

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
FEBRUARY 19, 2019**

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:15P.M., Tuesday, February 19, 2019, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Patel, Ikezoe-Halevi, Spino, Hlepas Nickell, Sugarman (6:30)

ABSENT: Trustee Cope

A quorum was present.

Also present: Village Attorney, Steven Elrod; Interim Village Manager, Robert Merkel; Assistant Village Manager, Chuck Meyer; Community Development Manager, Doug Hammel.

Approval of Minutes

Minutes of the November 20, 2018, January 15, 2019, Committee of the Whole and the January 17, 2019 Committee of the Whole Capital Improvement Program Workshop were distributed in advance of the meeting and were examined.

Trustee Ikezoe-Halevi moved to approve the minutes as presented, Trustee Patel seconded the motion.

The motion passed with a Voice Vote.

Regular Business

1. Discussion Regarding a Request for a Text Amendment Related to the Interpretation and Permissibility of a Post-High School Job Training Facility in the O Office District

This item was presented by Mr. Hammel using PowerPoint.

A rendering of the O Office Zoning District was exhibited.

Proposed Use

Facility to host District 219's Bridges Job Training Program

- For post-High School students ages 18 through 21 who have met graduation requirements
- Provides services to help students become contributing members of the community
- Students are brought to the facility by van
- Faculty escort students anytime they leave the facility
- Limited outdoor activities or learning spaces (i.e. garden)

Regulatory Context

Several defined uses in the Zoning Ordinance are similar to the proposed use, but none are applicable

- Child/elderly development center
- College or University
- Community Center
- School, trade, music or dance school, for-profit

Applicability varies based on

- Specifics of definitions
- Permissibility in the O Office district and other zoning districts
- Related parking requirements

Key Policy Questions

Is the proposed type of use appropriate for the O Office Zoning District?

If so, what is the best regulatory approach to clarify its interpretation and permissibility?

- A Text Amendment to revise one of the similar defined uses and apply its related requirements
- A Text Amendment to create a new use designation and establish related requirements

Are the other regulatory considerations related to this proposed use?

Requested Action

Provide feedback regarding this request to consider a Zoning Text Amendment that would clarify the interpretation and permissibility of the proposed use in the O Office Zoning District and refer the matter to the Plan Commission for a Public Hearing

A summary of related zoning uses was exhibited.

The following representatives from District 21 addressed the Board and offered clarification and responded to questions:

Ken Florey, Bridget Connelly, Eric Trimberger

District 219 Superintendent Steven Isoye also clarified some areas questioned by Trustees Nickell and Patel. He stated that this location would be appropriate for the district use because it would give “students” access to transportation and the space is large enough for job training to be provided.

President Bass stated that we are here to decide if this is appropriate and send the item to the Plan Commission.

Consensus was to send to Plan Commission.

2. Discussion Regarding the Fuel System at Public Works

This item was presented by Mr. Letson using PowerPoint.

Background

*Existing fuel system installed in 1990

- 2,000 gallon diesel tank
- 4,000 gallon gasoline tank

- 1,000 gallon waste oil tank
 - *Located to the rear of Public Works building
 - *Existing system includes single walled fiber glass tanks and single walled piping
 - *Existing tanks' warranty expires in 2020 and are anticipated to have another 10 years of life
- A drawing of the storage tank/ piping plan was exhibited*

Diesel Leak

- *On Thursday, February 14, a leak was discovered in the diesel tank sump pit
- *Underground tank contractor (Metro Tank and Pump) stated that one of the pipes off of the diesel tank likely failed, causing the leak
- *Approximately 74.5 gallons leaked from the system

Response to Leak

- *Shut down the diesel system
- *Notified State Agencies
 - Illinois Environmental Protection Agency (IEPA)
 - Office of the State Fire Marshall (OSFM)
- *Pumped fuel out of the sump pit and used absorbent materials to soak up what remained
- *Ordered and set up a temporary above ground tank

Next Steps

- *Fuel diesel vehicles with temporary tank
 - Accounting/security challenges
- *Complete IEPA reporting
 - 20 & 45 day reports
 - Soil Testing
- *Repair fuel system
 - Replace piping only
 - Replace entire system

Repair Options

There are two options available:

- Piping Upgrade – Estimated cost \$226,000 – Less expensive today, but will need to be replaced in 10 years
- Complete System Upgrade - Estimated Cost \$425,000 – More expensive today, but will last 30 – 40 years

Project Funding

- *TIF eligible expense (repair/ upgrade to existing public facility)
 - Property is located in NEID TIF
- *\$648,000 budgeted in NEID TIF for roadway resurfacing in FY19/20
 - A portion of this expense may be reallocated to Motor Fuel Tax Fund where existing reserves would be used to fund the resurfacing project

Direction Requested

- *Preferred Repair Option
 - Upgrade entire system (staff recommendation)
 - Upgrade piping only
- *Preferred Procurement Option

- Emergency Procurement – Confirming resolution at next Village Board meeting
- Traditional Bid Process

Discussion ensued regarding clean-up needed and costs. Do we go ahead for emergency procurement or go for bids.

Consensus was to go out for bids for the upgrade of the entire system.

3. Discussion Regarding the Refuse and Recycling Residential Franchise

This item was presented by Mr. Letson using PowerPoint.

Background

*Groot Industries, Inc. (“Groot”) has been the Village’s service provider for single-family and multi-family properties since 1994

*Current seven-year agreement with Groot began in 2012 and expires August 31, 2019

- Under this agreement, Groot is the sole provider for residential refuse and recycling collection services

*At October 3, 2018 Committee of the Whole meeting, the Village Board directed staff to renegotiate a contract with Groot

- Decision to renegotiate based on past performance, familiarity, with the Village and a desire to reduce any impact to the community

Current Service Levels

*Residents receive the following service from Groot on Mondays:

- One 95-gallon refuse cart and unlimited refuse collection of additional 35 gallon containers
- One 65-gallon recycling cart
- One bulk item for collection per week (mattress, refrigerator, etc)
- Curbside yard waste collection

Groot also provides the following services:

- Collection for Village municipal buildings, School District 74 facilities and the Library as part of the contract
- Special collection prior to the Passover holiday – service is provided by Groot, but is not formally part of the contract
- Groot provides for the collection of up to six items for electronic waste at a price of \$45 (with a \$15 additional charge for televisions) billed directly to the resident

Current program costs were exhibited:

Single- Family Collection	\$15.41 per unit/month
Multi -Family Collection	\$7.64 per unit/month
School District 74 Collection	\$760.32 per month
Public Works Roll Off Collection	\$255.41 per load
Yard Waste Collection	\$59.67 per ton
Cart Maintenance Fee	\$.25 per unit /month

Mr. Letson consulted with SWANCC regarding costs for other services. SWANCC stated that the savings would be between 1% and 3%. Thus Mr. Letson went forward with negotiations with Groot.

Negotiation with Groot

*Desire to maintain the same service levels as current contract

*Requested pricing for a menu of items that are not part of the current contract, but could be considered as part of a future agreement. Groot responded to the request with the information below:

- Five year contract length in lieu of a seven year agreement – Groot agreed to a five year contract length
- A la carte holiday collection – not possible due to scheduling constraints as this would equate to an extra Village-wide collection, which they do not have the equipment or manpower to handle
- Commercial style service for residential units – Groot stated that they could evaluate this request for residents on a case-by-case basis. The determination would be made on the ability to safely provide the service
- Preferred commercial pricing – pricing based on weight, which varies based on type of business so Groot cannot establish a preferred rate
- Electronic Waste Collection – Groot stated they could add this to the contract for an additional cost of \$0.25 per unit/month
- Food Scrap Collection – cannot be disposed of at current landfill Groot utilizes
- Recycling cart upgrades – Groot is willing to upgrade recycling carts from 65 gallon to 95 gallon bins at no extra cost. Any changes made after the initial switch will result in a \$25 fee
- Sustainable refuse disposal – The community's waste is ultimately disposed of at the Winnebago Landfill near Rockford where over time the methane emitted from decomposing material is turned into electricity that is distributed to the power grid.

Groot Proposal

*January 2019 – Groot proposed to freeze rates for the first year of a five year term, followed by an annual escalator of 2.5% across all rates (from 2012 – 2018 the average annual increase was 2.5%, in line with their current proposal)

- Service level to remain the same
- Option to increase recycling cart size to be added to contract

*Staff consulted with SWANCC to determine favorability of proposed agreement

- SWANCC stated that a competitive bid process may lead to a reduction in the residential rate from 1% to 3%

*Staff countered Groot's proposal with a two year rate freeze in the first and second year of the contract

*On February 5th, Groot notified staff they would agree to the counter proposed by the Village

- Service levels would remain the same
- Rates would be frozen for the first two years of the contract followed by a 2.5% increase in years three, four and five
- Residents will have the option to upsize recycling bins

*Two year rate freeze equates to a 5% cost savings in the first two years of the contract and approximately \$180,000

*Charges for yard waste and Public Works collection (street sweeper debris) cause the total annual expense to vary. The estimated cost each year of the contract was shown below:

2019-2020	\$795,000
2020-2021	\$795,000

The above figures reflect frozen rate for the first two contract years

2021-2022	\$815,000
2022-2023	\$836,000
2023-2024	\$856,000

Next Steps

*If the Village Board does not have any objections to the proposed contract extension, contract language will be drafted by the Village Attorney and reviewed by both parties

*An Ordinance will be brought forward for approval at a future Village Board meeting with an effective contract date of September 1, 2019

Discussion ensued. A representative from Groot addressed the Board with responses to some questions.

President Bass had questions regarding Passover pick-up.

*If the number of these pick-ups does not increase there will be no extra cost.

*Service for larger families would be available, it was noted that larger bins are cumbersome, but perhaps additional bins would serve the purpose. If Groot is unable to provide the necessary service, other arrangements could be made.

*President Bass questioned the amount of methane released by our dump site. The amount is close to the standard.

Consensus is to go ahead and have the Village Attorney draw up a contract and have brought to a future Village Board meeting.

Trustee Sugarman commended Groot for their fine work. He stated that his driver is helpful to residents in his area.

4. Status Report Board of Fire and Police Commissioners

This item was presented by Sheri Doniger using PowerPoint.

Commission Members

Sheri Doniger – Chair
Stephen Lasker – Vice-Chair
Pablo Alcantara – Commissioner
Georgia Talaganis – Commissioner
Glen Wherfel – Commissioner
Renan Sugarman – Trustee Liaison

Commission Activities

*Retirements:

- Deputy Chief John Walsh – retired after 27 years of service, October 2017
- Chief Robert LaMantia – retired after 11 years of service, December 2017
- Lieutenant Randall Rathmell – retired after 28 years of service, March 2018

***Promotions:**

- Officer Justin Lauria – to Sergeant - May 2017
- Officer Jeff Gordon – to Sergeant – April 2018
- Lieutenant Schenita Stewart – to Deputy Chief – August 2018
- Sergeant Travis Raypole – to Lieutenant - August 2018
- Sergeant Timothy O’Connor – to Lieutenant – August 2018
- Officer David Kramarz – to Sergeant – August 2018

***New Hires:**

- Officers Rob Labuz and Dominic Massa were hired August 2017
- Officer Mark Gaseor was hired 2018
- Officers David Sparks, Scott Hill and Alberto Ortega were hired September 2018

Resignation/Separation

- Officer Pardeep Deol - January 2917
- Officer Colleen Zitkus – June 2018
- Officer Alberto Ortega – February 2019

Current Status

*The Current Eligibility List for Police Officers was posted June 2018 and will expire June 2019

*The Current Eligibility List for Police Sergeant was posted December 2017 and will expire December 2020.

Police Officer Examination Process

- | | |
|---------------------------|-------------------------------|
| *Application Process | *Drug Screen |
| *POWER Test | *Medical Examination |
| *Written Examination | *Psychological Assessment |
| *Oral Interview | *Final Approval by Commission |
| *Background Investigation | |
| *Polygraph Examination | |

Educational Demographics of Candidates were exhibited.
Demographic Information of Sworn Personnel was presented.
Demographic Information of Retired Personnel was presented.

Discipline

There have been no disciplinary matters brought to the Fire and Police Commission in over 20 years.

Goals and Objectives – 2019/20

- *2019 Entry Level Examination and Eligibility List
- *Hire two Police Officers
- *Promote one Police Sergeant
- *2020 Sergeant Examination and Eligibility List
- *Review Rules and Regulations

Trustee Sugarman, having served on this Commission for two years, spoke of the devotion, dedication and effort put into this commission by those serving. Now as a trustee he wants to express thanks to the members.

Mrs. Doniger thanked the Mayor and Board for the chief who she identified as “amazing”. She also thanked all of our First Responders for their work.

President Bass thanked the commission members.

Trustee Patel spoke of having heard from a resident regarding the release of contact information of condominium residents. President Bass suggested that this be brought to a future meeting where it could be discussed in depth.

Adjournment

At 7:35 P.M. Trustee Patel moved to adjourn Committee of the Whole, seconded by Trustee Spino.
The motion passed with a Voice Vote.

Respectfully Submitted,



Beryl Herman
Village Clerk