

LINCOLNWOOD PARKS & RECREATION BOARD MEETING
Tuesday, November 8, 2011, 7:30 pm
Lincolnwood Village Hall – Council Chambers

AGENDA

- I. Call to Order
- II. Approval of Minutes of October 11, 2011 meeting
- III. Audience Participation
- IV. Letters/Notes from the Public
- V. Old Business
 - A. 2012 Park Board Meeting Dates
 - B. Park Naming Policy
- VI. New Business
 - A. 2011 Camp Report Presentation
 - B. IAPD Credentials Certificate
- VII. Director's Report
- VIII. Recreation Staff Reports
 - A. Supt. of Recreation – Jan Springer
 - B. Supt. of Parks & Facilities – Andy Thurman
 - C. Youth Programs Coordinator – Katie Smith
 - D. Community Outreach Coordinator – Genelle Iocca
- IX. Adjournment

Posted: November 4, 2011



**Lincolnwood Parks and Recreation
Board Meeting – October 11, 2011
Lincolnwood Village Hall – Council Chambers**

CALL TO ORDER

The meeting was called to order at 7:32 P.M.

PRESENT AT MEETING

Park Board Members: Demerise Gratch, Barry Bass, Gail Ito, Art Lovering., Barbra Pabst, Laura Tomacic
Parks and Recreation Department Staff: Jan Hincapie, Jan Springer, Andrew Thurman

Village Board Liaison: John Swanson

Audience: Mayor Gerald Turry, 6644 Trumbull, Lincolnwood, Adrienne Stern, 3815 Greenleaf, Lincolnwood, Senator Howard Carroll, 7250 N. Cicero Ave., Suite 201, Nancy Senatore, 6914 N. Keating, Lincolnwood, Blair Waddick, 1660 1st St., Highland Park, Paul Eisterhold, 6810 Lincolnwood Dr., Irv Blackman, 4545 W. Touhy Ave., #602, Lincolnwood, Louise Motel, 6643 N. Kilpatrick, Lincolnwood,

Also in Attendance: Arnold and Gail Borenstein, 2818 W. Chase, Chicago, Leonard and Rea Robin, 5010 Jarvis, Skokie, Sherwin and Natalie Rosset, 4545 Touhy, Lincolnwood, Dan Waddick, 1660 1st St., Highland Park, Tom Heidtke, 6824 Kildare, Lincolnwood, Al and Lois Weber, 4545 Touhy, #51N, Lincolnwood, Daniel Borenstein, 3825 N. Pine Grove, #502, Chicago, David Spector, 3924 W. Arthur, Lincolnwood

APPROVAL OF MINUTES

On motion, Lovering/Ito to approve the regular meeting minutes of July 12, 2011 meeting.

6-0, motion passed. On motion, Ito/Lovering to approve the regular meeting minutes of September 13, 2011. 6-0 motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

LETTERS/NOTES FROM THE PUBLIC

OLD BUSINESS

NEW BUSINESS

A. Naming a Park for Gil Magida

Mayor Gerald Turry

This meeting was scheduled because I asked for your consideration of the matter of park namings to be reconsidered. I need to explain my position on this matter. About a year ago I asked Director Jan Hincapie to speak to the park board about changing the policy of naming parks from unanimity to one requiring a super majority. That meant moving to a policy of requiring a 3/5 vote for approval from one of unanimous approval. That is all I asked to be undertaken. I believe I told Jan and our VA, Tim Wiberg, that my intention was to seek naming of a park after Gil Magida, if the policy for naming was changed. I was open and honest about my intentions.

After considerable time I asked Jan what was going on at your level with respect to naming. I was told that you were looking at revising the policy and creating an entirely new package for board approval. A few weeks ago, I met with President Gratch and Director Hincapie and was presented with an entire array of naming policies for everything but the parks. The recommendation would include naming the facilities and structures in the parks, from garbage cans to buildings. I was not pleased with the work, asked questions and offered some suggestions, including a review of the person's character. I did not believe naming should allow for persons with great financial resources who were not of high character.

The matter came before the Village Board at the COTW where it was reviewed. There was little comment. I did not mention my unfavorable position at that time. In hindsight, I should have done so. Instead I waited the matter to come before the Village board with the intention of gaining the board's approval to strike down the idea of closing naming rights of parks. Your board presented documentation that many municipalities do NOT name parks after people, alive or deceased. Skokie and Morton Grove were among those according to your research. Subsequently, I

learned that there are parks in Skokie named after people, most recently, Gorell Park, named after the former mayor, Jackie Gorell.

After the matter was to be presented at the COTW Village board meeting, I began to hear from former friends of the Magida family. So I asked them their wishes on pursuing Magida Park. After I put the matter on the agenda of the Village Board, I heard from President Gratch that this procedure seemed unfair as it was ignoring the work you had done. After giving it thought for a few days, I decided to take the matter off the Village board agenda and return it to your body for further review.

I felt that you should re-hear the rationale for honoring the work and the accomplishments of a very fine LW resident and volunteer.

In my judgment, the residents of this Village are in favor of naming parks after people and changing the policy was a back door way of denying the Magida friends to be heard. Although that may not have been intentional, its action took away their right to be heard.

I do not understand how you justify selling park property for naming, but excluding the parks themselves. We have 7 parks remaining which are unnamed at this time. They are all named after roadways, Kildare, Columbia, Drake, Kenneth, Springfield, Central Park, & Channel Runne. While only 6 parks are named after people and include Proesel, Goebelt, O'Brien, Flowers, Rowell, and Rossi. I submit that the issue of selecting people to be honored is indeed difficult, but I have either appointed or reappointed every one of you because I believed you were good citizens who could make difficult decisions. You are smart enough and showed me that you would be tireless workers in exploring all the issues involved. In the present case, you may have inadvertently CLOSED the door to naming parks to honor people for their extraordinary service to Lincolnwood. I have heard that there are some former Village public figures who are worthy of having parks named after them BEFORE consideration is given to the Magidas. I believe Madeleine Grant, Bob Abelson, and Larry Froman strong candidates and deserving of having a park named after them. If there are others, I think you should move ahead and give consideration to them when they are brought forward for consideration. The sooner these others are considered the better it will be as memories dim over time and by delay opportunity is denied.

I believe these namings should be revenue neutral to the Village. The costs for signage and installation should be paid for by the friends and family who make the recommendation and can show evidence of adequate resources. I want to remind you that one of our parks is named after a Village employee, who was paid for his service. Lester Flowers, former Chief of Police was memorialized for service for which he received a salary. That is troubling. Your task of undertaking this idea of naming structure begs the question of creating a fair policy which deals with these kind of issues. I don't think the matter is ready for Village Board action until you grapple with the financial requirements. Thus my request for adding the park name as a category is still timely, and that is why all these people are here tonight.

You will learn from family and friends why Gil Magida is deserving of having a park named after him. But for one vote short of unanimity in 2005, this matter would not be before you tonight. Surely the task will get harder as the remaining number of available parks diminish. I am not suggesting otherwise. But you folks should be up to the challenge.

Now you will hear from the Magida family and friends who knew of Gil's great work. I ask you to set aside your recommendation of closing nominations for naming parks, and allow us to continue the tradition of naming our Village parks so that worthy human beings and their families can be remembered.

Thank you for the opportunity to address you.

Adrienne Stern

Remembers Gil as a fabulous chairman of the board. He was athletic, giving, fabulous man. He did everything and should be given this honor. There is no one more deserving.

Senator Howard Carroll

Senator Carroll knew "Uncle" Gil since he was six years old. Mr. Magida served as his camp counselor at a camp in Northern Wisconsin. Public service is not easy. Public areas should be named for people who make the community better. Parks and recreation was Gil's life. It's important to honor those that do so much.

Nancy Senatore

Worked with him at the school district. Gil had a love for children. He wanted to do what was best for the children.

Blair Widdick

Supports a park named for her father, Gil Magida and thanked everyone for coming on his behalf.

Paul Eisterhold

Gil contributed to the welfare and betterment of the community. Why do we have parks named after streets in Chicago? That seems unimaginative. We shouldn't be fearful of running out of parks to name after people. Gil's life was recreation. No person more deserving.

Irv Blackman

Gil walked, talked and planned to improve the parks. He has a long list of committee involvement in Lincolnwood including Park and Recreation Board, Friends of the Community Center, Summerfest Board, Vision 20-20, Police/Fire Commission, and the list goes on. His nickname was Mr. Parks and he is a perfect candidate.

Louise Motel

First met Gil through the school district. He was very dedicated and involved in committees for curriculum, referendum administrative review. Gil vastly improved the quality of life for citizens in Lincolnwood, especially the young people. Cannot think of anyone more deserving.

Pabst – Staff did a lot of research, looking to other communities to see what their policies are. The subcommittee put in a lot of time. No park has been named after a person for the past 25 years. You can't name a park for one without offending another. There are a lot of deserving people out there. Where do we go in the future? How is one person more worthy than another?

Snyder – Two people can look at something opposite. Echo Pabst's concerns. The subcommittee went into the process with good intentions to make the policy the best it could be. There seems to be a lack of communication. The committee worked very hard.

Ito – Review subcommittee members - Malartsik (former Superintendent of Parks and Facilities), Gratch and Pabst.

Lovering – Thank everyone for coming. Knew Mr. Magida. Concerns are regarding the process. The board addressed the issue diligently and came up with a policy to recommend to the Village Trustees. Unanimous vote was changed to super-majority. Individuals were removed from consideration. Have heard a lot of comments, both positive and negative, about those with parks currently named after them. Worried about the backdoor approach.

Gratch – Thank everyone. The board handled this process professionally. There has not been follow up to this in five years. The subcommittee did a thorough job of reviewing the policy and are much more informed. Feel strongly that plenty of spaces (other than parks) in Lincolnwood to respectfully honor people.

Snyder – Echo sentiments and thank everyone for their concerns.

On motion, Pabst/Lovering move to make a recommendation to name a park after Gil Magida. 5-1-1 motion failed.
Ayes – 1 (Lovering), Nays – 5 (Ito, Pabst, Gratch, Bass, Snyder), Abstain – 1 (Tomacic)

DIRECTOR'S REPORT

Included a letter to the editor regarding leaf blowers in Lincolnwood per Snyder's request.

Snyder – Need to look at leaf blowing in the parks. This needs to be readdressed.

Ito – Opposed to it also

Hincapie - Will invite Management Analyst Engelmann to a future meeting to address the topic.

RECREATION STAFF REPORTS

A. SUPERINTENDENT OF RECREATION – JAN SPRINGER

As noted in report

B. SUPERINTENDENT OF PARKS AND FACILITIES – ANDY THURMAN

As noted in report

C. YOUTH PROGRAM COORDINATOR, KATIE SMITH

As noted in report

ADJOURNMENT

On motion, Ito/Snyder to adjourn the meeting at 8:29 P.M.

Park Board Minutes prepared by: Jan Springer, Superintendent of Recreation

**Village of Lincolnwood
Parks and Recreation Board
2012 Meeting Schedule**

Meetings are always held on the second Tuesday of each month at 7:30 pm in the Council Chambers.

January 10

February 14

March 13

April 10

May 8

June 12

July 10

August 14

September 11

October 9

November 13

December 11



DIRECTOR'S REPORT

November, 2011

Jan Hincapie, Director of Parks and Recreation

jphincapie@lwd.org

National Recreation and Parks Congress, Atlanta, GA

I attended the NRPA Congress the week of November 1. I attended sessions on park-school agreements, partnerships, skateboard parks and motivating staff in a changing environment. I was also able to tour a bike path north of Atlanta. Thank you for this opportunity.

ComEd / Union Pacific Grant Projects

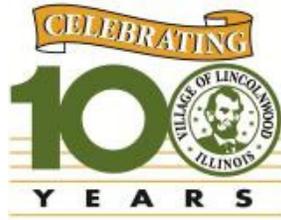
The Village was awarded two additional grants from the CMAQ (Congestion Mitigation Air Quality) program. The grants were for the construction of the UP Railway bike path and the construction of an overpass over Touhy at the ComEd bike path. These grants total over \$2.5 million. This is the same program that has been funding the construction of the bike path on the ComEd right-of-way and the purchase of the Union Pacific Railway. The original grant projects are scheduled to be completed by 2014 and the new grant projects will be completed in the 2015-16 timeframe.

We are waiting for a draft lease from ComEd. Unfortunately, our contact with ComEd has changed five times since the inception of the project. We will complete phase I of both projects in early 2012.

Channel Runne Park Development – Phase II

A second bid opening for this project was held this week with three bids received. In the first process only one bid was received and it was considerably over the project estimate. Originally, this project was going to be completed by December 31, 2011. However, due to some delays in the planning and design process and the fact that only one bid was received, it was decided to be in the best interest of the Village to rebid the project and push back the start date to April 1, 2012. A request for an extension of the project completion date was requested from the IDNR. Final paperwork hasn't been received, but appears to be moving in the right direction.

We did find out that we were not a recipient of the Illinois Recreational Trails Program (RTP) grant. This application was presented for the construction of a restroom facility/shelter, a nature path and a scenic overlook over the channel. We will continue to look for funding sources for these amenities.



November 8, 2011 Park Board Report
Jan Springer, Superintendent of Recreation

Seniors

I am currently working on the December/January senior newsletter. I hope to have the publication mailed out early next week. The seniors have requested a holiday high tea, so that will be my priority. Just a reminder, the Holiday Luncheon is December 2 at Monastero's. Please let me know if you are able to attend. The seniors would love to have you!

Turkey Trot

Turkey Trot registrations are coming in fast and furious! The early registration fee deadline is Friday, November 4 at midnight. After this, fees increase from \$30 to \$35 for the 5K/10K runs and the 5K walk and from \$12 to \$15 for the Centennial Drumstick Dash. Registration to date (9:00 am on 11/3/11) is as follows:

5K Run	221
10K Run	192
5K Walk	47
Centennial Drumstick Dash	28
TOTALS	488

Administration

Genelle locca is attending the SPRA Showcase on Tuesday, November 8 in hopes of securing some new entertainment for the Summer Concert Series and other events the department will host in 2012.

Interviews continue for the Community Center Program Supervisor position. We are hoping to have someone in place as soon as possible. With our busy fall program season upon us, we will welcome a full staff!

I continue to learn more and more about the BeSavvy and E-Gov Services programs used for updating the Village website. My goal is to make our area as user-friendly and informative as possible. I welcome your feedback on the new layout and content of the Parks and Recreation portion of the website.

The 2012 Winter/Spring Brochure is in the printing phase, with an estimated delivery date of November 7 or 8 to the post office. The publication is on our website and registration for residents is open. Take a look and please let me know what you think. This publication concludes the transition from in-house design to our graphic artist taking over. She now has a template for all of our publications, which should significantly decrease the amount of work on our part preparing for each brochure.



November Park Board Report

Andy Thurman

Superintendent of Parks and Facilities

Community Center:

The Community Center saw a slight increase in rentals this October compared to last year. There were rentals every Saturday and all but one Sunday during the month of October this year.

We continue to have programs every evening during the week and there will be new sessions of all classes in the evening starting in the next couple weeks. These classes will end before the holidays.

The Community Center was used for the Community Halloween Party this year and also housed the AARP Defensive Driving Course, a financial planning session for the seniors, and a monthly Lincolnwood Baseball Association board meeting.

Every Wednesday and Friday we continue with our new Indoor Playground program and the facility has also been the meeting place for our School's Out Field Trips this fall.

Softball:

Our men's Friday evening softball program ended on October 28 with a four team tournament and our Wednesday evening program is scheduled to finish on November 9th. We will hold a six team tournament on Wednesday, November 9th crowning a 16" tournament champion.

Parks:

Park Staff:

The weekend park maintenance staff continues to maintain cleanliness in Proesel Park in addition to dragging, lining, and chalking all four baseball fields. The weekend staff has assisted with the Queen of All Saints football game set-up in early October and cleaning the bathrooms at the shelter house and concession stand.

All of the Parks have been recently inspected. Minor repairs will be done by public works this fall. The park bench which was destroyed during Lincolnwood Fest has been replaced on the north side of the tennis courts. Parks will continue to be inspected each month and recorded. The November report is attached.

Jan Hincapie and I met with Ashley Engelmann, Assistant to the Public Works Director, regarding our field lighting project and put together a tentative timeline. The public works staff is working with a contractor for a different project and will discuss some of our questions with this contractor. We would like to post the bid on December 1st. Construction for the lighting project could start as early as March 14.

Park Patrol Staff:

Park Patrol ended their season on October 31st. They continue to do a great job overseeing the parks and assisting with special events throughout the summer months. Thank you Park Patrol.

Vic Kast, Park Patrol Supervisors report attached.

LINCOLNWOOD PARK PATROL-OVERVIEW

October was the month that brings to mind that the summer is over and that Park Patrol has served the community and still going strong. Park Patrol is proud of their accomplishments as well as remaining an essential part of the village.

1. The rover individual (Park Patrol staff on the bike) still spends more time at Columbia Park checking for unruly youngsters. The park remains quiet and the residents thank the rover.
- 2.. Park Patrol is always checking the various parks for vandalism and damaged equipment and report our findings to Andy Thurman who routes all complaints for their proper repair.
3. All Park Patrol shifts have ended early due to cold and rainy weather..
4. Channel Run has had some joggers and they were monitored. The smaller parks are also checked and monitored regularly but due to weather conditions they are usually empty by 8:00 PM.
5. On Wednesday, Friday and Sunday, Park Patrol put in and take out all bases for baseball games as well as making sure that all fields are in condition to play on.
6. The Wind Screens in the tennis courts in Proesel Park and Flowers Park were blown loose and work orders were given to Andy Thurman who had them repaired.
7. Park Patrol assisted with the community Halloween party at the center.
8. Park Patrol helped set up the football field for the Queen of All Saints games and made sure the park was clean at the end.

Vic Kast, Park Patrol Supervisor

Playground Inspection Report Summary

Date(s) of Inspection: November 1 & 2, 2011

Inspector: Andy Thurman

Hazard Ranking System

- #1 – Condition should be corrected immediately, hazard level high
- #2 – Condition should be corrected as soon as possible, hazard level low
- #3 – Condition is aesthetic, brings the appearance of the park down
- #4 – ASTM Standard, will be fixed when the park is remodeled

PROESEL PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#2	PW		Steering wheel is very loose and needs to be tightened
#1	PW		Sharp edges on the playhouse tunnel along Morse Ave

KENNETH PARK (Equipment New 2009)

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#2	PW		There are a couple stumps from trees near the edge of the park

KILDARE PARK (Equipment New 2007)

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
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Nothing to report at Kildare

GOEBELT PARK (Equipment new 2007)

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#1	PW		Mulch needs to be put under the swing areas
#3	PW		Swing crossbars need to be painted
#2	PW		Bench under the awning needs to be secured

O'BRIEN PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#2	PW		Mulch needs to be placed near the NE corner
#3	PW		Swings are very dirty and need the crossbars need cleaning
#3	PW		Picnic tables need to be moved away in between the trees
#3	PW		There is graffiti on one of the picnic tables and needs to be cleaned

ROSSI PARK (Equipment New 2009)

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Sand area needs to be raked, large holes from the diggers
#2	PW		Water fountain is clogged

COLUMBIA PARK (Equipment New 2006)

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		The basketball court needs resurfacing/painting
#2	PW		There is a metal sign pole with nothing attached to it near the dog sign

CENTRAL PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#2	PW		Replace the metal chain fasteners on the swings they are rusted
#3	PW		Equipment has some rust on it

DRAKE PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Swing cross bars need to be painted
#2	PW		Please replace the S hooks on the swings with closed hooks
#3	PW		Equipment needs painting and cleaning

SPRINGFIELD PARK

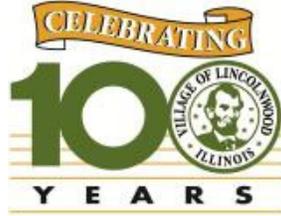
<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Graffiti on the platform of the pole and ladder facing south
#2	PW		Please replace the S hooks on the swings with closed hooks

G.G. ROWELL PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Graffiti on the south side of the equipment

FLOWERS PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#2	PW		Bolt missing from motorcycle spring equipment handles
#3	PW		Some graffiti on the picnic table



November 8, 2011 Park Board Report
 Katie Smith, Youth Programs Coordinator

Club Kid

Club Kid is moving right along. We have reached higher numbers and have added a new staff member to the group who has jumped right in, already making a great impact on the program. A special treat for the Club Kid group this year was being able to enjoy our Ghostly Get Together. The staff walked with the kids over to the Community Center, where the kids were able to participate in all of the Halloween fun. We are looking forward to another great month!

Filed Trips

Monday, October 10 was our first School's Out Filed Trip to Didier Farms for their Pumpkinfest. At the farm, we wandered through the corn maze, met new animals at the petting zoo, and had a great time on the spooky hayride. Here is a financial summary of the trip:

Didier Farms

Monday October 10, 2011

Program Revenue	
Resident Revenue	\$ 540.00
Non-Res. Revenue	\$ 57.00
Total Revenue	\$ 597.00
Program Expenses	
Transportation	\$ -
Craft/Snack	\$ 40.00
Driver(Katie)	\$ 160.00
Staff	\$ 110.00
Admissions	\$ 120.00
Total Expenses	\$ 430.00
Program Net	\$ 167.00

This month, we have two field trips offered. Our first one was on November 1 to LegoLand, and it was a LOT of FUN! Due to the high number of kids on the waiting list for the last trip, we were able to offer a second bus and had a group of 22 kids. At LegoLand, the kids participated in an educational program called Tall Towers, where

they learned about building a strong base for their tower to stand on. Here is a financial summary of the trip:

Legoland

Tuesday November 1,2011

Program Revenue	
Resident Revenue	\$ 990.00
Non-Res. Revenue	\$ -
Total Revenue	\$ 990.00
Program Expenses	
Transportation	\$ -
Craft/Snack	\$ 40.00
Driver(Katie and Cameron)	\$ 250.00
Staff	\$ 225.00
Admissions	\$ 154.00
Total Expenses	\$ 669.00
Program Net	\$ 321.00

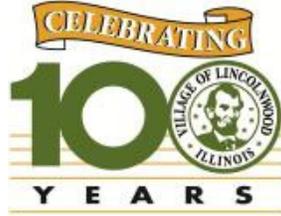
The next trip we have coming up is on Wednesday, November 23. I anticipate a slightly lower participation the Thanksgiving holiday on Thursday, November 24.

Youth Activities

We have had much success this fall filling classes and are eager to make that happen again for the second session of programs. At this time, Computer Explorers has filled two classes that are being held at Rutledge Hall afterschool.

Special Events

Pumpkin Patch, a new pumpkin carving program, was cancelled due to low enrollment. However, our Ghostly Get Together was a big success! Moving from the tennis courts to the Community Center invited people to stay longer and enjoy the photo booth, music, and food we provided free of charge. With NorthShore University Health Systems providing hot chocolate in Proesel Park for the spooky stories in front of the fire place, everyone was able to stay warm for the event. We received lots of positive feedback on the changes that were made to the event and hope to build on that momentum next year.



November 8, 2011 Park Board Report
Genelle Iocca, Community Outreach Coordinator

Turkey Trot

To date, \$7,350 in cash has been promised by sponsors for the Turkey Trot. Additionally, soup, pastries, bananas, energy/granola bars, coffee, hot chocolate, a yogurt drink, and water have been donated for participants and volunteers. We will also have two stretching stations and a mini massage area for participants. A personal trainer will conduct a warm-up for runners just prior to the race. Staff continues to solicit for additional sponsorship and donation opportunities.

Farmers Market

The winter market has been cancelled. Staff will reevaluate the program during the off season and present information to the Park Board at a later date.

Fridays for the Family

The October theme was "Michael Jackson Wii Dance." The November 4 focus is the Turkey Trot. Promotion will involve bringing the blow-up turkey and registration forms and postcards for distribution.

Friday Night / Saturday Morning Sports

This program has begun at the Lincoln Hall gym. One of the instructors submitted their resignation, so a change in staff will occur.