



Lincolnwood Park and Recreation Board Meeting
Lincolnwood Village Hall – Council Chambers
September 10, 2013

CALL TO ORDER

The meeting was called to order at 7:00 P.M.

PRESENT AT MEETING

Park Board Members: Demerise Gratch, Gail Ito, Art Lovering, Laura Tomacic, Sarah Hardin

Parks and Recreation Department Staff: Jan Hincapie, Jan Wu, Andrew Thurman

Village Board Liaison: Trustee Craig Klatzko

Audience: David Joshua Mihaila, Christian Romanian Churches, Beryl Herman, Village Clerk

APPROVAL OF MINUTES

On motion Ito/Tomacic to approve the meeting minutes of the July 9, 2013 meeting. 6-0, motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

Request from Chicagoland Romanian Church – Soccer Fundraiser

David Joshua Mihaila is requesting permission to hold a soccer tournament on October 12 in Proesel Park as a fundraiser for the charity group, Chicagoland Romanian Church (CRC). The money raised will be used to fund a trip to Kenya to build a garage and purchase hand tools.

Lovering – Are the fields open? What else is going on?

Thurman – Fields are open. There may be a shelter rental.

Hincapie - We've had Beer Fest, shelter rental, baseball tournament and the pool open on the same day without any complaints.

Tomacic – What is the estimated number of participants?

Mihaila – 120 players – 12 male teams and four female teams

On motion, Bass/Tomacic to recommend approval of park permit allowing the Christian Romanian Church to hold a fundraising soccer tournament on October 12, date subject to change if deemed necessary by staff, as presented by David Joshua Mihaila. 6-0, motion passed.

Klatzko – Will the group be responsible for liability insurance?

Thurman – Yes

Klatzko – How much is the rental?

Thurman - Approximately \$180.

OLD BUSINESS

- A. Approval of Resolution Closing Lincoln Avenue for the 2013 Turkey Trot

Hincapie – Will look at changes to the course for 2014. The Police Department would like the route to not travel down Lincoln Avenue. No changes to the route for 2013.

On motion, Ito/Tomacic to recommend approval of a resolution to close Lincoln Avenue for the 2013 Turkey Trot. 6-0, motion passed.

- B. Accreditation

Hincapie – Seven member team will be out on September 27 to determine if the Department is operating under the highest standards of operation. Kudos to staff for their work preparing for the visit. Presented the following: Prospective Board Member Packet and Policy, ADA Transition Plan, Agenda and Packet Distribution Policy, Safety Manual and Recreation Statistics and Reporting Policy.

ADA Transition Plan – Making progress on the transition plan as money is available. Will use grant money when possible to fund things like an accessible entrance to the pool. We are making great strides including accessible picnic tables, benches with arms in parks, handicap swing in Proesel Park (Facebook request).

Safety Manual – This has been presented to the Park and Recreation Board before. Thurman is on the

Safety Committee; Hincapie is on the Executive Safety Committee. The document is a guide to walk through safety policies.

Ito - Have suggestions for non-content changes.

On motion, Hardin/Ito to recommend approval of Prospective Board Member Packet and Policy, ADA Transition Plan, Agenda and Packet Distribution Policy, Safety Manual and Recreation Statistics and Reporting Policy as presented with non-content changes per Commissioner Ito. 6-0, motion passed.

C. Election of Chairperson

Hincapie – Requested a board member run the election for chairperson. Ito volunteered.

Ito – Any nominations for chairperson?

Lovering – I would like to nominate Reese Gratch. I feel Reese has done an outstanding, flawless job. Unanimous vote of 5-0, Gratch elected chairperson.

NEW BUSINESS

- A. Request from Chicagoland Romanian Church – Soccer Fundraiser – Discussed under Audience Participation
- B. Drake Park Bid Recommendation –Item tabled; will be presented at October meeting.
- C. Declaration of Surplus Property – Drake Park Playground –Item tabled; will be presented at October meeting.
- D. Approval of “Kids around the World” Playground Donation–Item tabled; will be presented at October meeting.

Thurman – Items B – D will be presented formally at the October meeting to allow time for legal review. The Drake Park Playground was bid with Playground Option #2. Five bids were received. The lowest bid was from Hacienda Landscaping, the company that worked on Springfield Park. Will declare the old equipment surplus through an RBA. “Kids around the World” will be disassembling the playground and reassembling it in another country for children to use.

Hincapie – Northbrook did this with a playground that was being replaced. The company sent a video of the playground being reinstalled and opened in the new country, which was very moving.

Lovering – Would be nice to promote this on our website.

CHAIRPERSON’S REPORT – Congratulations to Katie!

COMMISSIONERS’ REPORTS

Ito - Requests notification of board members when people leave the Department.

DIRECTOR’S REPORT

John Lovestrand, President of Lincolnwood Baseball, will be presented with the Outstanding Volunteer award on September 27 through IAPD. Lincolnwood will also be receiving honors for having one of the top three arts programs in the state. Hincapie and Thurman will attend the awards ceremony. Will start with the appraisal phase for the bike paths. Construction documents to follow for the path once we receive the lease from ComEd.

Lovering – Recent criminal activity on the Sauganash Trail. What amenities will the paths have?

Hincapie - We can look for grant funding for 911 boxes. Skokie is not planning on having any.

Was asked to review plans for the Purple Hotel. Stressed the importance of making the backside of the building attractive for those using the path. Bricks have all been sold.

Lovering – Have heard the rat complaints have increased since demolition started.

Klatzko – North Capital is dealing with the complaints.

STAFF REPORTS

A. **SUPERINTENDENT OF RECREATION – JAN WU**

Introduction to Kayaking is running this Saturday at Centennial Park. The first “Jazz Dance” was held last Friday with 129 attendees.

B. **SUPERINTENDENT OF PARKS AND FACILITIES – ANDY THURMAN**

Pool is closed. Will present final report in October. Wednesday night softball is the only league running this fall.

C. **COMMUNITY CENTER PROGRAM SUPERVISOR, KATIE SMITH**

As noted in report.

Hincapie – Requesting \$20,000 from Friends of the Community Center for Community Center improvements including a new roof and AC unit in the large room. Receiving \$4,000 from Niles Township for scholarship program for Lincolnwood residents only.

Bass – When will you go to bid for the roof?

Thurman – Spring timeframe.

ADJOURNMENT

On motion, Ito/Tomacic to adjourn the meeting at 7:50 P.M.
Park Board Minutes prepared by: Jan Wu, Superintendent of Recreation

Park and Recreation Board President:


Signature


Date