

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
NOVEMBER 7, 2017**

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:00 P.M., Tuesday, November 7, 2017, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Deputy Village Clerk Ashley Engelmann the following were:

PRESENT: President Bass, Trustees Ikezoe-Halevi, Spino, Patel, Hlepas Nickell, Sugarman (6:17 pm.), Cope (6:23 p.m.)

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager, Ashley Engelmann, Assistant Village Manager; Steve Elrod, Village Attorney; Heather McFarland, Management Analyst; Charles Meyer, Assistant to the Village Manager; Ben Harris, Accountant; Robert Merkel, Finance Director; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Robert LaMantia, Police Chief; Steve McNellis, Community Development Director; Doug Hammel, Development Manager; Jim Amelio, Village Engineer

Approval of Minutes

Minutes of the October 17, 2017 Committee of the Whole and minutes from the February 23, 2017 Committee of the Whole Budget Workshop meeting were distributed in advance of the meeting and were examined. Trustee Ikezoe-Halevi moved to approve the minutes. Trustee Patel seconded the motion.

The motion passed with a Voice Vote

Regular Business

1. Discussion Concerning Potential Projects for Illinois Transportation Enhancement Project Grant funding

The item was presented by Nadim Badran, Assistant to the Public Works Director using PowerPoint. Mr. Badran also introduced Jim Amelio, Village Engineer. The purpose of the discussion is to seek Village Board direction regarding grant funding for the 2017 Illinois Transportation Enhancement Program (ITEP) grant. Typically ITEP grants are split 80% grant funding and 20% local match. Mr. Badran reviewed typical project types that are eligible. A review of ITEP grants that were received previously was presented. Current Village grant activity was reviewed. Staff presented two potential projects for the 2017 application.

Project #1-Lincoln Avenue Streetscape Enhancements

In 2009 the Lincoln Avenue Streetscape Plan was adopted. The estimated project cost is \$2,645,400 for the grant application. Elements include parkway improvements such as sidewalk, benches, trees, garbage cans and landscaping. Eligible ITEP funding would be \$1,963,320 with the Village's portion \$682,080. Right-of-way acquisition may be required in some areas due to right-of-way property lines that are inconsistent.

Project #2-McCormick Boulevard Sidewalk

The project would include the installation of a sidewalk from Pratt to Albion Avenues on the west side of McCormick Boulevard. There are existing traffic signals and streetlights that may need to be relocated as part of the project. ITEP eligible funding is \$230,400 with the Village's portion \$57,600. The project would also include wayfinding signage and possibly existing fence relocation in some areas. Tree removal would most likely be required for a significant portion of the existing trees in order to fit a sidewalk within the space.

Trustee Patel requested that staff look at extending the project area to include the area near Novelty Golf to add sidewalk where the current cow path exists and also to include sidewalk on both the east and west side if possible.

Mr. Badran presented a proposed timeline for the grant application:

November 21- Funding Resolution for Village Board approval

November 28 - Submit ITEP application

FY 18/19 - Phase I of the project begins

At this time discussion ensued regarding the projects that were presented.

Trustee Ikezoe-Halevi noted that she would like to see the McCormick Boulevard sidewalk be implemented due to the lack of sidewalk but she is interested in both projects moving forward.

Trustee Patel supports both projects and asked if more than one application could be submitted for funding.

It was clarified by Mr. Amelio that more than one project can be submitted for funding and that only the project with the highest score would be funded.

Trustee Spino felt that both projects have merit and likes the idea of adding additional sidewalk on McCormick Boulevard.

Trustee Hlepas Nickell noted that she feels the money may be better spent on McCormick Boulevard. She expressed concerns regarding the Lincoln Avenue project and whether or not it would be a significant impact.

Trustee Sugarman noted that he was not present for the entire discussion.

Consensus was reached to submit an application for both projects, including a revision to the McCormick Boulevard project to add a sidewalk on both the east and west side of McCormick Boulevard.

2. Status Report Concerning Police Pension Funding

The item was presented by Mr. Merkel, Finance Director. Several members of the Police Pension Board were also present in the audience.

In November 2016 the Pension Board presented an annual update to the Village Board. The Pension Board presented the current funding status and asked that staff look at putting additional funding into the pension. State law requires that by 2040 the pension is 90% funded. The Village's annual contributions are based on that goal. During the December 2016 presentation the Village Board directed staff to create an Ad Hoc Pension Board to review funding level options.

The purpose of the discussion is to present the results of the Ad Hoc Committee's findings. Mr. Merkel presented an overview of the pension fund. A review of the plan provisions was discussed. Employees age 50 with 20 or more years of service can obtain 75% of their final salary. Mr. Merkel presented the plan funding sources which include employee contributions, annual earnings of the fund investments and Village contributions based on actuarial valuation. The current funding status was presented. The pension fund is currently 44% funded. During the last two years the Village contributed an additional \$280,000/year from the additional two cents the Village imposed on the local gas tax.

Trustee Cope asked what the 44% reflects. Mr. Merkel explained that it reflects the amount of assets the Village has on hand to fund the required payments throughout the recipient's lifetime. It is indexed to the mortality tables. The Village is legally obligated to fund 100% of the pension. Other funds have to be used to cover the remainder of what is not in the fund. Mr. Merkel noted that as long as the Village pays the annual actuary requirement the Village will meet the 90% fund requirement by 2040.

Jessica Fain from Lauterbach & Amen, LLP presented the current actuarial projections as well as hypothetical scenarios to get to the 2040 funding requirement. Specifically they looked at what the impact would be if additional funds are put in annually.

Ms. Fain reviewed the first scenario which is the current annual funding amount of an additional \$280,000/annually. The actual liability versus the market value of assets was depicted.

Ms. Fain reviewed a second scenario which contemplates an additional \$500,000 annually. By adding an additional \$500,000 annually or an extra \$220,000 beyond the additional \$280,000 additional that is being added currently the fund would be fully funded in 2038.

The Ad Hoc Pension Board recommends funding the additional \$500,000 annually. Mr. Merkel requested direction regarding the recommendation.

Discussion ensued. Consensus by the Village Board was to fund the additional \$500,000 annually. Staff will discuss funding options at the FY 2018/2019 Budget Workshop.

3. Discussion Concerning Proposed Zoning Code Text Amendments

The item was presented by Mr. Hammel, Development Manager and Mr. McNellis, Community Development Director. Mr. Hammel presented a discussion regarding allowing sign frames in Village parks. Currently there are no provisions for signs within the P Open Space Zoning District. Mr. Hammel presented a request to refer a text amendment to the Plan Commission to allow for the signs within Village owned park properties.

Trustee Cope asked what purpose the signs would serve. Mr. Wiberg explained that it is an avenue to advertise to users of the facilities. Ms. McCarty, Parks and Recreation Director noted that we can reach additional audiences through the use of the signs.

Trustee Nickell asked what the cost would be for printing the signs each year. It was noted that there would be a cost of approximately \$200 annually to print signs to place within the frames.

Village Board consensus was reached to refer the item to the Plan Commission.

Mr. Hammel presented a staff recommendation to refer the concept of contractor license revocation to the Plan Commission. Mr. Hammel noted that currently contractors must be licensed to do work within the Village. There are situations where complaints have been received by residents but the Village currently does not have recourse to stop a contractor from continuing to do work in the Village if a contractor is failing to perform good work consistently.

Discussion ensued. Concerns were expressed regarding the process for revocation. It was noted that the Village Attorney should review the recommendation. Staff was directed to return to the next Committee of the Whole to continue the discussion.

4. Discussion Concerning 2018 Village Board Meeting Dates

Mr. Wiberg presented the proposed schedule of Village Board meeting dates for 2018. The Village Board was asked to review the dates. They will be presented in a Resolution at the next Village Board meeting.

Adjournment

At 7:33 PM Trustee Spino moved to adjourn Committee of the Whole, seconded by Trustee Cope.
The motion passed with a Voice Vote.

Respectfully Submitted,



Ashley Engelmann
Deputy Village Clerk