Application for Certificate of Payment for Recordation of Any Deed not a Sale of Property

Village of Lincolnwood
6900 N. Lincoln Ave.
Lincolnwood, Illinois 60712

Phone: 847-673-1540    Fax: 847-673-4403    Email: YCano@lwd.org

Ordinance # 06-2711 of the Village of Lincolnwood Municipal Code establishing a Certificate of Payment requires anyone who transfers real estate or for any deed in need of recordation with Cook County to pay any outstanding water in full before a Certificate of Payment is issued. CONDOMINIUM UNITS ARE EXEMPT FROM OBTAINING A CERTIFICATE OF PAYMENT PER VILLAGE CODE 12-3-15 (B)(6). Please complete this form and attach a copy of the executed deed. These forms may be faxed, emailed, or delivered to the Finance Department.

GRANTOR ________________________________

SERVICE ADDRESS ________________________________________________

PROPERTY INDEX NUMBER (PIN) ______________________________________

WATER ACCOUNT NUMBER __________________________________________

GRANTEE _______________________________________________________

CONTACT PERSON & TELEPHONE NUMBER ______________________________

MAILING ADDRESS ________________________________________________

*TO WHOM TO MAIL THE CERTIFICATE TO

PLEASE NOTIFY ME OF ANY AND ALL AMOUNTS DUE.

SIGNED __________________________ DATE: _________________________

(Signed by the seller or an authorized agent)