

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
JUNE 4, 2019**

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:20 P.M., Tuesday, June 4, 2019, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Patel, Ikezoe-Halevi, Klatzco, Hlepas Nickell

ABSENT: Trustees Cope, Sargon

A quorum was present.

Also present: Anne Gaura, Village Manager; Charles Meyer, Assistant Village Manager; Heather McFarland, Assistant to the Village Manager; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Jason Parrott, Police Chief; Robert Merkel, Finance Director; Ben Harris, Accountant.

Regular Business

1. Discussion Regarding a Proposal for Creating a Truck Permitting Ordinance

This item was presented by Chief Parrott with use of PowerPoint.

Truck Permitting Ordinance

1. Proposed idea for Truck Permitting Ordinance – Allowed by Illinois Vehicle Code 625 ILCCS 5/15-301 for the State, County and Local Municipalities to require permits for excess weight and size of vehicles use on roadways
2. Used for protection and safety of Village Streets and Roadways
3. Illinois Department of Transportation (IDOT) and Cook County Highway Department have required permitting for their roadways
4. Allowed to regulate route used by over-weight / over-sized vehicles

Area Municipalities with Ordinances

*Evanston and Morton Grove have existing ordinances. Morton Grove established program in 2018 and had 73 permits issued for \$9,400 in revenue

*Skokie is currently in process of establishing an ordinance for truck permitting

*Evanston has budgeted projected revenue of \$20,000 for truck permitting for FY2019

38 Municipalities with Ordinances were listed.

Ordinance Background

1. Existing Village Ordinance sections 7-2-9 Load limits on residential streets, 7-2-10 Prohibited loads on certain streets and 7-2-11 Permitting loads on certain streets
2. If established, would require a permit to operate or move any vehicle or combination of vehicles upon any street within the Village of Lincolnwood that exceeds the weight, width, height or length limitations set forth in the Illinois Vehicle Code Section 15-100 et seq
3. Permitting structure and requirements should be defined by ordinance and an automated process

Exceptions: Ice and Snow Removal, Husbandry, Emergency Vehicles, Government Vehicles, etc.

Online System

1. Oxcart is an online system designed for permitting overweight and oversized trucks.
2. Over 90 municipalities use Oxcart Permit systems at no cost to the Village. Fee is absorbed by requester of the permit.
3. Truck permitting and enforcement allows for protection of infrastructure and safer travel on roadways.
4. Costs to police department will include training traffic unit officers and obtaining certified portable scales. Some costs can be absorbed by grant funding or DUI funds.

Metropolitan Mayor's Caucus

*Recommendation: The Task Force recommends that the Mayor's Caucus recommend to its member municipalities that they consider enrolling in the third party online permit application system offered by Oxcart Permit Systems ("Oxcart") based in Palatine Illinois. The Task Force recommends the specific vendor for the following reasons:

1. Municipalities are currently mandated by State law to permit OS/OW vehicles. However many communities have not adopted an ordinance or established a process to do so. Oxcart will help municipalities to abide by the mandate.
2. Oxcart's permitting system respects local control. Other third party permitting systems require municipalities to amend their ordinances and processes to fit their operating specifications. Oxcart's system does the opposite. It can be customized to accommodate the ordinances and processes of its local government clients.
3. Oxcart currently interfaces with the permit systems for the State of Illinois and a number of counties in northeastern Illinois. It is easily adaptable to any streamlined system which may be created for the metro Chicago region.
4. The use of Oxcart's permitting system is free for local governments. The costs of the operation are borne by the trucking companies seeking permits. The cost per permit ranges from \$5 to \$15 depending on the fees charged by the local governments.
5. In addition to the fee permitting system, Oxcart provides free consultation services to write new OS/OW permit ordinances, or modify existing ones to meet required standards.

Reasons for Program

1. Accountability for drivers with CDI ratings and maintain safety
2. Protects the infrastructure of Village roads and streets
3. Source of revenue to offset costs of repair
4. Fines are set by state statute and are dependent on how much overweight the truck is. State law indicates 50% of the fines collected go to the Village.
5. Under Supreme Court rules, 44.5% are supposed to go to the Village.
6. Examples of Revenue from enforcement:
 - Buffalo Grove issued 236 permits for \$19,405
 - Buffalo Grove PD issued 133 overweight citations for a total of \$236,038
7. Enforcement is handled through the Cook County Circuit Court - Traffic Court in Skokie if contested

Steps to Establishing Program

1. Adopt an ordinance requiring permits, fees and violations for failure to obtain permit
2. Public Works Director – supportive position
3. Train three Police Officers and Supervisor of the Traffic Unit (Costs are reasonable for certification and two already trained)
4. Purchase portable certified scales (Approximate cost \$9,000)
5. Lincolnwood Police Department policy on Enforcement Program

Current Ordinance

7-2-10 Prohibited loads on certain streets

(A) It shall be unlawful for any truck to park, use or be operated upon the following streets in the Village, except such vehicles may, for the purpose of making deliveries or picking up materials or merchandise, use said residential streets, but only by entering such street at the intersection nearest the destination of the vehicle and proceeding thereon no further than the nearest intersection thereafter:

Intersections identified

The following vehicles shall be exempt from the provisions of this Section 7-1-10:

- (1) All vehicles owned and operated by government agencies
- (2) Vehicles engaged in the activities of collection of refuse
- (3) Vehicles owned and operated by private utilities
- (4) Snow removal vehicles performing their functions on private property or under contract by the Village

Sample Ordinance

An ordinance will be tailored to fit the best needs of the Village. Below is one sample – Village has already adopted to Illinois Vehicle Code into the Village Code

Sec#### - Size and Weight of Vehicles

It shall be unlawful to drive any motor vehicle with a size or weight, including load, in excess of which is permitted by the Illinois Vehicle Code, specifically 625 ILCS 5/15-102 (width), 15-103 (height) and 15-107 (length) and 15-111 (weight), when operating on any highways owned and maintained by the Village, unless a permit has been issued in accordance with subsection (b) granted by the authority of 625 ILCS S/15301(a)

The Chief of Police or his designee may issue a special permit authorizing the owner, operator or lessee of an oversize or overweight vehicle or combination of vehicles, to operate on any

highway owned and maintained by the Village. The owner, operator or lessee shall apply for the permit in the method or form provided by the Village along with a fee in the following amounts:

*Overweight Vehicles (Includes any over dimension)

Single Trip (5 days): \$50.00 Round Trip, (10 days): \$80.00 Quarterly (90 days): \$200.00 Annual (365 days): \$800.00

*Oversize only Vehicles

Single Trip (5 days) : \$25.00 Round Trip (10 days): \$40.00 Quarterly (90 days): \$100.00 Annual (365 days): \$400.00

Permits are to be issued for good cause to ensure movements will not unduly damage Village highways. Permits are only valid for the dates and times specified and the Chief of Police or his designee, are authorized to create and amend reasonable provisions for permits. Permits are non-transferable to other vehicles and must be carried in the permitted vehicle in either paper or electronic form.

For purposes of this section, a "single trip" is defined as one movement of an oversize or overweight vehicle or load. A "round trip" is defined as one movement of an oversize or overweight vehicle or load and a return trip of the same vehicle or load. "Quarterly" and "Annual" permits are to be considered limited continuous operation of the same oversize or overweight vehicle with interchangeable loads

Potential Next Steps

1. Bring back draft Ordinance at Committee on Ordinances, Rules and Buildings (CORB) meeting for review.
2. If approved, bring to Village Board for final Board action.

Trustee Halevi questioned whether there has been substantial damage to our roads caused by trucks. Mr. Letson stated, not to his knowledge.

Ms. Gaura recommended that the Trustees think about the impact on our roads. (wear and tear). We also need to think about where the funds should go.

Trustee Klatzco wondered what communities are doing this and what they are doing with the funds.

Trustee Hlepas Nickell questioned the Chief and he clarified what he could.

Ms. Gaura questioned if the Board could get more information. More research to be done. Chief Parrott stated that this was previously in place and that grants are available.

Trustee Ikezoe-Halevi would like clarification on who sets bail amounts for trucks.

Consensus was to send to CORB.

2. Discussion Regarding Touhy/Kostner Intersection Improvements Funding

This item was presented by Mr. Letson and Engineer Jim Amelio.

Background

- *Two pedestrian fatalities at the intersection of Touhy and Kostner Avenues in 2014
 - *The Village undertook a traffic study and coordinated with the Illinois Department of Transportation (IDOT) to identify a potential solution
 - *IDOT secured Federal Funding to pursue an improvement project and has been undergoing a Phase I study
 - Highway Safety Improvement Program (HSIP)
 - 90% Federally Funded
- An aerial view of the intersection was presented

Proposed Improvements

- *Replacement of the traffic signal
- *Installation of curb ramps that are compliant with the Americans with Disabilities Act (ADA)
- *Installation of new crosswalks on all four legs of the intersection
- *Replacement of existing emergency vehicle pre-emption (EVP) devices

Proposed Funding Breakdown

<i>Item</i>	<i>Federal Share</i>	<i>IDOT Share</i>	<i>Village Share</i>	<i>Engineering Fee</i>	<i>Total Vil. Cost</i>
Signal Repl.	\$372,150	\$20,675	\$20,675	\$3,101	\$23,776
EVP Devices	\$0	\$0	\$6,000	\$900	6,900

- *Village/IDOT split the local match for the traffic signal as both are responsible for 50% of the legs of the intersection
- *IDOT will also fund 100% of the crosswalk and sidewalk work
 - Village will be responsible for future maintenance (as we do with other sidewalks on IDOT routes)
- *Total estimated Village Cost: \$30,676

Recommendation

- *This project is not in IDOT's current multi-year plan (2019-2024), but IDOT is requesting the Village's concurrence with the proposed costs
- *If the Village concurs, Phase II design will take place and construction will be scheduled in the multi-year plan
- *Staff recommends the Village Board concur with the cost participation and direct the Director of Public Works to inform IDOT as such

Trustee Patel asked if there is a time-walk signal.

Mr. Amelio stated that these current lights are hard to see, the new signals would be an improvement.

Trustee Hlepas Nickell said that the new lights would be of value, even just for turning. Signals like the ones at Touhy and Carpenter are far more visible.

Trustee Ikezoe-Halevi opined that this is a very intimidating corner.

Trustee Klatzco agreed that the signals need to be improved.

Ms. Gaura reminded the Board that there is a letter in their packet which must be signed in order to move ahead.

Consensus is to move forward.

3. Discussion Regarding Hebrew Immigrant Aid Society Group and Tree Donations

This item was presented by Mr. Merkel.

In attendance was Mr. Howard Citron, President of Jewish Children and Family Services (JCFS).

Hebrew Immigrant Aid Society (HIAS) no longer exists, it is now part of JCFS.

About 10 years ago HIAS agreed to donate 100 trees to be planted in Centennial Park in honor of the 100th birthday of HIAS. Sixty trees were planted and the Village was waiting for 40 more.

In February 2019 Mr. Merkel received a message from JCFS.

Because HIAS has been absorbed by JCFS there are no longer funds available for forty trees. Would the Village release JCFS from the HIAS agreement and in turn JCFS would give the Village \$5,000 which could be used for anything the Village chooses.

Some discussion ensued.

Consensus was to go ahead.

Trustee Halevi thanked Mr. Citron for the \$5,000.

Ms. Gaura stated that this item will appear on Consent at the next Village Board Meeting.

Public Forum

Resident Charles Halevi addressed the Board regarding the last day of Ramadan and the Jewish holiday of Shavout.

Resident Dale Wickum addressed the Board regarding the flag display on the streets of Lincolnwood.

Trustee Hlepas Nickell queried as to who would pay for replacing flags which are weather damaged.

Additional discussion ensued. Staff will gather data and residents will go to Human Relations Commission meeting for a discussion.

Adjournment

At 7:22 P.M. Trustee Hlepas Nickell moved to adjourn Committee of the Whole, seconded by Trustee Klatzco.

The motion passed with a Voice Vote.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Beryl Herman".

Beryl Herman
Village Clerk