



Lincolnwood Park and Recreation Board Meeting
Lincolnwood Village Hall – Council Chambers
October 13, 2015

CALL TO ORDER

The meeting was called to order at 7:02 P.M.

PRESENT AT MEETING

Park Board Members: Laura Tomacic, Grace Diaz Herrera, Amy Kaniff, Reese Gratch, Sarah Hardin, Victor Shaw (arrived at 7:03pm)

Parks and Recreation Department Staff: Jan Hincapie, Chris Stachewicz, Katie Gamroth, Melissa Rimdzius

Audience: Alyssa Martinez, Anastasia Papanastou, Trustee Spino

APPROVAL OF MINUTES

On motion Tomacic/Kaniff to approve the meeting minutes of the August 11, 2015. 5-0, motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

OLD BUSINESS

A. Report of the Park Amenity Naming Subcommittee

Hincapie- Subcommittee was created because it was difficult to make a decision on the field naming based on the current policy about park naming. The 2012 policy said amenities could be name, but gave no criteria. The subcommittee discussed pieces of policies from other agencies to create the new policy. Moving forward there is set criteria for amenity naming. Art Lovering, who is not here this evening, did comment on what defining what an event was

Hardin- Goal was to further define parkland and amenities. Subcommittee discussed the types of naming rights and had three categories. Criteria was established for each category, the honorary piece will always some subjectivity

Hincapie- Received a phone call about other names that might go into an honorary naming mix, should we open it up to the public for suggestions. There might be many people for viable candidates

Hardin- Yes, if we had done this at the last meeting it would have been precedent setting. Policy needed to be discussed and clarified because we might get more candidates

Hincapie- The message to be sent was this was an extreme honor this happens seldom, candidates need to have lived here a long time and done something incredible for this to happen

Gratch –Any questions

Tomacic- First thank subcommittee for their wonderful job, question regarding time limit

Hincapie – Honorary has no time limit, but we could come back and have a discussion if person is no longer viable. Leases are more of a sponsorship for a time frame. Philanthropic is a significant contribution to the Village, do we need to define that contribution?

Hardin- We did talk about a percentage of what is donated to be the contribution

Tomacic- I was approached as a resident and offered double for someone else

Hincapie- Mr. Sortals request is honorary. For a philanthropic percentage 80-90% comes to mind

Hardin- If it is maintenance involved that might make a difference

Hincapie- Let's say the Proesel Park Playground, if someone paid 80% of the overall costs would we name it after them?

Gratch- If a percentage is left open maybe smaller projects would be completely covered

Hardin- Could be based on scope of the project

Hincapie- Provided information on the parks that are currently named after individuals in the community

Gratch – Read it do you feel like it will do what we need it to do

Kaniff- Looks good

Gratch- We can make a motion to approve it tonight

Hincapie- I can clean it up and add the amended verbiage

Shaw- Does it have to go through legal?

Hincapie- We will send it to them to review. Under honorary a lease arrangement can be amended

Gratch- Could we put under philanthropic as well?

Hincapie- Sponsorship is not dictated, it has its own policy

On motion Tomacic/Diaz Herrera move to accept the revised 2015 Park Land, Building, and Facility naming policy with suggested changes and review of the final document. All approved 6-0

B. Aquatic Center Master Plan

Hincapie- Need to inventory the health, operation and see what direction the Proesel Park Family Aquatic Center will be going in the upcoming years. Currently in season 12, more than 1/3 of useful life, also looking to make the facility more exciting for members. Three companies bid on creating the Proesel Park Family Aquatic Center master plan and FGM was chosen. This is a \$15,000 contract, which is why it did not come to the board for approval. A combination of public input, a group of users things they like or don't like, staff and board input will be used for the completion of the plan. Once information is gathered FGM will provide us with ideas and costs for the future. Staff met with FGM today and areas were pointed out to expand and updating pump room.

NEW BUSINESS

A. Summer Day Camp Report

Rimdzius- As noted in presentation

Gratch- Were the savings on contracted items?

Rimdzius- Yes, the busing cost was down we did need as many charter buses this season

Hincapie- Non-residents help us maintain the low price for our residents. They already pay more than our residents and depend heavily on the non-resident fees to help the free events we are able to offer our residents.

Hardin- If you have additional children you have additional staff?

Rimdzius- Camp maintains a lower ratio than what ACA require, with the additional children we will see more staffing.

Tomacic- What percentage would be repeat families throughout the year?

Rimdzius- We have a lot, but I could not get you an exact number

Hincapie- We have many familiar faces, lots of buzz about our camp because of the low staffing ratio

Rimdzius- Many families bringing in additional campers, this bussing also will help keep us in line with some of our competitors.

On motion Hardin/Tomacic to accept the proposed recommendations for the day camp program. All approved 6-0

B. Summer Program Report

Gamroth- As noted in presentation

C. Resolution for Closing Lincoln Avenue

Gamroth- This is for the closing of Lincoln Avenue during the annual Turkey Trot race on Sunday, November 22

Hincapie- Usually reopened before 11am

On motion Tomacic/Hardin move to approve a resolution closing Lincoln Avenue on Sunday, November 22, 2015 between the hours of 8am and 11am for the Lincolnwood Turkey Trot. All approved 6-0

CHAIRPERSON'S REPORT –

COMMISSIONERS' REPORTS –

Hardin- Cubs WIN

DIRECTOR'S REPORT –

Hincapie- Best news we have a lease executed for the ComEd. Will be bid in January and the UP in March. Staff did a fine job this summer, weather was tricky June was one of the worst months and Sunday of Labor Day weekend hit our max at the pool. The concert series had one of the highest sponsorship numbers in years. Shelter renovation is under way, public works is helping and has ripped up and replaced the asphalt around the facility along with new sewer pipe. Once the roof is done the facility will have gutters and can now drain properly. Bathrooms will be gutted, painting and upgrading the lighting, doors and doing a uplift on the facility as a whole.

STAFF REPORTS

A. SUPERINTENDENT OF RECREATION – GAMROTH

As noted in report.

- B. **SUPERINTENDENT OF PARKS AND FACILITIES - STACHEWICZ**
As noted in report.
- C. **COMMUNITY CENTER PROGRAM SUPERVISOR - RIMDZIUS**
As noted in report
- D. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**
As noted in report
- E. **YOUTH PROGRAMS COORDINATOR - FLETCHER**
As noted in report

ADJOURNMENT

Meeting adjourned at 8:09 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:



Signature

3/1/16
Date