

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
MAY 7, 2019**

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:08 P.M., Tuesday, May 7, 2019, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Hlepas Nickell, Ikezoe-Halevi, Patel, Cope (6:15)

ABSENT: Trustee Spino

A quorum was present.

Also present: Assistant to the Public Works Director, Nadim Badran; Public Works Director, Andrew Letson; Finance Director, Robert Merkel; Police Chief, Jay Parrot; Village Manager, Anne Marie Gaura; Assistant Village Manager, Charles Meyer; Village Attorney, Steven Elrod (7:10)

Regular Business

1. Status Report by the Police Pension Board

This item was presented by Joel Perzov, Travis Raypole and Mark Weidner using PowerPoint. This is a Biennial Report for the dates of November 7, 2017 – April 30, 2019.

Board Members and Board Officers

Fund Participants: 31 Sworn Officers, 30 Retired Officers, 8 Survivor Pensions, 2 Disability Pensions,

The 31 Sworn Officers are contributing to the pension

All others are receiving benefits

Activities of the last 12 months

- An internal audit and an external audit of each file along with a review of pension calculations by Lauterbach & Amen
- Outsourcing of pension benefits administration to Lauterbach & Amen
- Each Trustee has completed the required Trustee Training for 2017-2018
- Submitted the annual Municipal Compliance Report and the Department of Insurance report

Outsource of the Pension Accounting Includes

- Pension Benefit Calculations
- Processing Monthly Disbursements
- Monthly Reporting
- Pension Fund Contributions
- Internal Revenue Service Reporting
- Other Related Pension Functions as Required

Revenues

Municipalities

- \$1,926,531.18 – Village of Lincolnwood Tax Levy
- \$268,938.34 – Gasoline Tax (2 cents per gallon)

Members

- \$269,353.63 – Employee Contributions (9.91%)

Total Revenue

- \$2,464,823.15

Annual Budget (2017-2018 Department of Insurance Report)

• Pension Obligations	\$ 2,607,851.65
• Administrative Expenses	\$ 76,411.23
• Total Expenditures	\$ 2,464,262.88
• Total Revenues	\$ 2,464,823.15
• Operating Deficit	\$ 219,439.73

Total Net Position \$21,376,675.00

Current Funding Percentage 44.50%

Funding Levels of Surrounding Jurisdictions:

- Skokie - 51.90%
- Niles – 39.31%
- Morton Grove – 52.92%
- Evanston – 53.59%
- Park Ridge – 65.32%
- Wilmette – 69.97%
- Glenview – 79.05%
- Lincolnwood – 46.72%

Additional Funding Needed to Reach Certain Funding Levels

The Illinois Department of Insurance in 2018 Analysis of Financial Condition report indicated the Lincolnwood Police Pension Fund was at a 44% funding level. Based on the data in that report, the following additional funding would be needed to reach the following levels of funding:

- 50% level required an additional \$3,077,885.00
- 55% level required an additional \$5,562,425.00 The report indicates that the level of funding when all of the communities are aggregated is 55.11%

Goals for 2019 – 2020

- Work with the Village Board to establish a funding plan to reach the statutory fund goal set for 2044
- Complete the process of organizing and consolidating records
- Complete the mandated Request for Proposal as it pertains to financial manager/advisor agreements or contracts

Mr. Perzov spoke identifying a breakdown of investments.

At this time we are paying out more benefits than we are taking in payments.

An actuary will be speaking to the Board in the near future.

Trustee Cope spoke of the increase in sales tax which has been approved and stated that this money could be used for the Pension Fund rather than the Capital Improvements identified.

Discussion ensued with questions from Trustees Nickell and Patel and clarification by Mr. Perzov and Mr. Merkel.

Ms. Gaura stated that for the next meeting we should have more information from the actuary. She also stated that some type of consolidation of pension funds is coming state-wide.

President Bass thanked Mr. Perzov and the Pension Board

2. Discussion Regarding Financial Advisor

This item was presented by Mr. Merkel.

The Village currently has several large projects:

- Water Transmission Line from Evanston
- Finalizing of Stage 1 of the North Shore Avenue Sewer
 - *Village will issue G O Bonds
- Project 1860
 - *TIF Revenue Bonds

Our current Financial Advisor closed their office and will no longer be working with the Village.

Mr. Merkel contacted Ray Fricke who is our Bond Council. Mr. Fricke recommended three Financial Advisor Companies.

Mr. Merkel and Mr. Harris interviewed the three. Mr. Merkel stated that all three were qualified. They selected Piper and Jaffray. Mr. Merkel provided requested information regarding the company.

Ms. Gaura suggested that this be brought as a Resolution to the next meeting. Consensus was to go ahead.

3. Discussion Regarding Private Irrigation Systems

This item was presented by Mr. Badran.

Purpose of Discussion

Should the Village establish a rebate program for residents that must adjust their sprinkler systems to create room for ADA compliant sidewalks as part of the roadway resurfacing program?

Background

*2018 – Village Board accepted Ad-Hoc Infrastructure Committee’s recommendation for a ten year Infrastructure Improvement Program

- Program includes \$36,000,000 over ten years for roadway improvements, including bringing sidewalks at intersections into ADA compliance

*April 3, 2019 – Village Board authorized a contract with J.A. Johnson Paving to begin year one of the roadway resurfacing portion of the infrastructure program

- Includes resurfacing of the roadways and curb/sidewalk repair along sections of Longmeadow, Monticello, Lunt, Morse, Ridgeway, Lawndale and Central Park Avenues
- Work has begun and is anticipated to be completed by July

Discussion

*J.A. Johnson identified private irrigation systems that abut the back of the sidewalk at certain intersections on Longmeadow Avenue

- In order for the sidewalk to be widened at the intersection per ADA requirements, the irrigation systems require adjustment of several feet.
- An aerial view was presented.

*145 corner properties throughout the Village utilize an irrigation system

- Some, if not all, will come into conflict with the roadway program over the ten year program

*Average cost of adjusting the sprinkler lines and heads ranges from \$50- \$500

*Neighboring communities bear the cost of adjusting systems under similar circumstances

*Roadway Program Cost - \$36,000,000

- Anticipated ten year irrigation system adjustment cost -\$7,250 - \$72,500
- Equates to a 0.02% to 0.24% overall project increase
- Anticipated 2019 cost - \$1,000 to \$1,500

*Village currently has two rebate programs for private assistance: Sewer repair line and flood control

- 50% cost share up to \$2,000

Staff Recommendation

*Staff recommends establishing a rebate program for residents that must adjust their sprinkler systems due to the roadway resurfacing program based on the likelihood of encountering the problem over the next ten years and the minimal cost

*Similar to existing rebate programs

Discussion ensued. There were questions from Trustees Hlepas Nickell and Cope with responses from Mr. Badran.

Trustee Cope stated that citizens should be able to get rebates and that the Village must follow the law. He stated, however that it is, in his opinion, the law is bad.

Some discussion took place regarding the bump-outs, and their maintenance.

Public Forum

There were no comments.

Adjournment

At 7:30P.M. Trustee Cope moved to adjourn Committee of the Whole, seconded by Trustee Patel.

The motion passed with a Voice Vote.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Beryl Herman".

Beryl Herman
Village Clerk