

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
SPECIAL MEETING
VILLAGE HALL COUNCIL CHAMBERS
MEETING HELD VIA GOTO MEETING AND
AVAILABLE LIVE AT WWW.LINCOLNWOODIL.ORG/LIVE-CABLE-CHANNEL/
JULY 7, 2020**

Call to Order

President Bass called the Special Meeting of the Lincolnwood Board of Trustees, VIA gotomeeting to order at 8:35 P.M. Tuesday, July 7, 2020, meeting held in the Village Hall Council Chambers and via GOTO Meeting and available live at WWW.LINCOLNWOODIL.ORG/LIVE-CABLE-CHANNEL/, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance stood and recited the Pledge of Allegiance.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Klatzco, Sargon, Hlepas Nickell, Patel, Ikezoe-Halevi

ABSENT: Trustee Cope

A quorum was present.

Also present: Anne Marie Gaura, Village Manager; Chuck Meyer, Assistant Village Manager; Heather McFarland, Assistant to the Village Manager; Jon Bogue, Management Analyst; Robert Merkel, Finance Director; Andrew Letson, Public Works Director; Steve McNellis, Community Development Director; Jay Parrott, Police Chief; Anna Kaperski-Walsh, Superintendent Parks and Recreation Department; Melissa Rimdzius, Director of Parks and Recreation; Doug Hammel, Development Manager; Steve Elrod, Village Attorney.

Approval of Minutes

The minutes of the June 16, 2020 Village Board meeting were presented for approval.

Trustee Ikezoe-Halevi moved to approve the minutes of the June 16, 2020 Village Board meeting, seconded by Trustee Sargon.

Upon roll call by Village Clerk Herman, the results were:

Ayes: Trustees Klatzco, Sargon, Hlepas Nickell, Patel, Ikezoe-Halevi

Nays: None

Warrant Approval

Trustee Klatzco presented the warrants in the amount of \$1,453,199.12 and moved to approve the warrants, seconded by Trustee Sargon.

Village Clerk Herman called the roll.

Upon roll call the results were:

AYES: Trustees Klatzco, Sargon, Hlepas Nickell, Patel, Ikezoe-Halevi

NAYS: None

The motion passed.

President's Report

1. Appointment of Raimond Pavely to a Three Year Term to the Traffic Commission

President Bass entertained a motion to approve his appointment of Raimond Pavely to a three year term to the Traffic Commission.

Trustee Klatzco moved to approve the appointment. It was seconded by Trustee Sargon.

Village Clerk Herman called the roll.

Upon roll call the results were:

AYES: Trustees Klatzco, Sargon, Hlepas Nickell, Patel, Ikezoe-Halevi

NAYS: None

President Bass congratulated Mr. Pavely on his appointment.

2. Village Hall Hours

President Bass stated that, as of yesterday, July 6, Village Hall is now open from 9 to 5. He asked that the public try to do as much of their Village business through the Village website as much as possible so as to limit the number of people in Village Hall at one time in an effort to maintain social distancing. Water payments may be made by check out in front of Village Hall or again, they may be made through the Village website or may be mailed in. President Bass expressed thanks for the patience and understanding of the public during this time as we begin the slow process of reopening as safely as possible.

3. Vehicle Stickers

President Bass stated that vehicle sticker renewals were mailed to residents this past weekend. He asked that you renew your vehicle sticker either on-line or via mail to limit the number of people in Village Hall at one time to maintain social distancing.

4. COVID-19

President Bass stated that there have been 1,410 residents tested for the virus with 169 residents with confirmed cases, 23 residents that have lost their lives to the virus.

President Bass then provided an update regarding the guideline and precautions being taken by the Village to prevent spread of the virus.

Mayor Bass concluded by reminding residents to support Lincolnwood businesses by shopping local.

Consent Agenda

If anyone wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.

1. Approval of a Resolution to Allow Benefit Protection Leave Credit Under the Illinois Municipal Retirement Fund
2. Approval of a Resolution Authorizing an Agreement with Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for Design and Construction Oversight Services Related to the Pratt Avenue Sidewalk Installation Project in the Amount Not to Exceed \$27,069
3. Approval of a Resolution Declaring Official Intent Regarding General Obligation Bonds of the Village of Lincolnwood

President Bass asked Deputy Clerk Meyer if there were any comments from the public. Deputy Clerk Meyer stated there were not.

President Bass entertained a motion to approve the consent agenda.

Trustee Hlepas Nickell moved to approve the Consent agenda as amended, seconded by Trustee Sargon.

Village Clerk Herman called the roll.

Upon Roll Call the results were:

AYES: Trustees Klatzco, Sargon, Hlepas Nickell, Patel, Ikezoe-Halevi

NAYS: None

The motion passed.

Regular Business

4. Consideration of an Extension of the Emergency Declaration Entered by Mayor Bass on March 18, 2020

The item was presented by Village Attorney Steve Elrod. Mr. Elrod stated that this has been previously extended and will expire at the adjournment of the next regular meeting on July 21, 2020. Therefore, no action is required this evening.

5. Consideration of Additional Public Health Measures to Contain the Spread of Coronavirus Pandemic, Including Additional Regulations Concerning Face Coverings

This item was presented by Assistant Village Manager, Chuck Meyer. Mr. Meyer summarized the actions to date taken by the Village of Lincolnwood as well as by the state to address the current pandemic. Mr. Meyer also described the procedures that have been put in place to address social distancing within Village Hall for both employees and residents.

Trustee Klatzco commended the board for working in a unified manor to get the word out about these regulations and to help maintain the low infection numbers in Illinois. He reiterated the importance of social distancing.

Trustee Sargon requested this item be put back on the agenda to reiterate that we are not yet in the clear regarding COVID 19 as well as to reiterate the importance of social distancing and facial coverings.

Trustee Hlepas Nickell agreed with the measures that have been taken to prevent spread of the virus and reiterated that they should continue to be followed. She stated that the Village will be reimbursed for some of the costs associated with COVID measures.

Trustee Patel commended staff, Trustees, and residents for following the regulations and expressed the importance for continuing to revisit this issue as things continue to change. He reiterated the importance and effectiveness of social distancing and mask wearing. Trustee Patel moved that citizens be required to possess a mask any time they are in a public place and suggested having masks available to hand out.

Trustee Ikezoe-Halevi expressed thanks to residents for following the regulations and reiterated the importance of continuing to do so. She expressed concern over young people who may not be following these regulations.

President Bass reiterated the importance of mask wearing and stated that residents have been mostly complying with the regulations. President Bass supported the idea of having masks available to hand out.

Mr. Meyer read emails from residents into the record. President Bass asked for any additional comments from the board.

Trustee Hlepas Nickell supported the return to regular hours within the Village as it will promote social distancing. Trustee Hlepas Nickell asked if the Village is limiting the number of people who can enter the lobby at a time.

Village Manager, Anne Marie Gaura summarized the social distancing measures in place at Village Hall such as decals on the floor and one-way traffic through the building. The Village is in pursuit of additional decals to stretch outside of the building to accommodate for a larger crowd waiting to purchase vehicle stickers at the Finance Department. The Parks and Recreation counter is providing overflow assistance and masks are provided for those who do not have one.

Trustee Hlepas Nickell asked how door handles and other surfaces are being sanitized.

The Village Manager explained that the overnight cleaning crew is sanitizing those areas and that other high entry doors have no touch handles and foot holds. There is also hand sanitizer throughout the building for people to use. Mr. Meyer confirmed that no touch handles have been installed on the main doors as well.

President Bass then expressed concern about the way in which masks are handed out to residents. Trustee Hlepas Nickell expressed a desire to have masks available to those who enter the building without one. There was then a discussion about providing these masks. Mr. Chuck Meyer confirmed that Village employees are safely providing masks to residents who enter the building without one.

An email from resident, Raul Tomsa was read:

Please do not make mask rules in the village any more stringent than they already are. Thank you.

An email from resident, Paula Fuller Tobin was read:

Governments maintain a responsibility for the health and well-being of their people which can be fulfilled only by the provision of adequate health and social measures.* We, as a society, maintain a social compact to look out for one another. In terms of mask-wearing, individuals wear masks not to protect themselves, but others, and are protected by the simple task of those around them doing

likewise. The concept of mandating same is not new. People are required to vaccinate their children before sending them to school. State law and city ordinances require that tenants not smoke in public buildings and places of employment—extending to bars, restaurants, and even private clubs, thereby protecting not only their occupants, but also anyone who enters from the health risks of second hand smoke. Those who fail to meet these requirements may be issued a citation and/or fined. The number of COVID-19 deaths alone are clear and compelling reasons to mandate and enforce mask-wearing on the basis of protecting the public's health and well-being. The intent of this is merely to do the right thing and to take care of our fellow Lincolnwood residents. It's hard to imagine that anyone would do less. Thank you.

Manager's Report

Village Manager, Anne Marie Gaura summarized a letter that was recently received about CARES Act funding and the potential cost reimbursement of \$265,113.95 for the Village of Lincolnwood. She explained that \$50,300 has already been spent on COVID expenses and staff will continue to track spending.

Ms. Gaura also updated the board on the current progress of the Transmission Main project. She expressed that there will be a full switch over to Evanston water supply on July 31st which will include an event planned with the cooperation of the board.

Ms. Gaura addressed an issue of code enforcement with a Lincolnwood property. Ms. Gaura shared that the owner of the property has now been identified and a letter has been sent out as the latest step in a long process of working to address the issue on behalf of Village staff.

Trustee Hlepas Nickell expressed that the property being spoken of has been an issue for many years. She shared her desire to step up code enforcement in the Village as this is not the only property of concern.

Board and Commissions Report

Trustee Ikezoe-Halevi asked if the HRC needs to vote on Monday pertaining to spending a certain amount to continue the flags of diversity program and inquired about the exact amount.

Mr. Chuck Meyer responded that the amount needs to be reevaluated with consideration for the board's desire for the Village to pay for the American flags. Action may not be needed by the HRC.

Trustee Ikezoe-Halevi commended staff for the installation of plexiglass at Village Hall. She also inquired about selling Lincolnwood branded masks to the public as a possible fundraiser.

There was then a discussion about the masks acquired by President Bass from the Police Department with their logo on them.

Trustee Sargon encouraged residents to take advantage of the programs being offered by the Parks and Recreation staff such as the Park-in-the-bag program.

President Bass discussed the butterfly sign at the Union Pacific Trail and there was a discussion about monarch butterflies in the Village.

Trustee Hlepas Nickell asked if it would be possible to send revisions to the packet as addendums in the future. She also asked that the PowerPoints be distributed with the packets as it can be hard to read

on GoToMeeting. Trustee Hlepas Nickell also requested that the landscape information being reviewed be sent to the beautification commission. She also volunteered to help coordinate the roundtables that were discussed.

Trustee Klatzco shared details about the Traffic Commission meeting last night and welcomed Raimond Pavely to the Traffic Commission.

Trustees Reports

President Bass confirmed that Trustee Reports were included in the above Board and Commissions Report.

Clerk's Report

Village Clerk, Beryl Herman expressed that she would support the flags for diversity program with a donation. Ms. Herman shared that The Douglas center in Skokie is making high quality masks.

Ms. Herman updated the board on the issue of sending ballots to residents by mail. She shared that Cook County will be sending them out to all residents who have voted in the last four elections.

Trustee Sargon shared that she received an email with a request to vote by mail.

Trustee Herman explained that those emails were only sent to people who had previously signed up for vote by mail online. Ms. Herman said she will follow up with Cook County on this issue.

Public Forum

Mr. Meyer confirmed that there were no Public Forum comments to be shared.

Adjournment to Closed Session

At 9:35 P.M. Trustee Sargon moved to adjourn the meeting to discuss Closed Session of the Village for approval or semi-annual review per section 2(c)(21), Employment Matters Per Section 2(c)(1), Potential Litigation per section 2 (c)(11).

Ms. Gaura asked for confirmation that employment matters included personnel. This was confirmed. A motion to adjourn was made by Trustee Sargon and seconded by Trustee Klatzco.

Upon roll call the results were:

AYES: Trustees Klatzco, Sargon, Hlepas Nickell, Patel, Ikezoe-Halevi

NAYS: None

The motion passed.

Reconvention

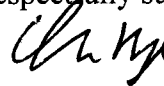
At 10:38 P.M. Mayor Bass reconvened the Village Board meeting.

Adjournment

At 10:38 P.M. Trustee Sargon made a motion to adjourn the Village Board meeting, second by Trustee Klatzco.

President Bass announced that the Village Board meeting is adjourned.

Respectfully submitted



Chuck Meyer
Deputy Village Clerk