

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
CAPITAL IMPROVEMENT PLAN WORKSHOP
VILLAGE HALL COUNCIL CHAMBERS
JANUARY 22, 2020**

Call to Order 6:01 p.m.

Trustee Cope called the Committee of the Whole Capital Improvement Plan Workshop of the Lincolnwood Board of Trustees to order at 6:01 P.M., Tuesday, January 22, 2020 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: Trustees Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco

ABSENT: President Bass

A quorum was present.

Also present: Anne Marie Gaura, Village Manager; Chuck Meyer, Assistant Village Manager; Heather McFarland, Assistant to the Village Manager; Andrew Letson, Public Works Director; Steve McNellis, Community Development Director; Melissa Rimdzius, Director of Parks and Recreation; Jay Parrott, Chief of Police; Mike Hansen, Chief of Fire, Ray White, Deputy Chief of Fire, and Jon Bogue, Management Analyst

Regular Business

Discussion of the Fiscal Year 21 Capital Improvement Plan

Infrastructure Planning

Village Manager, Anne Marie Gaura and Public Works Director, Andrew Letson discussed the overview of the agenda for the meeting.

Fund Balance Policy

Finance Director Bob Merkel explained that the Village maintains 25-35% of revenue balance. The fund balance estimate is \$8,918,474.

Trustee Cope raised the question on why there is a difference between the expenditure differences between the two years.

Bob Merkel, Finance Director, explained that the Capital Improvement expenditures are the reason for the difference.

General Fund Summary

Mr. Merkel explained that the general fund is the operational fund for the Village.

Aquatic Center Improvements Water slides & Kiddie Feature Gel Coating/Painting

Parks and Recreation Director Melissa Rimdzius explained that the gel coating/painting is recommended by the 2016 pool assessment and with proper maintenance can last another 15 years.

A discussion ensued on the painting process and the products used.

Trustee Klatzco raised the question on who does the inspections of the pool.

Melissa Rimdzius answered that the Illinois department of Health inspects the pool, but a contractor also comes out and inspects annually.

Flowers Park tennis Court Reconstruction and Resurfacing

Ms. Rimdzius discussed that the scope of the project increased due to deteriorating conditions.

A discussion ensued regarding warranty, the base of the courts and milling.

Police/Fire Station Roof Replacement

Fire Chief Mike Hansen stated that parts of the drywall from the ceiling are falling out and some of the light fixtures are also coming down.

Trustee Klatzco asked what the age difference between the Fire Department Roof and the Village Hall Roof.

Deputy Chief Ray White answered the difference is about one year.

A discussion continued related to the building materials used for the roof.

Firing Range

Police Chief Jay Parrot explain that the firing range has been closed since 2018 and discussed not having an operational range and the cost of the two year proposed project.

A discussion ensued on how the estimated cost was created, the competition date of the range, and soundproofing.

Trustee Hlepas Nickell asked the question if all Police Departments have shooting ranges.

Chief Parrot responded that most Departments do have ranges.

Emergency Operations Improvements

Assistant Village Manager Chuck Meyer gave an overview of what an Emergency Operations Center is and the improvements that are suggested.

A discussion ensued about the cost of the project and the consultant cost.

Facility Security and Space Improvements

Mr. Letson gave an overview on the space efficiency issues, facility age, and security issues.

A discussion ensued on how the cost estimates are reached and ways it eventually address the facility challenges.

Trustee Klatzco asked if the Village could find one architect to do both projects.

Ms. Gaura responded that it was a possibility.

Air Pack Compressor & Fill Station Replacement

Chief Hansen provided an overview on the air compressor and fill station replacement.

Trustee Hlepas Nickell asked about the possibility of applying for a grant.

Chief Hansen explained that the Department will be applying for grants

A discussion ensued on how the compressor and fill station works.

Cardiac Monitor Replacement

Chief Hansen gave an overview on the cardiac monitor replacement including that the Department is trying to do a joint purchase with Evanston.

Trustee Klatzco asked if the AEDs are current in the Police cars.

Chief Hansen explained that the Fire Department keeps track and that they are current.

Fire Department Fleet

Mr. Letson provided an Overview of the Fire Department fleet.

Police Department Fleet

Mr. Letson provided an overview of the Police Department fleet.

Police Vehicle Replacements

Chief Parrot provided an overview on the process of identifying vehicles to be replaced.

A conversation regarding the model years, decals, and the use of hybrid vehicles ensued.

Public Works Department Fleet

Mr. Letson provided an overview of the Public Works Department fleet including vehicles to be replaced, truck 25 and van 29.

A conversation ensued regarding type of vehicles, engine hours, and exploring purchasing through a local dealer.

Mr. Letson explained that the Department would like to stay with Ford due to repair considerations with the rest of the fleet.

General Fund Outlook

Mr. Letson highlighted the general fund outlook for FY 2022 through 2025.

Trustee Hlepas Nickell asked why was the dog park pushed to FY 2023 and what sites were being considered for the location of the dog park.

A conversation about the dog park ensued.

The board requests moving the dog park study to FY 2022, costing \$15,000.

Trustee Ikezoe-Halevi asked that Chief Parrott explain the proposed jail locking system.

Chief Jay Parrott explained that our electronic jail locking system is not operational and discussed the estimated cost.

Water/Sewer Fund Summary

Mr. Merkel and Mr. Letson reviewed the Water/Sewer Fund balance including the savings from switching the Village water to Evanston.

Enterprise Fund Description

Mr. Merkel described the Enterprise Fund as a self-sufficient fund that is the closest thing the government has to a business.

Water Transmission Main

Mr. Letson provided an overview of the Water Transmission Main project.

Wholesale Water Rates

Mr. Letson provided an overview of wholesale water rates.

A discussion of the formula for increases and the status of the Skokie/Evanston water dispute ensued.

Ad-hoc Infrastructure Committee Recommendation

Mr. Letson discussed the Committee's recommendation to replace all water mains rated as poor, and 15% of water mains rated as fair.

Water Distribution Main Replacements

Mr. Letson provided an overview of water distribution main replacements.

A discussion ensued on the process of the issuance of bonds.

Pump House Improvements

Mr. Letson provided an overview of pump house improvements.

A discussion ensued on the evaluation of our improvements to the pump house, and how it interfaces with the Evanston system.

A discussion took place on the proposed generator and if a portable generation was a better option.

Mr. Letson explained that a portable generator is hard to move when time is of the essence but suggested we have a consultant weigh in if a portable generator is a good option.

Lake Michigan Allocation Water Loss

Mr. Letson provided an overview of the Illinois Department of Natural Resources (IDNR) targeting less than 10% for water loss.

Trustee Klatzco asked how the Village approaches leak detection.

A discussion on how the Village conducts leak detection.

Trustee Cope asked how much money we lost due to water loss and how do we know how much we lost.

Mr. Letson explained that we lost over a million dollars over the past five years. This is calculated by comparing how much we purchased to how much water we used.

Leak Detection - Automated Leak Detection Pilot Project

Mr. Letson discussed how the pilot project implements real time leak detection using acoustic modeling.

Trustee Hlepas Nickell asked where Public Works would recommend piloting the program.

Mr. Letson answered that where the oldest water mains exist in town, but ultimately work with a vendor to identify.

Mr. Letson gave an overview of the benefits of the project including pushing towards compliance with the IDNR regulation.

A discussion of the effectiveness of leak detection technology and the best route to address this issue ensued.

Trustee Ikezoe-Halevi stated that any water loss is bad, due to water scarcity around the world.

Trustee Sargon requested information on how much it would cost to hire a full time employee to address this issue.

Sewer Televising Equipment

Mr. Letson provided an overview on sewer televising equipment.

Trustee Klatzco requested to check the cost of contracting this service out.

Vehicle Replacement Truck 10

Mr. Letson provided an overview of the vehicle replacement of Truck 10.

Discussion ensued on replacing the truck with a vehicle that will be more efficient for water main breaks.

Water/Sewer Fund Outlook

Mr. Letson provided an overview of the Water/Sewer Fund Outlook.

Discussion ensued on the replacement of the water meters in the future and checking meters during billing cycles.

Stormwater Infrastructure Fund Summary

Mr. Merkel provided an overview of the stormwater infrastructure fund balance.

North Shore Outfall Sewer

Mr. Letson provided an overview North Shore Outfall Sewer project.

Street Storage – Pilot Area Restrictors

Mr. Letson provided an overview of street storage, pilot area restrictors.

Stormwater Infrastructure Outlook

Mr. Letson provided an overview of the stormwater infrastructure outlook.

Motor Fuel Tax Summary

Mr. Merkel provided an overview of the Motor Fuel Tax (MFT) summary.

Trustee Klatzco asked if the resurfacing of the roadways is the area that has already been torn up.

Mr. Letson answered that it was the roadways that were already torn up, but that the work involved more than just resurfacing. Roadway resurfacing is pretty much the only thing that is covered by the MFT fund.

Ad-hoc Infrastructure Committee Recommendation

Mr. Letson gave an overview of the goals that were recommended by the ad-hoc infrastructure committee.

Summer 2020 Roadway Program

Mr. Letson provided an overview of the 2020 roadway program.

Trustee Klatzco asked if the Village notified people who will be affected.

Mr. Letson explained that residents will be notified.

A discussion of the Roadway program for the summer of 2021 ensued, included an overview by Andre Letson of the Road Program for FY 2022.

Motor Fuel Tax Outlook

Mr. Letson provided an overview of the Motor Tax Outlook including the completion of the Street Light Program.

Transportation Improvement Fund Summary

Mr. Merkel gave an overview of the Transportation Improvement Fund Summary.

Touhy/Cicero Improvements

Mr. Letson provided an overview of the installation of a right turn lane on Cicero Avenue.

Trustee Klatzco asked if it was going to cost the Village.

Mr. Letson stated that the Village will only proceed if we receive funding from IDOT.

Village Hall Campus Parking Lot Resurfacing

Mr. Letson provided an overview of the parking lot resurfacing.

A discussion took place if this parking lot should just be patched or a priority because of the location.

Bikeway Lining and Signing

Mr. Letson provided an overview of bikeway lining and signing.

Pratt Ave Bike Lane

Mr. Letson provided an overview on the phase I study.

A discussion ensued on the bike lanes and traffic conflicts.

Devon Avenue Bridge Enhancements

Mr. Letson provided an overview of the Devon Avenue bridge enhancements.

Trustees Hlepas Nickell, Klatzco, and Cope brought concerns that it was not necessary.

Trustee Patel stated that we only have one chance in 50 years, and strongly approves it.

Mr. Merkel suggested keeping it in the budget as a place holder

NEID TIF Fund Summary

Mr. Merkel provided an overview of the NEID TIF fund. After May 1st, this TIF fund will be completed.

Standpipe Improvements

Mr. Letson provided an overview of standpipe improvements.

Public Works Yard Improvements

Mr. Letson provided an overview of Public Works yard improvements.

Pratt Avenue Sidewalk Extension

Mr. Letson provided an overview of the Pratt Avenue sidewalk extension.

Trustee Cope confirmed with Mr. Letson that the Pratt Avenue sidewalk extension was part of the TIF.

Trustee Hlepas Nickell asked if there is an assessment or review of the closing of the TIF fund. She suggested that the information can be used to inform future TIF. A conversation ensued.

Devon/Lincoln TIF Fund Summary

Mr. Merkel provided an overview of the Devon/Lincoln TIF fund summary.

Devon Enhancement Project

Mr. Letson provided an overview of the Devon Avenue enhancement project.

Devon/Lincoln TIF Street Lighting

Mr. Letson provided an overview on the Devon/Lincoln TIF street lighting.

Trustee Cope asked if this lighting would be in residential areas.

Mr. Letson answered, no this would be in industrial areas.

Arthur Avenue Extension Paving

Mr. Letson provided an overview of the Arthur Avenue paving extensions.

Devon/Lincoln TIF Fund Outlook

Mr. Letson provided an overview of the Devon/Lincoln TIF Fund outlook.

North Lincoln TIF Fund Summary

Mr. Merkel Provided an overview of the North Lincoln TIF fund Summary.

North Lincoln Avenue Medians

Mr. Letson provided an overview of the North Lincoln Avenue Medians.

Trustees Hlepas Nickell requested full replacement of the curb, instead of spot replacement

A discussion ensued and would like staff to look into the cost of full replacement.

Overall Capital Improvement Plan

Mr. Letson explained that the FY 2021 has dedicated funding.

Adjournment

At 9:44 P.M. Trustee Cope moved to adjourn Committee of the Whole seconded by Trustee Patel.

The motion passed by Voice Vote.

Respectfully Submitted,



**Beryl Herman
Village Clerk**