



**Lincolnwood Park and Recreation Board Meeting**  
Lincolnwood Village Hall – Council Chambers  
November 10, 2015

**CALL TO ORDER**

The meeting was called to order at 7:01 P.M.

**PRESENT AT MEETING**

Park Board Members: Laura Tomacic, Grace Diaz Herrera, Amy Kaniff, Reese Gratch, Sarah Hardin, Victor Shaw, Village President Jerry Turry  
Parks and Recreation Department Staff: Jan Hincapie, Katie Gamroth  
Audience:

**APPROVAL OF MINUTES**

On motion Hardin/Tomacic to approve the meeting minutes of the October 13, 2015. 6-0, motion passed.

**AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC**

**Hincapie-** Mayor Turry and I hosted a mock board meeting for some of the School District 74 EEL children, and have received some wonderful thank you letters. The group was given and used the exercise area. It was really very cute

**OLD BUSINESS**

**A. Update on the Revised Policy for the Naming of Park Land, Buildings, Facilities and Park Amenities**

**Hincapie-** Will appear on the 17<sup>th</sup> Village Board agenda with modifications  
**Hincapie-** Presents information that will be seen at the 17<sup>th</sup> meeting  
**Hincapie-** Talks about parks that have been named already  
**Hincapie-** Lease information has been added into the updated version

On motion Tomacic/Diaz Herrera move to accept the revised 2015 Park Land, Building and Facility and Park Amenity Naming Policy. All approved 6-0

**B. Consideration of a Request to Name Field #3 in Proesel Park After Former-Resident, Alan Chapman**

**Hincapie-** Brought back tonight with a policy in place and need an official motion on the request. The donation of the score board has been removed to make this strictly an honorary naming  
**Hincapie-** A community member suggested there might be others in the community worthy of an honorary naming via a phone call after watching the Committee of the Whole  
**Board Discussion-** On contribution of Chapman's substantial service or being associated with a significant community event.  
**Hincapie-** Motion on the request can be postponed until the board approves the policy that has been approved earlier (from suggestion of Mayor Turry in audience)

**C. Strategic Plan Update**

**Hincapie-** As noted in presentation of the Strategic Plan Update

**NEW BUSINESS**

**A. 2016 Meeting Dates**

**Hincapie-** We had to move dates around to be mindful of the holidays

On motion Hardin/Tomacic to accept the proposed meeting dates for 2016. All approved 6-0

**B. Consideration of a Request from the SEED Foundation to hold a fundraiser at the Community Center on Saturday, April 16, 2016 from 6:00-10:00pm**

**Hincapie-** Had this request a few years in a row, and this is a really cool event. They are requesting to do fundraising and sell alcohol at the Community Center

On motion Kaniff/Shaw move to approve a request from the SEED Foundation to hold a fundraiser at the Community Center on Saturday, April 16, 2016. All approved 6-0

**CHAIRPERSON'S REPORT –**

Gratch- Thank you for your nine years, you have been gracious and accomplished wonderful things for the parks

**COMMISSIONERS' REPORTS –**

**DIRECTOR'S REPORT –**

Hincapie- Reports on pending projects and thanks all board members for the opportunity to serve Lincolnwood. I am looking forward to spending time with my family and enjoying my own recreation. I start a new part time job with my church and am looking forward to the new adventures that will bring. I couldn't do all of this without my staff and thank them for all of their hard work. I am excited for the next chapter.

**STAFF REPORTS**

- A. **SUPERINTENDENT OF RECREATION – GAMROTH**  
Updated trot 1,440
- B. **COMMUNITY CENTER PROGRAM SUPERVISOR - RIMDZIUS**  
As noted in report
- C. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**  
As noted in report
- D. **YOUTH PROGRAMS COORDINATOR - FLETCHER**  
As noted in report

**ADJOURNMENT**

Meeting adjourned at 8:10 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:

  
Signature

3/1/16  
Date