for any person to park a commercial vehicle or bus in any block in the City which meets the standards described in the following Subsections:

Residential Areas  
It shall be unlawful for any person to park a commercial vehicle or bus in any block in the City in which more than one-half (½) of the buildings are used for residential purposes. This restriction shall be in effect between nine o'clock (9:00) P.M. and seven o'clock (7:00) A.M., every day. "Commercial vehicle" and "bus" as used in this Subsection shall refer to those vehicles defined as such in the Illinois Vehicle Code.

Nonresidential Areas  
It shall be unlawful for any person to park a commercial vehicle or bus in any block in the City in which signs have been posted indicating this prohibition, for a longer period than is required for the expeditious loading or unloading of such vehicles.

Village of Skokie  
No person shall stand or park any commercial truck, tractor, semi-trailer, trailer, bus or commercial vehicle on any street in a residential district for a longer period than is necessary for the expeditious loading or unloading of such vehicle, except that a driver of a bus may park such bus in a designated bus stand as provided in this article. Between the hours of 9:30 p.m. and 7:00 a.m., no motor vehicle shall, for the purpose of loading or unloading, be parked, stopped or stored on any alley adjacent to any dwelling, or on any street in a business within 150 feet of any dwelling.

Vehicles allowed in residential, mixed-use, or business zoning district. Only the following motor vehicles shall be allowed to stand or park on any street in a residential, mixed-use, or business zoning district:

1. Motorcycles

2. Passenger vans with RV license plates.
3. Non-commercial vehicles under 8,000 pounds with passenger or Class B license plates.
   
   a. Non-commercial vehicles. For the purpose of this section, those factors that determine a non-commercial vehicle shall include, but not be limited to, all of the following:
      
   i. Single rear wheels only.
   
   ii. No signs, advertisements, business identifications or business license plates.
   
   iii. No attached auxiliary equipment including, but not limited to plows, equipment racks or storage boxes or lockers.
   
4. No debris, construction materials or equipment intended for commercial or business use may be present whether in the open or covered by removable material or fabric.
   
5. Cargo and panel vans that comply with items 1 through 4 above and have side and rear windows and seating behind the driver's seat.
   
6. No person shall stand or park any commercial truck, tractor, semi-trailer, trailer bus, public passenger vehicle or commercial vehicle on any street in the Village for a longer period than 60 minutes or for such time as is necessary for the expeditious loading or unloading of such vehicle. Notwithstanding the forgoing sentence, commercial vehicle parking, including, but not limited to, tractor trailer and semi-trailers, is allowed in legally authorized parking spaces or areas in the Manufacturing District.
   
7. Any truck, tractor, semi-trailer, trailer, bus or commercial vehicle parked in violation of this section is hereby declared to be a nuisance, which may be abated by any police officer by ticketing and/or removing such vehicle to the Village vehicle pound or to any authorized garage.
   
8. No person shall store any truck, tractor, semi-trailer, trailer, bus or commercial vehicle on any street.
   
   
   For purposes of this section, a recreational vehicle is a vehicular, portable structure built on a chassis, designed to be used as a temporary dwelling for travel, recreational and vacation uses. A recreational vehicle shall include the following: travel trailer, pickup coach, motorized home, camping trailer, and any other recreational vehicle or recreational trailer bearing a recreational license.
plate, i.e., "RV," "RT," or "TA."

10. No boat, boat trailer, or recreational vehicle shall be permitted to park, stand or load in any residential street except with the prior approval by the Village Police Department. This approval shall be granted for loading or unloading purposes only and shall specify the date and time of its applicability. This prohibition shall not apply to stock vans bearing "RV" or passenger license plates which have not been modified in such a manner as to increase their length, width or height.

11. Any vehicle parked in violation of this section is declared to be a nuisance, which may be abated by any police officer by removing such vehicle to the Village vehicle pound or to any authorized garage.

Village of Wilmette
No person shall stand or park any truck, tractor, semi-trailer, trailer, bus, or public passenger vehicle on any street for a longer period than is necessary for reasonably expeditious loading or unloading of such vehicle except as otherwise provided in this chapter. This prohibition shall include, but not be limited to a camping trailer, a house painting trailer, a construction trailer, a boat trailer and a snowmobile trailer, but it shall not include a van used for noncommercial purposes.
MEMORANDUM

TO: Traffic Commission

FROM: Jim Johnson, Village Engineer

DATE: June 27, 2013

SUBJECT: Crosswalks

As requested, I reviewed the crosswalks throughout the Village and researched crosswalk design and usage in other communities in an effort to standardize the crosswalks within the Village. Due to the number of intersections with crosswalks and the various configurations, I used Pratt Avenue as a template as it encompasses typical configurations.

Pratt Avenue is under the jurisdiction of the Village from Central to McCormick, and passes through residential, commercial and institutional areas of the Village. The various crosswalks are under the jurisdiction of the Village, Cook County and IDOT. Based on my review and research, I recommend the following:

1. Every crosswalk that is associated with a sidewalk should be striped and the sidewalk depressed per ADA requirements.
2. The use of a single depressed sidewalk that leads to multiple crossings should be avoided unless specifically engineered.
3. Depressed sidewalks should align
4. The level of striping and identification should be limited to the following conditions:
   a. For residential street crossings adjacent to residential streets (e.g., Lamon and Lunt), the striping should consist of two parallel white lines.
   b. For residential street crossings adjacent to major streets (e.g., Ramona and Pratt), the striping should consist of two parallel white lines filled with perpendicular or diagonal striping.
   c. For residential streets or areas crossing major streets (e.g., Kolmar and Pratt), the striping should consist of two parallel white lines filled with perpendicular or diagonal striping. The crossing should be marked with signage along the curbline and the centerline of the roadway.
   d. For crossings adjacent to institutional uses and with a high volume of pedestrian traffic (e.g., schools [East Prairie and Pratt], libraries, parks), the striping should consist of two
parallel white lines filled with perpendicular or diagonal striping. The crossing should be marked with enhanced signage along the curbline and the centerline of the roadway.

e. Crossings under the jurisdiction of Cook County or IDOT should conform to the respective standards.

5. Crossing of major roads and those associated with institutional uses should be limited. Any installation should be based on engineering, Commission and Board review.

Crossing costs vary from $500 to $5,000 depending on the crossing. Striping alone is at the low end, whereas an enhanced crossing that required sidewalk and curb modifications is at the high end.

If you have questions or need additional information, please call me at (847) 745-4835 or send an e-mail to jjohnson@lwd.org.
Photos

Village of Lincolnwood – Ramona and Pratt
Multi-directional depression - not striped

Village of Lincolnwood – Depressed sidewalks not aligned
Village of Lincolnwood – Kolmer and Pratt

Village of Lincolnwood – Pratt at East Prairie
Institutional Use (add border striping and centerline signage)
Village of Lincolnwood – East Prairie at Pratt
Residential Crossing Adjacent to Major street (add border striping)

City of Lake Forest – Everett Road crossing between residential area and train crossing.
Enhanced Striping and Signage
City of Evanston – Greenwood Avenue
Enhanced Striping and Signage
# Village of Lincolnwood

## Designated Parkway Parking Variation Application

### Applicant Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Dr. Zaki Siddiqui</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>6027 N. Lawndale, Lincolnwood, IL 60712</td>
</tr>
<tr>
<td>E-Mail Address</td>
<td><a href="mailto:Zaki.siddiqui@hotmail.com">Zaki.siddiqui@hotmail.com</a></td>
</tr>
<tr>
<td>Contact Person</td>
<td>Ted Lazar</td>
</tr>
<tr>
<td>Daytime Phone Number</td>
<td>847-414-0827</td>
</tr>
</tbody>
</table>

Applicant is (check all that apply)

- Tenant
- Property Owner

Number of Years in Lincolnwood: ___

Have you ever applied for a variation through the Village of Lincolnwood? Y or N

If Yes, when? ____________ Were you given the variation? Y or N

Note: if applicant is a tenant, attach a letter from the property owner granting permission for variation

### Property Information

<table>
<thead>
<tr>
<th>Variation Property Location/Address</th>
<th>3372 W. Devon Ave.</th>
</tr>
</thead>
<tbody>
<tr>
<td>This Property is: Retail</td>
<td>Office</td>
</tr>
<tr>
<td>Number of businesses on-site: ___</td>
<td>Number of employees on-site: 20</td>
</tr>
<tr>
<td>Name of All Businesses/Tenants on site: Century 21 Affiliated</td>
<td>and unknown</td>
</tr>
</tbody>
</table>

| Size of Property (dimensions or total square feet) | 108 x 93 |
| Size of Parkway (dimensions) | 108 x 18 |
| Number of Parking Spaces on Property | 8 |
| Is Property Located On A Corner? | Yes |
| Last Year Property was Sold: | 2012 |

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**America's Custom Home Builders, Inc.**  
Ted Lazar

Phone: (847) 410-0630  
Fax: (847) 410-0621  
Cell: (847) 414-0827  
tedlazar@sbcglobal.net  
4453 W. Oakton Street, Skokie, Illinois 60076  
www.achbuilders-design.com

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[ ] A plan showing the layout of the proposed parking spaces including dimensions of all parking spaces both in the private and public property and intended users of the spaces.
Application Statement
(Read and Sign Below)

I hereby make application to request a Variation from the Parkway Landscape Ordinance Section 3, Chapter 12, Article 5 of the Village of Lincolnwood Code of Ordinances. In making this application I understand that the purpose of the Parkway Landscape Ordinance is to help create attractive, exterior improvements to property in the Village and is not intended to bypass the spirit of parkway landscaping, but provide as much landscaping as possible. I understand that prior to commencing any work the Village must first approve both my participation and proposed scope of work for the project. I understand that all improvements made through this Variation must be in accordance with Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing.

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In making this application I understand and agree that if my request is approved I will need to apply for a permit to use the parkway on a yearly basis for an undetermined amount of time. I further understand that the Village may impose fees for using the property and may at any time refuse the renewal of the permit in order to make improvements that benefit the public.

By signing this application, I hereby acknowledge that I have read this statement and understand these important features about Designated Parkway Parking Areas and the Parkway Landscape Ordinance.

[Signature]
APPLICANT SIGNATURE

8/27/13
DATE

Return this application to:

Manuel Castaneda
Village of Lincolnwood
Department of Public Works
7001 North Lawndale Avenue
Lincolnwood Illinois 60712

If you have any questions regarding this process or the application, please phone 847/675-0888
August 5, 2013

To: Traffic Commission

From - Lydia Cohan   7230 Keeler

Re – Posting signs regarding “snow removal” for NON RESIDENTS and RESIDENTS

Last year or so the Village Ordinance regarding “street sweeping” was posted on street signs and poles.....even though letters and computer e-mails were sent to all residents. A ticket is given to those who violate the ordinance, but the signs explain the ordinance. The street sweepers can now do a “clean sweep”. The Towers do not have signs because most all have long driveways so that off street parking exists.

Soon the snow will fly. The Village needs to post the ordinance for “snow removal” so that all may be informed - NON RESIDENTS and RESIDENTS. How can a ticket be issued when a driver has no idea that an ordinance for snow removal exists?????? Furthermore, the same pole on the street can be used to post for both street sweeping and snow removal.

PLEASE HELP TO SOLVE THIS PROBLEM.

Thank you.

Lydia Cohan

7230 Keeler

847=677=7279
MEMORANDUM

TO: Robert LaMantia, Chief of Police

FROM: Ashley Engelmann, Assistant to the Public Works Director

DATE: September 20, 2013

SUBJECT: Additional Signage for Alternate Side Parking

Background: On October 1, 2009 the Village Board approved an amendment to Chapter 8, Article 2 of the Village Code pertaining to prohibited parking on snow emergency routes. The amendment established an alternate side of the street parking regulation when two inches of snow are present on the ground between the hours of 8:30 a.m. and 3:30 p.m. Monday through Friday (excluding holidays). The program began during the winter of 2009.

Upon ratification of the amendment to the Village Code the Public Works Department installed signage at major entrances to the Village that detail the parking regulation. Signs are installed at the following locations:

- Pratt and McCormick
- Pratt and Central
- Touhy and McCormick
- Devon and McCormick
- Crawford & Jarvis
- Crawford & Devon
- Cicero & Touhy
- Cicero & Devon
- Lincoln & Jarvis
- Lincoln & Devon

Initial Public Education
When the program was first announced the Village implemented a warning period for the first two snow events. An automated telephone message was sent out to each property owner reminding them of the start of the program. In addition, notices were placed within the Village newsletter, on the Village website, through the Village’s Facebook page, and press releases were issued resulting in articles within the local
newspaper. Finally, a door hanger was placed on every property owner’s door announcing the new program.

Ongoing Public Education
Annually, the Village publishes frequent reminders in the Village newsletter as well as posts information on the Village website, cable channel and social media outlets regarding the program. At the start of the snow season prior to the first snow event the Village sends out an automated voice message reminding residents about the program. The first snow event is a warning period for all motorists. Each time the program is activated the notice is placed on the Village’s cable channel and website by 8 a.m.

Purpose: Village staff has received a request to add additional signage notifying motorists regarding the alternate side street parking regulations. Specifically, the request is to place signage on each permanent street sweeping sign pole that currently exists within the Village.

Enforcement: At the beginning of each season during the first snow event warning tickets are issued. Failure to comply during subsequent events may result in a citation. Provided below is a breakdown of citations issued since 2010:

- 2010- 156 citations
- 2011-51 citations
- 2012-85 citations
- 2013-180 citations

Total of 472 citations issued.

Compliance: Staff feels that the program is working and that motorists are complying. Several examples may be seen during snow events of streets that are clear from curb to curb due to the positive compliance that has been gained during snow events.

Additional Signage Costs: The Village currently has approximately 600 permanent street sweeping signs (approximately 2 per block) installed within the community. If the Village moved forward with adding an alternate parking sign to each street sweeping pole the cost would be as follows:

600 signs x $15.00= $9,000
Hardware for installation= $225.28
Total Material Cost= $9,225.28

Options:
Option A- Status Quo
Option B- Add additional signs to street sweeping sign poles (2 per block) at a cost of $9,225.28
Option C- Add additional signs to street sweeping sign poles (1 per block) at a cost of $4,612.64
**Staff Recommendation:** Staff does not recommend adding additional signage for the program for the following reasons:

- Parking regulations are Monday-Friday from 8:30 a.m.-3:30 p.m. when many residents are at work, not during peak periods where visitors cars may be commonly found on streets
- Notice in several locations is provided to residents when the program is in place
- Compliance, based on staff observations is high
- Due to observed compliance staff does not feel that the cost of the signs is justified

**Traffic Commission Direction Sought:** Staff is seeking direction regarding purchasing and installing additional alternate side parking signage within the Village.