



Lincolnwood Park and Recreation Board Meeting
Lincolnwood Village Hall – Council Chambers
March 8, 2016

CALL TO ORDER

The meeting was called to order at 7:08 P.M.

PRESENT AT MEETING

Park Board Members: Laura Tomacic, Art Lovering, Amy Kaniff, Sarah Hardin, Victor Shaw,

Parks and Recreation Department Staff: Laura McCarty, Katie Gamroth, Melissa Rimdzius

Audience:

APPROVAL OF MINUTES

On motion Hardin/Kaniff to approve the meeting minutes of the February 9, 2016. 5-0, motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

OLD BUSINESS

A. Presentation of the 2015 Annual Lincolnwood Turkey Trot Report

Gamroth- As noted in presentation

Board Discussion- Thank you for a great race , would like to have the positive comments from the race passed on to the Village Board

B. Report of the Park Naming Subcommittee

Lovering- Naming Subcommittee revisited the naming policy once more to provide additional revision to the park amenity criteria.

Board Discussion- Defining meritorious achievement and what is considered to be honorable

Tomacic- Questions change of age requirement

Board Discussion – Creating a minimum requirement to include youth

On motion Hardin/Kaniff to approve the revised 2015 Park Land, Building, and Facility Naming Policy. 5-0, motion passed.

NEW BUSINESS

A. Approval of a Resolution Awarding the Bid for Staff and Participant Apparel

McCarty- Staff went through a formal bid process for all program apparel for seasonal staff and participants

Board Discussion –Questions reliability of the new company in as low bidder

Rimdzius- Arena is out of Cary, being closer and helps with shipping. Did not receive references, but will add in the request for next year. Venders did receive bid pricing from last year.

Board Discussion- Sunburst sports, apparel vendor from last year, quality and services provided

Rimdzius- Sunburst positive track record, easy to work with and were able to make adjustments when needed.

On motion Hardin/Shaw to approve a Resolution awarding a bid for the provision of apparel to Arena Sports of Cary, Illinois. 5-0, motion passed.

B. Strategic Planning Meeting

McCarty- Current strategic plan runs through the end of April. Staff are looking to create a new plan running 2016-2019. I would like to bring the board together to review current plan and then suggest new initiative moving forward. Meeting scheduled for Tuesday, April 12, 5:30pm.

C. Biennial Report

McCarty- Biennial report is a recap highlighting what has been accomplished over the past two years in Parks and Recreation. The Park Board report will be on May 17, 2016 at the Committee of the Whole meeting.

CHAIRPERSON'S REPORT –

COMMISSIONERS' REPORTS –

DIRECTOR'S REPORT --

McCarty- Congratulations to Melissa who has been promoted to Superintendent of Parks and Facilities! The Community Center Program Supervisor title has been changed to Recreation Supervisor, to better reflect what the responsibilities of the position. An update on Lincolnwood Fest, last meeting the board discussed the request to extend Sunday hours. Board approved an extension of Sunday hour to 10:00pm, the Village Board agreed and the 2016 Lincolnwood Fest will extend hours of operation until 10:00pm on Sunday.

Lovering- Work on the path looks great, is there an update?

McCarty- Staff was waiting for additional approval for more funding, approval has been received and work on the path will continue.

STAFF REPORTS

- A. **SUPERINTENDENT OF RECREATION – GAMROTH**
As noted in report
- B. **SUPERINTENDENT OF PARKS AND FACILITIES - RIMDZIUS**
As noted in report
- C. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**
As noted in report
- D. **YOUTH PROGRAMS COORDINATOR - FLETCHER**
As noted in report

ADJOURNMENT

Meeting adjourned at 8:03 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:


Signature


Date