

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
FEBRUARY 4, 2020**

Call to Order

Village President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:02 P.M., Tuesday, February 4, 2020 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustee Sargon, Trustee Nickell, Trustee, Halevi, Trustee Klatzco, Trustee Patel

Absent: Trustee Cope

A quorum was present.

Also present: Anne Marie Gaura, Village Manager; Chuck Meyer, Assistant Village Manager; Heather McFarland, Assistant to the Village Manager; Jon Bogue, Management Analyst; Jake Litz, Management Analyst; Doug Hammel, Development Manager Andrew Letson, Public Works Director Nadim Badran, Assistant to the Public Works Director.

Approval of Minutes

The minutes of January 21, 2020 Committee of the Whole meeting were presented for approval. Trustee Nickell moved to approve the minutes of January 21, 2020, seconded by Trustee Sargon. Motion passed by Voice Vote

Regular Business

1. Discussion Regarding Potential Text Amendments Related to Impervious Surface Regulations

This item was presented by Doug Hammel, Development Manager, using the following PowerPoint:

Relevant Regulations

*Section 4.11 AND 4.12 OF THE Zoning Code establish the following regulations

- 60% as the maximum amount of “impervious coverage” on a residential lot
- 50% as the maximum amount of front yard coverage with “impervious surfaces”

*These regulations are related to the reduction of stormwater runoff and mitigation of localized flooding.

*60% maximum amount of impervious coverage on a residential lot

- “impervious coverage”: any hard-surfaced, man-made horizontal area that does not readily absorb or retain water, including, but not limited to, parking and driveway area,
- paving bricks, composed stone, sidewalks and all detached buildings and structures

- How do permeable pavers qualify in terms of readily absorbing or retaining water”?
- Is the intent to preserve green/landscaped areas, or are areas covered with permeable pavers meant to be allowed?

*50% maximum amount of front yard covered with “impervious surface” on a residential lot.

- “impervious surface”: a surface which does not allow water to be absorbed so it may percolate into deeper ground. Such surfaces are those constructed of Portland cement, bituminous asphalt, paving brick composed stone or gravel, or any other surface that allows no water penetration.
- Permeable pavers allow some absorption and percolation, so they do not meet this definition.
- Based on this language, an entire front area could legally be covered with permeable pavers
- Is the intent to require green/landscaped areas given the visibility of these areas from the public street/

*Based on the definition of “impervious surface”, a “driveway” made of permeable pavers does not qualify as such:

- “driveway”: any impervious surface providing direct ingress to and egress from a parking space located on any zoning lot
- Staff recommends that the definition of “driveway” be amended to include semi-pervious hardscape intended to provide access to on-site parking spaces

Policy Questions

*Based on the definition of “impervious surface, a “driveway” made of permeable pavers does not qualify as such:

*How do permeable pavers qualify in terms of “readily absorbing or retaining water”?

*Is the intent to preserve green/landscaped areas, or are areas covered with permeable pavers meant to be allowed?

The two major issues identified in the Power Point were:

1. Maximum amounts of impervious coverage on residential lots and;
2. 50% of amount of front yard coverage with impervious surfaces

Mr. Hammel’s discussion is to provide an overview of a construction topic on homeowners improvements during the coming spring and summer season. Staff was to receive guidance from the Village Board to interpretations for impervious surface.

Trustee Nickell noted there is an issue that has been noted in the recent years that homeowners use the entire allowed space for the front yard and it is greatly reducing available green space.

Mr. Hammel said that as staff looks at the circular driveways, it is impossible to allow someone to cover their entire front yard with pavers. The current language is vague and allows too much leeway. Mr. Hammel suggested to staff that this plan should be referred to the Plan Commission for clarification of language.

Trustee Klatzco wanted to know if this will be sent to the Plan Commission, we need to look at the surface that retains the water. However, it would increase the cost yet address the water issue.,

Trustee Nickell stated that there is now an engineering scale that gives the homeowner credit for using pavers.

Trustee Klatzco mentioned we need to define the restrictions

Village Manager Gaura stated that expectations would have certain standards in place if pavers are allowed.

Trustee Patel said that he is not inclined to have pavers take the place of vegetation but would be interested in looking at the surface allowed along with water retention

Trustee Nickell agreed with Trustee Patel and said that she is also interested in looking at restrictions when it comes to properties maximizing their building coverage. Trustee Nickell said it would preserve the rest of the landscape and prevent the sliding scale.

Trustee Patel asked if there was a landscaping requirement for residential. Mr. Hammel said there is not like there is for commercial properties.

Trustee Nickell voiced concern regarding a home in her neighborhood in which there is a 7,000 sq. ft. home built which used up most of the lot without any landscaping.

Discussion between Trustees Nickel and Patel.

Trustee Klatzco asked Trustee Nickell what she was thinking for landscape and coverage. Trustee Nickell replied her goal was to preserve green space and had concern about lot coverage and removing green space.

Trustee Patel mentioned he does not like using pavers in lieu of landscaping.

Trustee Klatzco said he wanted to look at landscaping for the area

Trustee Sargon said she walked a lot within the neighborhood before the election and wanted to know how this could be applied to the different houses in Lincolnwood. Mr. Hammel added that there are buffers in the Code to address the types between homes.

Trustee Klatzco added concern with landscaping that it will be ugly and that maybe there should be a requirement for circular drives. Trustee Nickell said that was the purpose where we would limit the lot coverage.

Trustee Sargon opined that when walking the neighborhoods she noted a huge variety of houses, so a single standard would be difficult.

Trustee Nickell mentioned that not every house is torn down and rebuilt with significant size that there should be standards.

Trustee Klatzco requested a look at circular driveways, this was agreed upon by Trustees Sargon, Nickel and Patel.

\
Mr. Hammel summarized:

Go to Plan Commission for public hearings and to address the "Impervious Surface" both for aesthetics and for stormwater management for the village. That CORB will continue the discussion in regards to the overall coverage of lots and how FAR would be affected.

The Village Board consensus was for Staff to go ahead as Mr. Hammel stated.

1. Discussion Regarding Smart Grid Initiatives, Eco Conservation and Renewable Energy with the Metropolitan Water Reclamation District

Mayor Bass began the discussion by saying they were unable to get a speaker for this topic but mentioned the Village should look at rain barrels, rain gardens and using grants from MWRD to help address concerns. Mayor Bass said that this topic would most likely be discussed in the future.

3. Discussion Regarding Collaboration with Business and Organizations for Job Internships

This was a concept developed along side Trustee Nickell to develop incentives for businesses. The goal would be to emphasize local businesses that there are resources available through the local talent pool and the Bridges Program.

Trustee Nickell said she would like to see businesses, the Village and the Chamber work together on this.

Trustee Sargon said that the NWMC Meeting had a speaker who said there are not enough people doing internships and apprenticeships for the trades.

Mayor Bass said in the past a young man was involved in an internship and has now become a chef.

Trustee Nickell said she spoke to someone at RF Mau and they were looking for people to line up with the skills they need. Trustee Klatzco believes that Mau is looking for skilled workers.

Trustee Sargon and Trustee Nickell said they would establish what they need and make a list and share that with the schools

Village Manager Gaura said that this is something that staff will look at and see how the Village Board prioritizes other projects. This will be looked at Strategic Planning.

Mayor Bass said that this is something we can go along with

Trustee Halevi said that she handled internships for two television stations and that it is more work than you think, you have to look at providing structure that is beneficial for the potential internship.

Additional discussion ensued.

Ms Gaura stated that Staff will follow up and come back to the Board.

Trustee Nickell said that speaking with Mr. Adams he was shocked at how he could not connect with employees and that there were difficulty in getting apprenticeships that could fill the positions.

Trustee Klatzco said that the difficulty with RF Mau is they are looking for skilled tradesmen to fill those positions.

Village Manager Gaura said the Village is currently pursuing a new website and they could look at what could be used as part of this process

4. Discussion of Appointment Process for Boards and Commissions

Village Manager Gaura and Assistant Village Manager provided an overview that when there is a vacancy it will be published on the Village's social media.

Trustee Nickell would like the name furnished at one meeting and then voted in the second meeting.

Assistant Village Manager Meyer presented the procedure for appointments.

Trustee Sargon said she is interested in a deadline being added when a vacancy is announced.

Trustee Patel said it was not the Board's role to dictate who the Mayor interviews but that it was important to go through a process,
Discussion ensued.

Trustee Halevi asked to add the date to the application

Village Manager Gaura stated that there will be an article in the Village Newsletter regarding applications for Boards and Commissions in order for residents to be made aware.

In conclusion, it was the consensus of the Village Board to have this presented to the Village Board to change the language within the Code to make it a "shall" for removing a Board Member for missing three meetings within a twelve month period.

5. Discussion Regarding Honorary Street Naming Policy

This item was presented by Nadim Badran, Assistant to the Public Works Director, using Powerpoint.

Trustee Nickell added that she was in support of not having a formal policy and did not want to box in the Village.

Trustee Sargon said that she would like to see some standards in place.

Trustee Halevi asked what the price would be for a sign to be made. Mr. Badran said it would be a very small amount.

Trustee Nickell said that putting a policy in place makes the expectation if someone retires they will automatically get named.

Trustee Patel had a concern that years ago there was a disagreement over whether someone should have a park named after them and if there was a policy in place it would have been easier to address.

Mr. Badran included factors that come from Park Naming Policy is limited to a one block area, and that the cost for the signs is paid by the applicant. 73% of the neighborhood signs a petition in support of the sign.

Public Forum

None

Adjournment

At 7:28 P.M. Trustee Sargon moved to adjourn Committee of the Whole and move to the Village Board Meeting, seconded by Trustee Halevi.

The motion passed by Voice Vote.

Respectfully Submitted,



Beryl Herman
Village Clerk