

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
SEPTEMBER 20, 2018**

Call to Order

President Bass called the regular meeting of the Lincolnwood Board of Trustees to order at 7:40 PM Thursday, September 20, 2018, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance.

Roll Call

On roll call by Deputy Village Clerk Charles Meyer the following were:

PRESENT: President Bass, Trustees Patel, Ikezoe-Halevi, Hlepas Nickell, Spino, and Sugarman

ABSENT: Trustee Cope

A quorum was present.

Also present: Interim Village Manager, Robert Merkel, Acting Assistant Village Manager, Charles Meyer, Management Analyst, Heather McFarland; Doug Hammel, Community Development Manager; Andrew Letson, Public Works Director; Jay Parrott, Police Chief; and Village Attorney Hart Passman

Approval of Minutes

The minutes from the August 21, 2018 Village Board meeting was presented to the Village Board. Trustee Ikezoe-Halevi made a motion to approve, seconded by Trustee Spino.

The minutes were approved by a voice vote.

The minutes from the September 4, 2018 Village Board Meetings were presented to the Village Board. President Bass stated that he had a revision to the minutes as presented and would forward those changes to the Village Clerk. Trustee Hlepas Nickell made a motion to approve as amended, seconded by Trustee Ikezoe-Halevi

The minutes were approved by a voice vote.

Warrant Approval

President Bass presented the warrants for approval in the amount of \$1,037,867.07. Motion to approve the warrants made by Trustee Sugarman, seconded by Trustee Hlepas Nickell.

Upon roll call the results were:

AYES: Trustees Patel, Ikezoe-Halevi, Hlepas Nickell, Spino, and Sugarman.

NAYS: None

The motion passed.

Village President's Report

1. Touhy Avenue Bridge Update

President Bass stated that the steel structure for the Touhy Avenue Overpass has been successfully installed. The outside spans were installed last week, and the center span was lowered into place early Monday morning. To perform this work, the contractor assembled two heavy duty cranes on either side of Touhy Avenue after which they brought the center span into the middle of the street and bolted the two pieces together. Finally, the center span was lifted into place and tied into the piers. We have a short video shot by our Public Works Department documenting the assembly and installation of the center span.

The video was played.

President Bass said, over the next two weeks, the contractor will be working to pour the bridge deck, install the lighting, sign, and railing and wrap up the last of the landscaping. I hope you can join us at the ribbon cutting on October 11th at 5:30 p.m.

2. Remembrance of Herb Theisen

President Bass stated that it is with great sadness that the Village recognizes the passing of Herb Theisen. Herb was known for donating time, talents and funds in support of Lincolnwood. Herb served on the Plan Commission/Zoning Board of Appeals for 21 years, beginning in 1986, before it was reconstituted in 2007 to a Zoning Board of Appeals. Herb served as a commission member of the ZBA until he was appointed chairman in early 2014. Herb served as Chair on the ZBA until retiring from that position in 2017 with a combined 31 years of service to the Village.

Herb made numerous substantial donations to the Lincolnwood Police Foundation. These donations were used for in-depth public safety training and to purchase ballistic shields and honor guard equipment. Mr. Thiesen was very passionate about ensuring the safety of our personnel and his donations helped to secure their safety. We, the Village, are very thankful for Herb's many years of service and generous donations to the Village. Herb was a true gentleman and he will be missed.

3. Human Relations Commission Person of the Year

President Bass announced that the Person of the Year Award is presented annually by the Human Relations Commission to an individual nominated for their commitment to public service by volunteering their time to inspire others and by promoting respect, patience and neighborly cooperation in Lincolnwood. This year's award is being bestowed upon Lincolnwood resident Carol Janossy. Ms. Janossy's dedication to her community, her students and her desire to share her gift of music are qualities well deserving of her being the recipient of this year's award. I would like to introduce Ms. Mary Athans, Chair Person of the Human Relations Commission to present the award.

Ms. Athans invited Ms. Janossy to the podium and read the nomination letter submitted by Trustee Ikezoe-Halevi. The nomination specifically referenced Ms. Janossy's work with coordinating the annual 4th of July concert in the Proesel Park Picnic Shelter.

Ms. Janossy thanked the Human Relations Commission, her family, and all of the members who have helped make the annual concert a reality. Ms. Janossy introduced her family who was in attendance and stated that she accepted the award on their behalf. To conclude, Ms. Janossy thanked the Village and posed for a photo with President Bass.

President Bass stated that the Ms. Janossy provided him with what he considers to be one of the nicest thank you letters he has ever received after this year's 4th of July concert.

4. Swearing in of Police Officers David Sparks, Scott Hill and Alberto Ortega

President Bass stated that as Village President he is proud to announce that we will be recognizing our new police officers with the Village tonight. David Sparks, Scott Hill and Alberto Ortega have all started their employment with the Village on September 5th and will be taking the ceremonial oath of office tonight along with our recent supervisory promotions within the police department. Those promotions are David Kramarz to the rank of police sergeant, Travis Raypole and Timothy O'Connor to the rank of police lieutenant, and Schenita Stewart to the rank of Deputy Chief of Police. I want to wish everyone to be safe in their new positions and thank them for their dedication and service to our community.

Chief Parrott welcomed everyone in attendance and recognized all of the family members who support the officers being sworn in. He stated that the oath of office will take place in two parts, first the new officers will be sworn in and then the members of the command staff. Chief Parrott stated that each officer will have a family member pin their star on their uniform, thereby recognizing the support that is provided by these loved ones.

Officer David Sparks introduced his father who pinned the star on his uniform. Clerk Herman administered the oath of office to Officer Sparks.

Officer Scott Hill introduced his girlfriend who pinned the star on his uniform. Clerk Herman administered the oath of office to Officer Hill.

Officer Alberto Ortega introduced his mother who pinned the star on his uniform. Clerk Herman administered the oath of office to Officer Ortega.

5. Swearing in of Sergeant David Kramarz, Lieutenants Travis Raypole and Timothy O'Connor and Deputy Chief Schenita Stewart

Chief Parrott recognized each of the individuals being promoted and stated that each have demonstrated a great deal of commitment to the community and are proven leaders.

Chief Parrott recognized Sergeant David Kramarz as an eight year veteran of the Department. Sergeant Kramarz introduced his wife who pinned the star on his uniform. Clerk Herman administered the oath of office to Sergeant Kramarz. Sergeant Kramarz thanked everyone who helped him throughout his career.

Chief Parrott recognized Lieutenant Travis Raypole as a 10 year veteran of the Department. Lieutenant Raypole introduced his father who pinned the star on his uniform. Clerk Herman administered the oath of office to Lieutenant Raypole. Lieutenant Raypole thanked his family for their support and Chief Parrot for improvements to the operation of the Department.

Chief Perrott recognized Lieutenant Timothy O'Connor as a 17 year veteran of the Department. Lieutenant O'Connor introduced his daughter who pinned the star on his uniform. Clerk Herman administered the oath of office to Lieutenant O'Connor. Lieutenant O'Connor thanked everyone who came to show support and his fellow officers.

Chief Parrott recognized Deputy Chief Schenita Stewart as a 19 year veteran of the Department. Deputy Chief Stewart introduced her mother who pinned the star on her uniform. Clerk Herman administered the oath of office to Deputy Chief Stewart. Deputy Chief Stewart thanked her family and current and former members of the Department for their support.

President Bass thanked everyone for attending and announced at 8:27 PM that the Village Board would take a recess for a reception. The meeting resumed at 8:46 PM.

Consent Agenda

- 1. Approval of a Resolution Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County**
- 2. Approval of Resolution Approving an Amendment to the Collective Bargaining Agreement Between the Village and the Teamsters Local 700**
- 3. Approval of a Recommendation by the Parks and Recreation Board to Adopt an Ordinance Waiving Enforcement of Section 10-2-36(A) of the Village Code for the Sale of Beer and Wine at the Community Center on Saturday, January 19, 2019 from 6-10 P.M. for Maine-Niles Association of Special Recreation Trivia Night**
- 4. Approval of a Recommendation by the Parks and Recreation Board to Adopt a Resolution to Close a Portion of the Valley Line Trail on Saturday, October 6, 2018 Between the Hours of 9 A.M. to 10 A.M. for the My First Marathon Program Culmination Event**
- 5. Approval of a Recommendation by the Parks and Recreation Board to Adopt a Resolution to Close a Portion of Lincoln Avenue on Sunday, November 18, 2018 between the hours of 7 A.M. to 11 A.M. for the Annual Turkey Trot Race**

Trustee Sugarman requested removal to Regular business for discussion

- 6. Consideration of a Resolution to Award a Contract to Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois for the 2018 Alley Improvements Project in the Amount of \$64,900**

Trustee Patel recognized the Turkey Trot as a great event and challenged his fellow Trustees to participate in the event.

Trustee Hlepas Nickell moved to approve the Consent Agenda. The motion was seconded by Trustee Patel.

Upon Roll Call the results were:

AYES: Trustees Patel, Ikezoe-Halevi, Hlepas Nickell, Spino, and Sugarman.

NAYS: None

The motion passed.

Regular Business

7. Consideration of a Recommendation by the Plan Commission to Adopt an Ordinance Amending the Subdivision Ordinance to Establish a Minimum Lot Width of 75 Feet in the R-1 Residential Zoning District

This item was presented by Mr. Hammel with use of PowerPoint.

R-1 Residential Zoning District

*Regulatory Context:

- Minimum lot size: 9,000 square feet
- Minimum lot width: none
- Typical potential minimum lot width based on block depth: 60-feet

Plan Commission Recommendation

*Option #1: Amend the Subdivision Ordinance

- Standards for variation approval are not based on hardship; they are based on not having adverse impacts on surrounding properties

*Option #2: Amend the Zoning Ordinance

- Results in non-conformity for several lots in the R-1 District

*The Plan Commission recommended amending Section 16-5-2(C)(1) of the Subdivision Ordinance to require all lots in the R-1 District to have a minimum lot width of 75 feet.

Trustee Hlepas Nickell stated that during the Plan Commission there was a discussion regarding how notice of the issue was provided to the potentially affected property owners. She stated that she felt that the public notice was sufficient.

Trustee Patel stated that he followed up with staff after the Plan Commission meeting regarding notice and noted that those properties that could potentially be affected were notified and none of them provided comment.

Trustee Hlepas Nickell stated that the purpose of this action is to preserve the character of the neighborhood. She also stated that there was discussion of reviewing lot width for properties in the R2 and R3 Districts, but she felt that it was better to handle those issues on a case by case basis.

Motion to approve was made by Trustee Hlepas Nickell with the direction for the Village attorney to create the Ordinance, seconded by Trustee Patel.

Upon Roll Call the results were:

AYES: Trustees Patel, Ikezoe-Halevi, Hlepas Nickell, Spino, and Sugarman.

NAYS: None

The motion passed

The following item was removed from Consent and placed under Regular Business for the purpose of discussion.

8. Consideration of a Resolution to Award a Contract to Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois for the 2018 Alley Improvements Project in the Amount of \$64,900

Trustee Sugarman noted that in the request for board action, Chicagoland Paving was identified as being the lowest qualified bidder. He asked if this meant that there were other bidders who were deemed unqualified. Mr. Letson responded that the statement was meant to convey that the contractor is both the lowest cost and meets the Village's qualification requirements and that there were no other bidders than those listed in the request for board action.

Trustee Patel asked how this project relates to the discussion of the infrastructure improvement plan that occurred earlier in the year and whether this project could be considered a reconstruction of the alley. Mr. Letson responded that the project before the Village Board was discussed separately from the infrastructure improvement plan at the Budget Workshop in February and direction was given at that time to convert this alley from gravel to asphalt.

Motion to approve was made by Trustee Spino the Resolution, seconded by Trustee Patel.

Upon Roll Call the results were:

AYES: Trustees Patel, Ikezoe-Halevi, Hlepas Nickell, Spino, and Sugarman.

NAYS: None

The motion passed

Manager's Report

Interim Manager Merkel reported that the next Village Board meeting will be held on Wednesday, October 3, 2018.

Board and Commissions Report

None

Village Clerk's Report

Clerk Herman thanked Trustee Ikezoe-Halevi for helping with registering voters at Lincolnwood Place. The Village has cards for voter registration and absentee voting, residents can request forms be mailed. Early voting will be held on October 22nd through November 5th. She stated that Cook County previously hosted an early voting polling location in Lincolnwood, but unfortunately there were not sufficient voters to maintain it as an early voting location. Early voting can take place at any polling place in the County, not just the closest to the voter's home. She encouraged everyone to vote in the upcoming election.

Trustees Reports

Trustee Hlepas Nickell requested that if anyone has an item that they would like the Committee on Ordinances, Rules, and Building (CORB) to discuss, please provide them to Mr. Meyer. She also requested that a meeting be scheduled with the Village of Skokie to discuss the bike path crossing at Lincoln Avenue just north of Jarvis Avenue.

Public Forum

None

Adjournment

At 9:03 PM Trustee Patel moved to adjourn the Regular Meeting, seconded by Trustee Sugarman.

The motion passed with a Voice Vote

Respectfully Submitted,



Charles Meyer
Deputy Village Clerk