

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
JANUARY 16, 2018**

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 7:05 P.M., Tuesday, January 16, 2018, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Spino, Hlepas Nickell, Ikezoe-Halevi, Patel, Cope (7:05 p.m.)

ABSENT: Trustee Sugarman

A quorum was present. Also present: Timothy Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager; Steve Elrod, Village Attorney; Charles Meyer, Assistant to the Village Manager; Doug Hammel, Community Development Manager; Steve McNellis, Community Development Director; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Bruce Rottner, Interim Police Chief and Heather McFarland, Management Analyst.

Approval of Minutes

Minutes of the December 5, 2017, December 19, 2017 and January 2, 2018 Committee of the Whole meetings were distributed in advance of the meeting and were examined.

Trustee Hlepas Nickel moved to approve the minutes as presented. Trustee Spino seconded the motion.

The motion passed with a Voice Vote.

Regular Business

1. Discussion Concerning a Proposed Building Code Text Amendment

This item was presented by Mr. Hammel via PowerPoint. He began by presenting a brief background. This item was originally discussed in November of 2017.

Mr. Hammel presented the following reasons why staff is proposing consideration of an amendment:

- Contractors doing work without a Building Permit
- Contractors doing work without a Village License
- Contractors completing work without having passed interim inspections
- Contractors completing non-compliant work not shown in the Building Permit approved plans
- Unusually quick deterioration of work shortly after approval of final inspection and closing of the Building Permit

Mr. Hammel presented the following items for the Board to consider:

Does the Village support a more proactive approach (i.e. Contractor License revocation) to contractor monitoring? If so the following items should be discussed:

- What actions would trigger the possible revocation of a Village Contractor License?
- What would be an appropriate period for reinstatement?
- What impacts might this have on property owners in the Village?

Mr. Hammel noted questions that were raised at the November 7, 2017 Village Board meeting:

- Who should have the power to revoke contractor licenses?
- Should the contractor receive a hearing prior to a decision by the Village, and in front of what body?
- Should the Village publically post a list of contractors whose licenses have been revoked?

Staff is requesting feedback regarding the Village Board's desire to undertake more proactive Contractor License monitoring and any considerations related to such an approach, and direct staff to draft regulatory language based on that feedback.

Trustee Patel asked if this is only for contractor licenses.

Mr. Hammel confirmed that this is only for contractor licenses.

Trustee Patel asked if someone could apply under a new name if one was revoked under a different name. Mr. Hammel stated that staff would have to investigate how that would be handled.

Trustee Patel asked what the appropriate time should be for suspension. He also has heard concerns regarding the types of inspections that we require. Are we clearly explaining what inspections are required for each permit type? Mr. Hammel stated that a form is provided with all of the necessary inspections. He also stated that the intent here is not to use this as an overly proactive tool, any decisions will be very well vetted.

Trustee Hlepas Nickell stated that she has had residents who have expressed concerns about contractors. She feels something should be done to provide some protection to residents. She also asked if we know what other Villages have had to expend from a liability standpoint on revocation. Contractors need to be notified of this possibility when they are issued a license.

Trustee Cope noted that due process would occur through the Village's Administrative Hearing process.

Trustee Spino has no issue with the concept.

Trustee Ikezoe-Halevi does not have an issue but asked if there is a risk with posting a list publicly. Mr. Hammel stated that we would want to keep it up to date and that there could be some risk, he does not feel it will be necessary to post it online.

Mr. Wiberg reminded the Board that the Village currently posts restaurant inspection scores online.

Trustee Cope would support revocation but not support posting the information online.

Mayor Bass stated that there is Board consensus.

Mr. Wiberg stated that an Ordinance will come forward for the Board's consideration.

Adjournment

At 7:28 P.M. Trustee Cope moved to adjourn Committee of the Whole, seconded by Trustee Ikezoe-Halevi. The motion passed with a Voice Vote.

Respectfully Submitted,



Beryl Herman
Village Clerk