



Lincolnwood Parks and Recreation Board Meeting
Lincolnwood Village Hall – Council Chambers
March 10, 2015

CALL TO ORDER

The meeting was called to order at 7:00 P.M.

PRESENT AT MEETING

Park Board Members: Gail Ito, Art Lovering, Jennifer Spino, Laura Tomacic, Barry Bass, Reese Gratch, and Sarah Hardin

Parks and Recreation Department Staff: Katie Gamroth and Chris Stachewicz

Audience: Board Liaison Trustee Klatzco; Village Clerk Beryl Herman

APPROVAL OF MINUTES

On motion, Ito/Tomacic to approve the meeting minutes of the February 10, 2015. 7-0, motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

None

OLD BUSINESS

None

NEW BUSINESS

A. Approval of an Ordinance Amending Section 6-3-2 of the Village Code of Lincolnwood Regarding the Hours of Operation of Village Parks

Gamroth: In this Ordinance we are looking to correct the time discrepancy in the Village Code for Centennial Park? The change would put the hours in line with all parks except Proesel.

Lovering: Will the bike path still be able to be used when the park is closed?

Stachewicz: Yes, the bike path can still be used as a thoroughfare

Ito: Will the no parking after hours be at all parks or just Centennial? I am against the no parking after hours if this affects Proesel Park.

Gamroth: The way it is written looks like any parking lot is included when the park is closed. Staff can look into parking section of the ordinance and present more information.

Lovering: Can we change the picnic time to close? What is considered a picnic? If I take my dinner and a blanket over to the park at 6:30pm, am I not in accordance with the new time?

Gamroth: Staff will look for clarification of picnic for the Ordinance to read more clearly and bring this back to the board

Ito: I understand the why time would be changed. There has been some vandalism at Centennial Park

Klatzco: Do we know what time the vandalism happened?

Gamroth: We are unsure of the exact time

Stachewicz: Staff is working with the Police Department to find out more information regarding the vandalism took place.

B. Request from Approval of an Ordinance Authorizing the Donation of Playground Equipment Owned by the Village of Lincolnwood

Stachewicz- Presentation of O'Brien Park Playground Donation and Award of Bid for Playground Replacement

On motion, Ito/Lovering to approve Ordinance Authorizing the Donation of Playground Equipment Owned by the Village of Lincolnwood. 7-0, motion passed.

C. Approval of a Resolution Authorizing the Village Manager to Sign an Agreement With Kids Around the World to Accept the O'Brien Park Playground Equipment as a Donation and to Disassemble, Re-furbish, Transport and Assemble in a New Location. Removed from agenda

D. Request for Approval of a Resolution Approving the Award of the O'Brien Park Contract

Ito: What was budgeted?

Stachewicz: \$100,000 was budgeted for the O'Brien Park project.

Klatzco: Why were the bids so high?

Gratch: Can you see any reason they were high?

Gamroth: This park is a larger park than Drake, which we completed last year.

Bass: I am blown away by the numbers. How did we go about getting the bids?

Stachewicz: We put a legal announcement in the paper and e-mailed 32 companies about the project.

Bass: Why did we have only two bids?

Gamroth: We have an aggressive deadline and that might have scared off companies from submitting

Stachewicz: One of our alternates is resurfacing the basketball court. Most asphalt plants do not open until April; this would be tough to complete the project in time.

Spino: Can we buy the equipment ourselves? The bidder is charging their upcharge and overhead.

Gamroth: This is the process we have to use in the past, I am not aware if we have purchased directly from the company. This way takes out the middle man of having equipment delivered ahead of time, or not having staff to assemble the equipment when it becomes available.

Gratch: This doesn't make us liable.

Gamroth: If a part is damaged the bidder is responsible.

Spino: Did you try to cut down the bid? Can we go back to the bidder?

Klatzco: We could reject the bid.

Stachewicz: If we reject the bid we would have to start the bid process over. With the tight time line we might not get the project done in time.

Ito: This is the process, no negotiation. It is by law.

Klatzco: We also have to pay prevailing wage.

Gratch: Is going back out to bid the right way go?

Ito: We can't go back out to bid. Going back out to bid doesn't mean the bids will come in lower. We have done it before and regretted it. Prices are about right and normally we only get three to four bids.

Lovering: Were the alternates expected?

Gamroth: No, the initial budget was for the playground equipment.

Stachewicz: Alternates were in case the bids came in low, we would have the ability to add alternates and not have to go back out to bid.

On motion, Ito/Hardin to approve a Resolution awarding a bid for the Purchase and Installation of playground equipment at O'Brien Park in the amount of \$104,800 to Elanar Construction of Chicago, Illinois. 6-1 motion passed

Lovering: Staff did a good job budgeting but would like to see more bids.

Klatzco: Equipment was \$63,900 of the bid.

CHAIRPERSON'S REPORT – None

COMMISSIONERS' REPORTS - None

DIRECTOR'S REPORT - None

STAFF REPORTS

A. **SUPERINTENDENT OF RECREATION – GAMROTH**

As noted in report

B. **SUPERINTENDENT OF PARKS AND FACILITIES - STACHEWICZ**

As noted in report

Ito: How is staff hiring going?

Stachewicz: It is going well.

Ito: He uses my pool for training.

C. **COMMUNITY CENTER PROGRAM SUPERVISOR - RIMDZIUS**

As noted in report

D. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**

As noted in report

E. **YOUTH PROGRAMS COORDINATOR - FLETCHER**

As noted in report

ADJOURNMENT

Meeting adjourned at 7:30 P.M.

Park Board Minutes prepared by: Chris Stachewicz, Superintendent of Parks and Facilities

Park and Recreation Board President:

Renee Seato
Signature

6/9/15
Date

