



# Village of Lincolnwood Utility Permit Application

**PROJECT LOCATION:** \_\_\_\_\_

**PROJECT NUMBER:** \_\_\_\_\_ **START DATE:** \_\_\_\_\_ **END DATE:** \_\_\_\_\_

## UTILITY OWNER'S INFORMATION

Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Office Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

## DESIGN ENGINEER'S INFORMATION

Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Office Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

## CONSTRUCTION ENGINEER'S INFORMATION

Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Office Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

## 24 HOUR EMERGENCY CONTACT INFORMATION

Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone Number (MUST NOT BE A VOICEMAIL): \_\_\_\_\_

## CONTRACTOR INFORMATION

### General Contractor

Registered with Village

Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

### Subcontractor: Type of work \_\_\_\_\_

Registered with Village

Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

### Subcontractor: Type of work \_\_\_\_\_

Registered with Village

Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**GENERAL DESCRIPTION OF WORK**

**UTILITY TYPE**

Electricity  Natural Gas  Petroleum  Telecommunications  Water  Other \_\_\_\_\_

**Description of work and facility's intent:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SMALL WIRELESS FACILITY (SWFs)**

Building Department Permit Application  Village Owned Pole  ComEd Owned Pole  Applicant Owned Pole

**Comments and further specifications:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Notice and Disclaimer:** **It is the responsibility of both the utility owner and contractors to ensure that the utility installation is accurately installed on the subject property and does not encroach upon any adjoining property or public right-of-way.** The Village of Lincolnwood expressly disclaims any liability for improper utility installation, property encroachment, or any property dispute that may arise from the utility installation.

**I have read the above disclaimer and hereby acknowledge my responsibility to ensure that the utility installation does not encroach beyond the proposed scope of work. I understand the Village utility regulations and inspection requirements and attest that I will comply with these requirements and hereby apply for a Village utility permit.**

\_\_\_\_\_  
**Print Name** (*Owner or Authorized Agent*)

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

All proposed utilities must adhere to the Village's Utility Engineering Guidelines located here:

<https://www.lincolnwoodil.org/business/building-and-construction/>

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SECTION TO BE COMPLETED BY VILLAGE

Engineering Approval:

**Approved By:** \_\_\_\_\_ **Issue Date:** \_\_\_\_\_

Permit Approval:

**Approved By:** \_\_\_\_\_ **Issue Date:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_ **Permit No.:** \_\_\_\_\_

*A copy of this permit and the approved plans must be retained on-site at all times*