

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
OCTOBER 3, 2018**

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:20 PM, Wednesday, October 3, 2018, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

On roll call by Deputy Village Clerk Charles Meyer the following were:

PRESENT: President Bass, Trustees Ikezoe-Halevi, Hlepas Nickell, Cope, Patel

ABSENT: Trustee Spino

A quorum was present.

Also present: Village Attorney Steve Elrod, Interim Village Manager, Robert Merkel; Acting Assistant Village Manager, Chuck Meyer; Public Works Director, Andrew Letson; Management Analyst Heather McFarland, Development Manager Doug Hammel, and Community Development Director Steve McNellis.

Approval of Minutes

Minutes of the August 21, 2018 and the September 20, 2018 Committee of the Whole were distributed in advance of the meeting and were examined.

Trustee Hlepas Nickell moved to approve the minutes as presented, Trustee Ikezoe-Halevi seconded the motion.

The motion passed with a Voice Vote.

Regular Business

1. Discussion Concerning Refuse and Recycling

This item was presented by Charles Meyer and Andrew Letson using PowerPoint.

History of Refuse and Recycling

- Groot Industries, Inc. (“Groot”) has been the Village’s service provider for single-family and multi-family properties since 1994
- Current seven-year agreement with Groot began in 2012 and expires August 31, 2019
- Lincolnwood is a member of the Solid Waste Agency of Northern Cook County (“SWANCC”) which is an intergovernmental agency of 23 communities that pool their resources to coordinate waste and recycling collection and disposal

Service Levels

- Residents receive the following single day service from Groot on Mondays:
 - One 95-gallon refuse cart and unlimited refuse collection of additional 35-gallon containers
 - One 65-gallon recycling cart
 - One bulk item for collection per week (mattress, refrigerator, etc.)
 - Curbside yard waste collection
- Groot provides for the collection of up to six items for electronic waste at a price of \$45 (with a \$15 additional charge for televisions)
- Collection for Village municipal buildings, School District 74 facilities, and the Library
- Special collection prior to the Passover holiday – service is provided by Groot, but is not formally part of contract
- Program expenses:
 - Annual expense is \$1,102,000 (including SWANCC fees) with the following parameters:
 - \$15.43 / month / dwelling for refuse and recycling (4,263 households)
 - \$0.25 / month / cart for recycling cart maintenance
 - \$760.32 / month for School District 74

Service Modification Discussion

- Service levels and desired services:
 - Collection of refuse prior to Passover (currently provided by Groot but not incorporated into agreement)
 - Distribution schedule for replacement carts
 - Curbside electronics collection
 - Evaluation of collection days (for cost-saving purposes)
 - Monday versus other day of the week
 - One day of service versus multiple service days
- Food scrap collection
- Spring clean-up
- Incentivizing recycling efforts
 - Village currently has a recycling rate of 22%
 - SWANCC average recycling rate is slightly less than 25%
- Contract length
 - Seven years
 - Provides stability and may provide for cost-savings as the selected provider would be able to spread out their capital expenses over seven years as opposed to five years
 - Five years
 - Provides flexibility to the Village in making modifications to this service more quickly
 - Would compliment the Village's Infrastructure Master Plan which would call for the Village to switch payment to residents who would pay the waste hauler directly for these services (these services are currently financed through property taxes)
- It was discussed by a Trustee if the Village would be able to inquire about a lower rate for commercial properties from Groot, or whoever is selected as the next vendor for residential waste and recycling

Next Steps

- Determine components of next agreement and any changes in service levels
- Issue a Request for Proposals (“RFP”) or engage in negotiations with Groot to extend the current agreement with the desired changes to service levels
- An RFP would allow the Village to test the market and possibly have the first new vendor for these services in 24 years
- May create a disruption in service for customers who have become accustomed to Groot
- If an RFP is the desired route, then the Village will begin the process immediately to ensure that a provider is selected and in place by September 1, 2019. This would include an educational campaign for the residents to let them know of the potential change in service and expectations going forward

Requested Board Direction

- Collection of refuse in advance of Passover:
 - The Village Board directed staff to solicit pricing for three additional service days including Passover to be considered in the next agreement.
- Recycling:
 - The Village Board directed staff to look at increasing the container size for recycling to allow for 95-gallon containers for weekly collection
- Service provider / RFP:
 - The Village Board requested that staff solicit a quote from Groot to continue being the Village’s provider for residential waste and recycling
- Service modifications:
 - Collection day(s)
 - The Village Board directed staff to continue collection on Mondays.

At the completion of the presentation, it was the consensus of the Village Board for staff to solicit a quote for services and an extension of the current agreement to include the provisions discussed during the presentation.

2. Discussion Concerning an Incentive Agreement with Tucker Development

This item was presented by Mr. Elrod. Mr. Elrod stated that it was best practice and in line with previous development processes of the Village to create an incentive negotiation team. The team would be comprised of two Trustees and staff members who would then meet with Tucker Development to negotiate the terms and expectations for an incentive agreement as part of the District 1860 site. The team would consist of Trustees Hlepas Nickell and Patel along with Interim Village Manager Robert Merkel and Community Development Director Steve McNellis.

As part of the incentive agreement discussion, it was noted that the team will meet with School District 74 and Tucker Development regarding possible modifications to the current intergovernmental agreement between the Village and School District 74. It was determined that the meeting between School District 74, Tucker Development, and the Village should occur prior to action being taken by the Joint Review Board (JRB).

It was the consensus of the Village Board that the JRB should be postponed until after negotiations between the Village, School District 74, and Tucker Development have been completed.

Adjournment

At 7:37 PM Trustee Cope moved to adjourn Committee of the Whole, seconded by Trustee Ikezoe-Halevi.
The motion passed with a Voice Vote.

Respectfully Submitted,



Charles Meyer
Deputy Village Clerk