

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
JUNE 18, 2019**

Call to Order

President Bass called the Regular Meeting of the Lincolnwood Board of Trustees to order at 8:09P.M. Tuesday, June 18, 2019, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Ikezoe-Halevi, Hlepas Nickell, Sargon, Klatzco, Patel (via remote)

ABSENT: Trustee Cope

A quorum was present.

Also present: Anne Gaura, Village Manager; Charles Meyer, Assistant Village Manager; Steve Elrod, Village Attorney; Heather McFarland, Assistant to the Village Manager; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Steve McNellis, Community Development Director; Doug Hammel, Community Development Manager; Jason Parrott, Police Chief; Robert Merkel, Finance Director; Mike Hansen, Fire Chief; Jim Amelio, Village Engineer.

Approval of Minutes

The minutes from the May 21, 2019 Village Board meetings were presented for approval.

Trustee Klatzco moved to approve the minutes, seconded by Trustee Ikezoe-Halevi.

The motion was approved by a voice vote.

Warrant Approval

Trustee Klatzco presented the warrants in the amount of \$1,341,418.39 and moved to approve the warrants, seconded by Trustee Sargon.

Upon roll call the results were:

AYES: Trustees Klatzco, Sargon, Ikezoe-Halevi, Hlepas Nickell, Patel

NAYS: None

The motion passed.

President's Report

1. Blood Drive

This Thursday, from 2PM to 7PM there will be a Blood Drive here in Council Chambers. Please plan on stopping by and donating.

2. Human Relations Commission Person of the Year

HRC members, Jennifer Cosantino, Mary Athans, Mario Rizzotti and Wynne Terlizi were in attendance to present this award to Rosamin Bhanpuri.

They spoke of Mrs. Bhanpuri's activities in the community and Niles Township.

3. Check Presentation to the Niles Township Food Pantry from the Iron Chiefs Event

HRC member Mario Rizzotti presented a check from the Iron Chief's Event to Niles Township Supervisor Marilyn Glazer and Niles Township Trustee Donald Gelfund.

Mr. Rizzotti also offered recognition of Brickyard Bank and Signature Bank for their donations to Niles Township Food Pantry.

4. Madeleine Grant Recognition

President Bass asked that Maura Neuendank and Elizabeth Keno come to the podium. These women are the daughter of the late Mayor Madeleine Grant and Paul Grant. Mr. Grant is not able to be here tonight. President Bass spoke of Madeleine's serving our Village as Library Board President and as Mayor for eight years, as well as on several committees. She was a strong believer in volunteerism.

The Mayor spoke: "This year's Madeleine Grant Recognition winner is Richard "Rick" Hoffman. Rick has been a pillar in the development of the Lincolnwood softball program. Rick has served the league in many different capacities such as vice president, marketing lead and head coach. Rick's efforts have led to a very successful program where girls have the opportunity to get exercise, learn key skills, experience great team play and build their confidence through sports. Rick has facilitated this for over ten years. And the depth of his influence can be seen most readily by the number of players who continue on through high school. Rick has allowed those with lower skill levels to become fully integrated into the team, and many have become highly skilled players. Rick also works with surrounding communities to ensure you girls in the area have the best opportunities to succeed. Rick also leads Lincolnwood's efforts annually with the softball fest, pitching and hitting clinics and travel softball programs."

Rick came up to the podium and received the award and spoke his thanks and a bit about the program.

5. Appointment of Trustees to Village Board Committees

Trustee Sargon moved to approve these appointments, seconded by Trustee Klatzco.

Finance Committee – Jesal Patel, Chair; Ronald Cope, Craig Klatzco

Fire and Water Committee – Craig Klatzco, Chair; Jean Ikezoe-Halevi, Georjean Hlepas Nickell

Long Range Planning Committee – Georjean Hlepas Nickell, Chair; Atour Sargon, Jesal Patel

Ordinances, Rules and Building Committee – Ronald Cope, Chair; Georjean Hlepas Nickell, Atour Sargon

Police, License and Health Committee – Jesal Patel, Chair; Ronald Cope, Jean Ikezoe-Halevi

Trustee Ikezoe-Halevi moved to accept the appointments, seconded by Trustee Sargon.

The motion passed by Voice Vote.

6. Stay Connected when there is an Emergency

President Bass stated, "The Village wants to remind residents to stay connected. Although precautionary in nature, last week's Boil Order demonstrated the critical role communication plays in

Safety. There are many ways for you as residents to stay connected to receive emergency notices. First there is the Village website, Lincolnwoodil.org serves as the hub for all information on Village news, updates, services and frequently asked questions. Another source is to follow the Village on social media platforms, Facebook, Twitter and Nextdoor.com. Through there you will receive updates on emergencies, service announcements and future events. Another very important way to receive updates is through Blackboard Connect. Through this service, Village leaders and automated voice or text messages via a reverse 911 system informing residents and businesses about time-sensitive emergencies and local community matters. When signing up, residents may select to receive voice, text or both types of messages.

If you need further information regarding any of this information, please contact the Village Manager's office at 847/745-4717.

7. Mosquito Abatement

A reminder to residents, especially the elderly, that mosquitos are out and to take proper precautions. When working in the garden or sitting on your patio use mosquito repellent.

North Shore Mosquito Abatement District of Cook County has information on their website such as where mosquitos have tested positive for West Nile virus and when they will be spraying. Go to www.nsmad.com to sign up to receive alerts and updates.. There is also information on their home page on how to report a dead bird, report standing water and report biting mosquitos.

Consent Agenda

If anyone wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.

- 1. Approval of a Resolution Approving an Agreement with Jewish Child and Family Services Concerning the "Freedom Grove" at Lincolnwood Centennial Park**
- 2. Approval of a Request to Issue a Class S-E Liquor License to the Friends of Lincolnwood 2015, Inc. for the 2019 Lincolnwood Fest**
- 3. Approval of an Ordinance Waiving Competitive Bidding and Approving a Service and Maintenance Agreement with Tyler Technologies of Troy, Michigan**

Trustee Ikezoe-Halevi moved to approve the Consent Agenda as presented, seconded by Trustee Sargon.

Upon Roll Call the results were:

AYES: Trustees Ikezoe-Halevi, Sargon, Hlepas Nickell, Klatzco

NAYS: None

The motion passed

Regular Business

- 4. Consideration of a Request by Tim Hague of Keystone Ventures for Concurrence with Proposed Roadway Modifications Related to the Redevelopment of 3720 West Touhy Avenue in the Village of Skokie**

This item presented by Mr. Hammel.

Proposed Development

*3720 Touhy Avenue

*Located in the Village of Skokie

*Proposed Commercial Redevelopment

- 8,250 SF retail space
- 7,000 SF restaurant space
- 31,860 SF medical office

Zoning Approval Process

*Developer requested feedback from Village Board in December 2019

*Skokie Plan Commission held a Public Hearing on March 21, 2019

- Lincolnwood properties within 250' of the proposed development parcel were sent written notice
- No Lincolnwood property owners participated or offered comment

*Skokie Village Board granted zoning approvals on April 15, 2019

- No Lincolnwood property owners participated or offered comment

IDOT Approval Process

*IDOT has reviewed preliminary plans and provided comments to the developer

*IDOT has stated that the Village of Lincolnwood must provide approval for the removal of on-street parking spaces prior to IDOT approval

Proposed Roadway Modifications

The following were exhibited:

- *New dedicated left-hand turn lanes
- *Hamlin Avenue Curb Relocation
- *Removal of 15 On-Street Parking Spaces

Potential Impacts – Hamlin Avenue

*Increase in projected peak hour traffic along two residential properties

- 6 additional vehicles during AM peak hour
- 72 additional vehicles during PM peak hour
- 84 additional vehicles during Saturday midday peak hour

*No substantial screening along east lot lines for residential properties

Potential Impacts – Touhy Avenue

*Existing curb would not be relocated

*Distance from traffic lands to sidewalks and residential properties would be reduced by approximately 8 ft.

*More likely that snow and salt would impact parkway

*Trees, light poles, etc. may have to be relocated

*Overly wide traffic lane could lead to vehicles being parked on north side

Recommendations

*Should the Village Board concur with the proposed roadway modifications, staff recommends the following:

- The parkway in the impacted area be removed and replaced with a 7' wide concrete sidewalk (similar to Crawford Avenue)
- Roadway striping be used to prevent on-street parking in area shown as having a 17.5' wide traffic lane
- The developer should confirm that 10' wide lanes on Hamlin Avenue north of Touhy Avenue are of adequate width for truck traffic
- The developer should coordinate with the Village Engineer on phasing related to the planned construction of a new water transmission main along Hamlin Avenue.

Public Comment

*Resident on Touhy Avenue expressed concerns about safely backing out of his driveway onto Touhy Avenue

- Backing out would now encroach on two traffic lanes instead of one.

Requested Motion

*Move to Concur with the Proposed Roadway Modifications and to Direct the Village Manager to Deliver to IDOT to that Effect

Roadway modifications will affect Lincolnwood, but Lincolnwood has no jurisdiction.

Skokie approved the plan, and Lincolnwood residents were invited to participate.

There was no Lincolnwood participation.

Trustee Hlepas Nickell expressed concerns regarding snowbanks.

A resident addressed the Board regarding his concerns for backing up onto Touhy.

Resident Mr. Joseph spoke regarding piles of snow which will be worse.

Discussion ensued by Trustees Hlepas Nickell and Klatzco, regarding the fact that this situation will put traffic closer to the curb.

Trustee Ikezoe-Halevi asked if this is a problem on both sides of the street. Mr. Letson responded that five houses on the North side of Touhy will be affected, and four houses on the South.

Developer Tim Hague addressed the Board.

Attorney Elrod stated that he has not been involved in this action.

Mr. Hammel opined that this needs to be addressed by the attorney and engineers.

Additional discussion ensued. Mr. Letson suggested that we look at traffic patterns.

Ms. Gaura asked if IDOT is requesting parking on Touhy because there is a lack of parking on site.

Motion to go ahead? No second – No other action.

- 5. Consideration of the Following Items Pertaining to the North Shore Outfall Sewer Project:**
A) a Resolution Approving a Contract with DiMeo Brothers, Inc. of Elk Grove Village, Illinois for Construction of the North Shore Outfall Sewer Project in the Amount of \$3,482,962.45; B) an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for Construction Oversight Services for the North Shore Outfall Sewer in the Amount of \$306,289.02; and C) a Resolution Requesting Motor Fuel Tax Funds from the State of Illinois for the Purpose of Construction Engineering in the Amount of \$306,289.02

This item presented by Mr. Letson.

Background

*The Stormwater Master Plan (SMP) identifies 10 projects to bring the sewer system to a 10 year level of protection.

- Current system provides a 2-3 year level of protection against basement backups

*June 2016

- Design contract awarded to CBBEL to develop 30% plans
- Prepare to submit to MWRD for cost share

*November 2017

- Village Board Workshop to discuss stormwater management plan
- Direction to move forward with a 60 inch outfall pipe & submit to MWRD for funding

*June 2018

- MWRD announced it would contribute funds to the project
- Since then staff has been working with MWRD to negotiate an intergovernmental agreement
- MWRD has committed to funding up to \$1,391,763.14 for construction

*September 2018

- Design contract awarded to CBBEL to finish the plans

*May 2019

- IGA with MWRD for cost share approved

The following aerals were exhibited:

Original Scope, Additional Paving – Discussed at Budget Workshop. Full Curb/Sidewalk Replacement, Full Depth Replacement, Additional Storm Sewer, Overall Project, Hanging Trap vs. Vortex Restrictors

Anticipated Project costs were presented with the Total Anticipated Costs being \$3,953,733.50.

*\$332,545 is budgeted for construction oversight

*\$300,000 from Stormwater Infrastructure Fund

*\$32,545 from Motor Fuel Tax Fund

Motor Fuel Tax (MFT) Challenges

- *The additional paving work was planned to be paid for using MFT funds
- *MFT revenue is distributed by the State of Illinois and may be used for certain restricted uses
 - Roadway work is an acceptable use
 - MFT roadway projects need to be reviewed by IDOT
- *IDOT stated that since the sewer (which is funded separately) crosses and IDOT route (McCormick Blvd) IDOT would need to do an environmental assessment which can take up to 12 months to complete
- *Due to this, staff decided to rearrange how the project would be funded and pay for construction oversight with MFT and the entire sewer project, including the additional resurfacing through the Stormwater Infrastructure Fund

Bid Tabulation

- *Five qualified bidders attended a mandatory pre-bid meeting
 - *Bids were opened on June 4, 2019
 - *Low bid was 8% higher than anticipated
- The low bidder was DiMeo Brothers at \$4,298,951.45

Value Engineering Options

- *Eliminate additional storm sewer on Christiana Avenue
 - Savings: \$139,465 – recommended by staff
- *Eliminate additional roadway resurfacing
 - Savings: \$150,635 – not recommended by staff
- *Re-bid installation of restrictors and sewer lids
 - Estimated savings\$79,600 – recommended by staff
- *Re-bid roadway work as an MFT project
 - Estimated Reallocated Cost: \$321,289 (\$471,924 with roads in Option #2) not recommended by staff
- *Remove manholes at alleys
 - Savings: \$37,500 – not recommended by staff

Proposed Funding Breakdown

Funding Source	Estimated Cost
MWRD Cost Share	\$1,391,763.14
General Obligation Bond	\$2,563,123.31
Sub Total (DiMeo Brothers Contract)	\$3,954,886.45
Stormwater Fee in Lieu (estimate)	\$ 125,000.00
Total	\$ 4,025,886.45

- **Construction Oversight would still be funded through MFT*
- **G. O. Bond would be increased by about \$560,000 over what was anticipated in the budget*

- Increased debt service by about \$35,000 per year*

Construction Oversight

*Staff recommends a construction oversight contract be awarded to CBBEL in an amount of \$306,289.02

- CBBEL is intimately familiar with the project, having completed the design
- CBBEL has completed several other construction oversight projects, including the Stormwater Pilot Project in 2016 and the 2019 Roadway Resurfacing Project
- CBBEL's proposal is 7.8% construction costs – 8.10% is typical for this type of project
- At the April 16, 2019 COTW, the Village Board directed staff to seek proposals from CBBEL, when they are qualified to perform the work.

Recommended Motion

*Move to approve the following items pertaining to the North Shore Outfall Sewer Project:

- A. A Resolution approving a contract with DiMeo Brothers, Inc., of Elk Grove Illinois for construction of the North Shore Outfall Sewer Project.
- B. An Ordinance waiving competitive bidding and authorizing an agreement with Christopher B. Burke Engineering, Ltd. of Rosemont Illinois for construction oversight services for the North Shore Outfall Sewer; and
- C. A Resolution requesting Motor Fuel Tax funds from the State of Illinois for the purpose of construction engineering in the amount of \$306,289.02

Questions were posed with clarification from Mr. Amelio and Mr. Letson.

Trustee Klatzco questioned if the changes identified will cause a change in the bidding figures?

Mr. Letson said he would confer with the appropriate people.

Ms. Gaura stated that in the future with a capital project if the scope changes, we will do what is necessary before going to bid.

It was requested that a move be made to approve all three items.

There was no motion.

Ms. Gaura stated that we check to see what would occur with the grants if we delay.

Trustee Patel moved to approve all three items. Trustee Klatzco seconded but stated that if a situation occurs when there might be a change in a bid, the Board should be notified. This has been going on for a very long time and should have been handled.

Attorney Elrod stated that President Bass would need to vote on this item.

Upon Roll Call the Results Were:

AYES: Trustees Patel, Klatzco, Ikezoe-Halevi, Sargon, President Bass

NAYS: Trustee Hlepas Nickell

The motion passed.

President Bass stated that in a situation like this, the Board should be notified.

President Bass stated that he has a family member in this area, but has no interest in this item.

6. Consideration of a Resolution Authorizing the Execution of a Temporary Construction Easement and a Permanent Easement with the Metropolitan Water Reclamation District of Greater Chicago with Regard to the North Shore Outfall Sewer Project

This item presented by Mr. Letson.

Mr. Letson stated that Centennial Park is in this area. There is a slight fee involved with easements.

There was no discussion.

Trustee Hlepas Nickell moved to approve the Resolution, seconded by Trustee Klatzco.

Upon Roll Call the Results were:

AYES: Trustees Hlepas Nickell, Klatzco, Sargon, Ikezoe-Halevi, Patel

NAYS: None

The motion passed.

7. Consideration of a Resolution Approving License Agreements with Various Properties for the Village's Stormwater Street Storage Program

This item presented by Mr. Letson.

Background

*As part of the design of the street storage project, it was found that homes with tuck-under garages may experience a negative impact from the Village's project

*To mitigate this risk, berms are to be constructed at the end of each driveway to provide protection from water in the street flowing down the driveway up to a 100 year storm

*10 driveway berms were constructed as part of the Pilot Project in 2016

*Four driveway berms are required as part of the 2019 project

- 6549 N. Christiana
- 6553 N. Christiana
- 6557 N. Christiana
- 6557 N. St Louis

A Sample Plan View was exhibited as well as an example photo from the Pilot Project.

Recommended Motion

*Move to approve a Resolution approving license agreements for the Village's stormwater street storage program.

Trustee Klatzco moved to approve the Resolution, seconded by Trustee Sargon.

Upon Roll Call the Results were:

AYES: Trustees Klatzco, Sargon, Hlepas Nickell, Ikezoe-Halevi, Patel

NAYS: None

The motion passed.

8. Consideration of the Adoption of a Resolution Regarding the Zoning, Regulation, and Licensing of Recreational Cannabis Businesses

This item presented by Attorney Elrod.

Mr. Elrod stated that this is what might be termed a "Red Flag" resolution for the purpose of Board consideration. The Village Board will consider Zoning Regulations.

The General Assembly passed approval of cannabis sales. As soon as it is signed by the governor cannabis is legal.

The Board may want to consider what to do in respect to allow cannabis sales as “Permitted” or “Special Use”.

Trustee Hlepas Nickell moved to approve the Resolution, seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the Results were:

AYES: Trustees Hlepas Nickell, Ikezoe-Halevi, Klatzco, Sargon, Patel

NAYS: None

The motion passed.

At this point, President Bass suggested that due to time constraints, the following item would be Tabled.

9. Consideration of a Village Community Branding Plan

Trustee Hlepas Nickell moved to Table, seconded by Trustee Klatzco. The motion passed by Voice Vote

Manager’s Report

1. Ms. Gaura congratulated three retiring employees:

Police – Dave Macaluso – 25 years

Police – Ray Williams – 47 years

Public Works – Jesus Rivera – 34 years

2. There will be only one Village Board meeting in July (16).

COTW will address two items:

Form of Government and Overview of Cannabis Issues

3. Thanks to our Public Works Department for their work during our water emergency

Board and Commissions Report

Trustee Ikezoe-Halevi spoke of attending the Niles Township Government Open House. She strongly advises that all become familiar with our Township Government.

She also encourages all to support our local businesses.

President Bass stated that when he became Mayor he would work with developers to develop concepts in for the Village. He has designated Trustee Hlepas Nickell and Maureen Erenberg to work on development the eastern portion of the Village.

Trustee Sargon spoke of attending training for new elected officials in Springfield.

Trustee Hlepas Nickell requested direction for herself and Trustee Sargon to work on evaluation process for the Village Manager.

She congratulated Mr. Elrod on his work with the Illinois Bar Association.

Trustees Reports

None

Clerk’s Report

None

Public Forum

Resident Maggie Weiss addressed the Board regarding recycling.

Adjournment to Closed Session

At 10PM Trustee Hlepas Nickell moved to adjourn the Village Board meeting to closed session for the purpose of pending litigation per section 2(c)(11) and Closed Session per section 2(c)(21), seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the Results were:

AYES: Trustees Hlepas Nickell, Ikezoe-Halevi, Klatzco, Sargon, Patel

NAYS: None

Reconvention

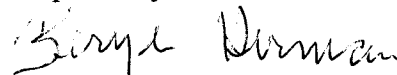
At 10:40 p.m. President Bass reconvened the Village Board meeting.

Adjournment

At 10:41p.m. Trustee Hlepas Nickell moved to adjourn the Village Board meeting seconded by Trustee Sargon.

The motion passed by Voice Vote.

Respectfully submitted



Beryl Herman
Village Clerk