

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
MEETING HELD VIA GOTO MEETING AND
AVAILABLE LIVE AT WWW.LINCOLNWOODIL.ORG/LIVE-CABLE-CHANNEL/
APRIL 21, 2020**

Call to Order

President Bass called the Regular Meeting of the Lincolnwood Board of Trustees, VIA gotomeeting to order at 7:35 P.M. Tuesday, April 21, 2020, meeting held via GOTO Meeting and available live at WWW.LINCOLNWOODIL.ORG/LIVE-CABLE-CHANNEL/, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance stood and recited the Pledge of Allegiance.

Roll Call

On roll call by Deputy Village Clerk Charles Meyer the following were:

PRESENT: President Bass, Trustees Ikezoe-Halevi, Klatzco, Cope, Sargon, Patel, Hlepas Nickell

ABSENT: None

A quorum was present.

Also present: Anne Marie Gaura, Village Manager; Chuck Meyer, Assistant Village Manager; Steve Elrod, Village Attorney; Heather McFarland, Assistant to the Village Manager; Jon Bogue, Management Analyst; Doug Hammel, Development Manager; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Steve McNellis, Community Development Director; Robert Merkel, Finance Director; Jay Parrott, Police Chief; Robert Merkel, Finance Director; Jim Amelio, Village Engineer; Anna Walsh Koperski, Parks Superintendent.

Approval of Minutes

The minutes of April 7, 2020 Village Board meeting were presented for approval.

Trustee Hlepas Nickell moved to approve the minute of April 7, 2020 Village Board meeting, seconded by Trustee Klatzco.

Upon roll call by Deputy Clerk Meyer, the results were:

Ayes: Trustees Cope, Hlepas Nickel, Ikezoe-Halevi, Patel, Sargon, Klatzco

Nays: None

President Bass thanked staff for putting the meeting together and that we will all get through this.

Warrant Approval

Trustee Klatzco presented the warrants in the amount of \$886,956.18 and moved to approve the warrants, seconded by Trustee Sargon.

Upon roll call the results were:

AYES: Trustees Ikezoe-Halevi, Klatzco, Sargon, Cope, Patel, Hlepas Nickell.

NAYS: None

The motion passed.

President's Report

1. Proclamation Regarding Arbor Day

The Village President read into the record the proclamation.

2. Ramadan

President Bass wished the Muslim Community a happy Ramadan.

3. Covid-19 Update

President Bass gave an updated on Covid-19 listing the number of illnesses in Lincolnwood and the number of deaths to which was followed by a moment of silence for those that have passed. President Bass also noted about following the CDC guidelines and strongly urged residents to maintain social distancing and the importance of using facemasks/face coverings.

President Bass encouraged those that need assistance to reach out to the Village and Trustee Sargon along with others that will do what they can to assist.

Consent Agenda

If anyone wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.

1. Approval of a Resolution Authorizing the Adoption of the Operating Budget for Fiscal Year May 1, 2020 to April 30, 2021
2. Approval of a Resolution Establishing Certain Annual Fees to be Charged by the Village of Lincolnwood for the Period of May 1, 2020 through April 30, 2021
3. Approval of a Resolution Approving an Extension for Loeber Motors, Inc. to Obtain a Certificate of Occupancy for its New Porsche Showroom at 7101 and 7111 North Lincoln Avenue, in Accordance with the Economic Incentive Agreement Dated January 22, 2019
4. Approval of a Resolution to Award a Contract to Fleck's Landscaping of Wheeling, Illinois for Landscape Maintenance Services within the Village in the Amount of \$42,100.00
5. Approval of a Resolution Adopting a Private Drainage Improvement Rebate Program
6. Approval of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for the Provision of Design Engineering Services for the Landscaping Improvements to the Lincoln Avenue Medians

President Bass asked for a motion or comment on the consent agenda.

Trustee Hlepas Nickell asked that consent item #6 be removed and placed as Item #11 on the regular Village Board agenda.

Trustee Klatzco moved to approve items 1-5 on the Consent agenda, seconded by Trustee Sargon.

Upon Roll Call the results were:

AYES: Trustees Ikezoe-Halevi, Sargon, Cope, Klatzco, Hlepas Nickell, Patel

NAYS: None

The motion passed.

Regular Business

7. Consideration of a Request by Tim Hague of Keystone Ventures for Concurrence with Proposed Roadway Modifications Related to the Redevelopment of 3720 West Touhy Avenue in the Village of Skokie

President Bass asked Mr. Hammel if anyone else was present for this item. Tim Hague noted that he was present.

Trustee Patel asked if he and Trustee Sargon should speak on the item as they attended the public meeting via telephone. Trustee Patel stated the issues were the traffic on Touhy Avenue and north bound Hamlin Avenue and the second issue was the new restaurant with a lack of screening and lighting issues. Trustee Sargon stated that there were two separate meetings, one with the residents on Jarlath Avenue and one with the residents on Hamlin and Touhy Avenues with a different set of issues.

Mr. Hammel provided some brief context to the conversation with the residents. Mr. Hammel stated there were two meeting calls, one regarding Jarlath Avenue and the new restaurant east of Hamlin Avenue and lighting concerns the residents on Jarlath Avenue have and the second regarding Touhy Avenue, the left turn lane and parking spaces along Touhy Avenue. Mr. Hammel discussed the public meeting for Jarlath Avenue first regarding the new development. Mr. Hammel stated the developer has offered solutions such as shields on the lights to prevent lighting issues, removal of trees and planting other trees. Mr. Hammel stated there was also discussion regarding the restaurant signage and damage to properties through vibration.

Mr. Hammel spoke of the restoration information supplied from Public Works regarding the water main project which is also occurring at Hamlin and Jarlath Avenues. Mr. Hammel stated replacing trees may be difficult due to space issues.

Mr. Hammel talked about the public meeting regarding Touhy and Hamlin Avenues and that there would be no parking removed west of Hamlin. Mr. Hammel stated the only parking spaces being removed would be eight spaces east of Hamlin Avenue on the south side of Touhy Avenue.

Mr. Hammel stated one of the residents, Ed Dumon, was unable to attend the meeting but stated that he, Mr. Hammel, and Trustee Sargon had reached out to the resident and that Mr. Dumon was okay with the proposed changes.

Mr. Hammel spoke of a pending traffic study.

Mr. Hammel stated the recommended action is to approve the removal of parking spaces along the south side of Touhy Avenue, east of Hamlin Avenue. Mr. Hammel stated the developer seeks Village Board concurrence that would allow the Village Manager to issue a letter to IDOT stating that the Village approves the removal of parking on Touhy Avenue.

President Bass asked Trustee Patel and Trustee Sargon if they were satisfied with the proposed changes. Trustee Sargon stated Mr. Hammel's summary was correct and stated they could answer any further questions.

President Bass asked Trustee Patel if he had questions. Trustee Patel made a motion to approve the item.

Trustee Hlepas Nickell asked how the Village would know if the traffic study that will be provided in six months is authentic. Mr. Hammel stated that staff would monitor the traffic until the traffic study is received to see if it fits with what has been monitored and that the recommendations are in line with IDOT.

Trustee Hlepas Nickell asked if there was any way to get reimbursement for staff time even if though this is a Skokie project.

Mr. Hague stated they would be willing to pay for the interpretation of the traffic study.

Trustee Sargon stated she was hearing from a resident during the meeting regarding trees on Jarlath Avenue. Mr. Hammel stated he thought the trees would be on the west side of Hamlin but that there was not enough space. Trustee Sargon stated they would be mature trees and the resident wanted the fence higher than the five feet. Mr. Hammel stated that was a viable option. Mr. Hammel stated staff is willing to look to go beyond the restoration and Mr. Hague might be part of the solution. Trustee Sargon stated the issue is the lighting.

President Bass asked Mr. Elrod and Staff to make sure these items are completed..

Trustee Sargon stated the resident via email is asking the fence will be a little wider as well and the fence be taller.

President Bass stated that Trustee Patel made a motion to approve the request, seconded by Trustee Sargon to include the items proposed this evening.

Deputy Clerk McFarland called the roll.

Upon Roll Call the Results were:

AYES: Trustees Ikezoe-Halevi, Klatzco, Sargon, Cope, Patel, Hlepas Nickell

NAYS: None

The motion passed.

President Bass wished Mr. Hague well on his project and thanked him for coming to the meeting.

8. Consideration of a Request to Refer to the Plan Commission a Text Amendment to Permit Car Washes in the B-2 General Business Zoning District

Mr. Hammel did a brief PowerPoint presentation.

Trustee Hlepas Nickel asked for this item to be brought to a Committee of the Whole meeting for discussion and would like the item tabled.

Ms. Gaura noted the reason it was on the Village Board agenda in order to keep the Committee of the Whole agenda shorter. .

Trustee Patel stated all Trustees are here tonight, and understands what the Village Manager is saying. Trustee Patel stated he was not seeing why the Village Board couldn't discuss the item this evening.

Trustee Hlepas Nickell stated she disagrees, and the neighborhood surrounding the area for the proposed use should be able to participate in the meeting.

There was further discussion on this item.

President Bass stated he felt it should be on a Committee of the Whole agenda.

Trustee Patel stated this does not require public input at this time.

President Bass stated that two trustees stated they would like it referred to a Committee of the Whole. President Bass took a poll of the Village Board. Trustee Cope stated he felt this should be on a Committee of the Whole agenda.

President Bass asked Trustee Ikezoe-Halevi if she had any questions. Trustee Ikezoe-Halevi stated that she too felt this should be on a Committee of the Whole agenda.

Trustee Klatzco stated this is regarding zoning and to refer to a commission so we would not be notify neighbors. Trustee Klatzco stated this is just to send it to the Plan Commission to take a look at it, no Village Board action is being taken.

Trustee Hlepas Nickell made a motion to table, second by Trustee Sargon.

Upon Roll Call the Results were:

AYES: Trustees Cope, Hlepas Nickell, Ikezoe-Halevi, Sargon

NAYS: Trustees Patel

ABSTAIN: Trustee Klatzco

The motion passed to refer the matter to a Committee of the Whole meeting.

9. Consideration of an Extension of the Emergency Declaration Entered by Mayor Bass on March 18, 2020

President Bass asked if Chief Parrott was present, which he was. President Bass stated that the original declaration by the Governor was put in place before the Village's Emergency Declaration was put in place. President Bass spoke of the nice weather and that he and the Police Chief, Jay Parrott, monitored what was going on in the Village to make sure things were under control. President Bass stated this order of undertaking is for better compliance and how to best serve the public.

Mr. Parrott stated he was concerned about people possibly violating the Governor's stay at home order with people not practicing social distancing. Mr. Parrott stated the Village's goal is compliance and how to get the message out and how to actively enforce the stay at home order. Mr. Parrott stated looking at the Village code there is a part regarding disorderly conduct but vague in nature for this particular emergency. Mr. Parrott stated we have a provision of the code that covers it and that it is the Emergency Declaration that allows us to enforce violations if need be. Mr. Parrott stated the Village wants to have a friendly, persuasive approach. Mr. Parrott stated the Village goal is compliance and that putting it in the emergency declaration is a last resort, a necessary step and will allow the issuance of tickets to those not complying with the mandate in order to maintain the safety of our residents.

President Bass stated these steps are for extreme situations and that the Village does not want to step on people's civil liberties but need the ability to do what we need to do. President Bass stated that the Village wants to have the ability to do the right thing at the right time.

Mr. Elrod interjected and noted that the order that the Village President and Chief Parrott have been referring to is not the actual agenda item. Mr. Elrod stated the Village President has the authority to enter into the proposed Order without the Village Board approval. The current agenda time concerns the Mayor's Emergency Declaration that was originally made at the March 18, 2020 Village Board meeting, and later extended by the Village Board. Mr. Elrod stated that tonight the Village Board has the opportunity to extend the Emergency Declaration again. Mr. Elrod gave the timeline for the extensions of the Emergency Declaration. Mr. Elrod stated that tonight is the opportunity for the Village Board to extend the Emergency Declaration for a third time, perhaps to the next regular Village Board meeting, which is May 5, 2020.

President Bass asked if there was a motion to extend the Emergency Declaration.

Trustee Hlepas Nickell stated before taking a vote, she wanted to raise serious concerns regarding calls from residents regarding recommendation versus requirements in regard to face masks. Trustee Hlepas Nickell stated that surrounding suburbs have made it mandatory that while in public places people are to wear face masks. Trustee Hlepas Nickell also spoke of the bike paths being open for use and parks and puts a great burden on the Police Department to monitor the social distancing. Trustee Hlepas Nickell stated that in order to extend the agreement we need to be more aggressive to include the word required versus recommend.

President Bass stated the Village has been aggressive but also sensible President Bass stated that there was too much focus on the word mandate. President Bass stated to take Skokie for example, all individuals are required to wear face coverings while working or patronizing a business open to the public. President Bass stated that Skokie residents wanting to bike, run, walk outdoors do not need to wear the mask but should maintain social distancing.

There was further discussion.

Trustee Cope asked for clarification as to what is on the agenda.

President Bass asked if we can extend the declaration. Trustee Cope stated the requirements about wording and the Emergency Declaration are two different things.

Trustee Klatzco made the motion to extend the Emergency Declaration to the adjournment of the next regular Village Board meeting of May 5, 2020, second by Trustee Ikezoe-Halevi.

Upon Roll Call the Results were:

AYES: Trustees Ikezoe-Halevi, Klatzco, Sargon, Cope, Patel

NAYS: Trustees Hlepas Nickell

The motion passed.

10. Consideration of an Ordinance Waiving Competitive Bids and Authorizing a Contract with J.A. Watts, Inc. of Chicago, Illinois for the Village Campus Customer Service Improvements in the Amount of \$17,200

This item was presented by Andrew Letson, using PowerPoint.

Mr. Letson gave a background on this item regarding public safety for when the buildings are re-opened and that the glass would be installed in five different areas in Village buildings. Mr. Letson stated this is similar as to what you see in grocery stores. Mr. Letson stated the glass would have a cut-out transactions.

Mr. Letson stated that staff only went with one quote to expedite the project and that this is the same company that was awarded the bid for doing safety at the Public Works Office. Mr. Letson stated there were two options that were looked at, plexiglas and tempered glass were looked at but noted that the plexiglas would not be a good long term solution, but is less expensive. Mr. Letson stated that staff would recommend the tempered glass. Mr. Letson stated there are sufficient funds are available in the building maintenance cost center and will seek reimbursement from FEMA as it is Covid-19 related.

Trustee Klatzco asked what type of glass is in the police/ records department. Mr. Letson stated it is a higher level of glass. Trustee Klatzco also asked if staff looked into making this bullet proof. Mr. Letson stated there is a film that can be placed on the glass to make it shatter proof.

President Bass stated this is to eliminate face to face contact to prevent illness and for safety.

There was further discussion regarding bullet proof glass.

Ms. Gaura stated that staff would get addition quotes regarding bullet proof glass but that staff is trying to move quickly regarding the protection. Ms. Gaura stated that staff will gladly look at the laminate and that there is a need for safety.

Trustee Klatzco stated he would like the quote for the bullet proof glass to come back before the Village Board.

There was further discussion regarding bullet proof glass and the cost.

President Bass asked each Village Board member their opinion. Trustee Ikezoe-Halevi stated her first thought on the topic was the same as Trustee Klatzco regarding bullet proof glass. Trustee Ikezoe-Halevi also asked Mr. Letson to find out how much the laminate is then we could go for that.

Trustee Cope stated he is fine with staff recommendation.

Trustee Patel stated he was fine with staff recommendation and we should move forward.

Trustee Hlepas Nickell stated that it is cost prohibited for bullet proof but was willing to look at the film.

Trustee Sargon stated she is in favor of staff recommendation and also for staff to look at the film laminate.

President Bass stated to Mr. Letson that there was a consensus for the barrier and to get a quote for the laminate and then come back before the Village Board for the final decision.

Trustee Hlepas Nickell asked if the Village would be going back to regular business hours once the glass is installed. Ms. Gaura stated that it depends on whether or not the Governor extends the stay at home order. Ms. Gaura stated the goal is to have the glass in place for when the buildings reopen.

There was further discussion on the windows.

Ms. Gaura asked if the Village President if the Village Board will move forward with the waiver of bids.

President Bass asked if there was a motion to approve. Trustee Sargon made the motion.

Mr. Elrod clarified that a motion to approve the ordinance waiving competitive bidding will require a super majority vote by the Village Board.

There was further conversation regarding the possibility of additional fees.

Trustee Cope asked why we couldn't approve the ordinance as prepared and then brought back at the next meeting with the additional cost and then amend this Ordinance at the next meeting.

Trustee Sargon made the motion to approve the Ordinance regarding the waiver of bidding seconded by Trustee Klatzco.

Upon Roll Call the Results were:

AYES: Trustees Ikezoe-Halevi, Klatzco, Cope, Sargon, Patel, Hlepas Nickell

NAYS: None

The motion passed.

Previously #6 on the consent agenda.

11. Approval of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for the Provision of Design Engineering Services for the Landscaping Improvements to the Lincoln Avenue Medians

Trustee Hlepas Nickell asked that it be removed because we don't have a date certain for this project that this item should be tabled till we have a better idea of the start date for District 1860 project.

Mr. Letson stated that staff has heard from the developer and their concern is that without the landscape plan the developer may not be able to obtain their IDOT permit.

Trustee Cope asked why the bidding was being waived and does Christopher B. Burke, Engineering, Ltd. (CBBEL) have special knowledge on this project?

President Bass asked why engineering was needed for the medians?

Mr. Letson stated that a mechanical engineer was needed for the irrigation and landscape architect for the other portion. Mr. Letson stated that the reason staff was asking for the waiver is that CBBEL is familiar with project and designed the previous project.

President Bass asked why waiving the bidding process? Mr. Letson stated the Village has not gone through the normal RFP process. Mr. Letson stated that on April 16, 2019 this was discussed at a Committee of the whole meeting.

President Bass stated that Trustee Cope brought up a good point. Trustee Cope stated he doesn't understand why they can't just bid on this project.

Trustee Klatzco stated if we don't have final plans, what would they bid on? Trustee Klatzco asked if they do the bid on proposal if and when 1860 goes and IDOT changes something, what happens?

Mr. Letson stated most of those issues are already worked out. Mr. Letson stated this is part of developing the final plan. There was further discussion regarding the medians.

Trustee Cope stated he wants it spelled out and wants competitive bidding.

Trustee Ikezoe-Halevi asked if there was a time frame for this project. Mr. Letson stated from the Tucker side they would like us to move as quickly as possible. Mr. Letson stated if we went out to bid it would take six to eight weeks.

Trustee Hlepas Nickell stated she agrees with Trustee Cope on the subject.

Mr. Letson stated staff was following Village Board direction.

Trustee Sargon stated circumstances have changed and that she would like it to go out to bid on this item.

There was further discussion.

President Bass asked if someone wanted to make a motion to deny.

Trustee Cope made a motion to not approve the Ordinance and instead direct staff to go out for bid. This was seconded by Trustee Hlepas Nickell.

Trustee Klatzco asked how you go out to bid without knowing the project. Trustee Klatzco stated he doesn't have a problem denying the waiving but how do you seek a bid when you don't know the scope.

There was further discussion regarding the bidding process.

Ms. Gaura asked Mr. Elrod for clarification regarding the agenda item. Mr. Elrod stated for this kind of project, bidding is required but the Village Board has the authority to waive competitive bidding.

Upon roll call:

Ayes: Trustees Cope, Hlepas Nickell, Ikezoe-Halevi, Patel, Sargon

NAYS: None

Abstain: Trustee Klatzco

Manager's Report

Ms. Gaura stated regarding the virus and events over the summer that at the next Committee of the Whole meeting we will go over Memorial Day parade, pool and summer camp and Fourth of July events. Ms. Gaura stated these are policy decision that the Village Board will have to make to either, postpone, cancel, or go ahead.

Board and Commissions Report

None

Trustees Reports

Trustee Ikezoe-Halevi stated that she and the Village Manager attend meetings for SWANCC and the Northwest Municipal conference via phone with the topic being Covid-19. Trustee Ikezoe-Halevi also stated that flags were flying at half-staff for those that have lost their lives to virus. Trustee Ikezoe-Halevi also thanked the residents that are doing everything they need to do to make this disease go

away faster. Trustee Ikezoe-Halevi stated that this is a small community with a large amount of people that have this illness and we need to pull together.

Trustee Cope echoed what Trustee Ikezoe-Halevi said and that we have to be careful that we do not destroy the economy in the process.

Trustee Cope noted that it was Holocaust Remembrance Day, where 6,000,000 people were killed because of their race and religion and encouraged people to teach this to youngsters what occurred so that we will never forget.

Trustee Hlepas Nickell stated Beautification event was canceled.

Trustee Hlepas Nickell remind her colleagues to reach out to the Cook County Board and ask them to vote in favor regarding more direct access to data for those who have covid-19 to help the first responders.

Trustee Hlepas Nickell stated she was upset that the car wash item was on the Village Board agenda and not on Committee of the Whole agenda. Trustee Hlepas Nickell also stated that waiving of competitive bid should never be under consent.

President Bass stated the importance of having our first responders get the information where people are being quarantined, as we don't want to put our first responders in danger and would like to have that information disseminated to our responders either from dispatch or other means.

President Bass stated imperative we watch every nickel at this time and to take every opportunity to bid out projects.

Clerk's Report

None

Public Forum

None

Adjournment to Closed Session

At 9:46 P.M. Trustee Sargon moved to adjourn the meeting to Closed Session for the purpose of discussing pending or potential litigation Per Section 2(c)(11), seconded by Patel.

Upon roll call the results were:

AYES: Trustees Ikezoe-Halevi, Sargon, Hlepas Nickell, Patel, Cope

NAYS: None

The motion passed

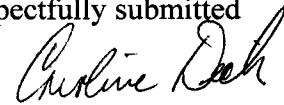
Reconvention

At 10:48 P.M. Mayor Bass reconvened the Village Board meeting.

Adjournment

At 10:48 P.M. President Bass announced that the Village Board meeting is adjourned.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Caroline Dick".

Caroline Dick
Deputy Village Clerk