

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
SPECIAL MEETING OF THE COMMITTEE OF THE WHOLE  
VILLAGE HALL COUNCIL CHAMBERS  
MEETING HELD VIA GOTO MEETING AND  
AVAILABLE LIVE AT WWW.LINCOLNWOODIL.ORG/LIVE-CABLE-CHANNEL/  
AUGUST 18, 2020**

**Call to Order**

Village President Bass called the Meeting of the Committee of the Whole of the Lincolnwood Board of Trustees VIA gotomeeting to order at 6:00 P.M. Tuesday, August 18, 2020, meeting held via GOTO Meeting and available live at WWW.LINCOLNWOODIL.ORG/LIVE-CABLE-CHANNEL/, County of Cook, and State of Illinois.

Before calling the roll the Village President read into the record the requirements for public comments for later in the meeting.

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Ikezoe-Halevi, Klatzco (Via GoToMeeting), Hlepas-Nickell (Via GoToMeeting), Sargon (Via GoToMeeting), Patel, Cope (Via GoToMeeting)

ABSENT: None

A quorum was present.

Also present: Anne Marie Gaura, Village Manager; Chuck Meyer, Assistant Village Manager; Heather McFarland, Assistant to the Village Manager; Jon Bogue, Management Analyst; Robert Merkel, Finance Director; Jay Parrott, Police Chief; Doug Hammel, Development Manager; Hart Passman, Village Attorney.

**Approval of Minutes**

The minutes of August 4, 2020 Special Meeting of the Committee of the Whole were presented for approval.

Trustee Sargon moved to approve the minutes of August 4, 2020 Special Meeting of the Committee of the Whole, seconded by Trustee Klatzco.

Clerk Beryl Herman called the roll.

Ayes: Trustees Ikezoe-Halevi, Patel, Cope, Hlepas Nickell, Sargon, Klatzco

Nays: None

The motion passed.

### **Adjournment to Closed Session**

At 6:05 P.M. Trustee Klatzco moved to adjourn the meeting to discuss Employment Matters Per Section 2(c)(1), seconded by Trustee Sargon.

Upon roll call the results were:

AYES: Trustees Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco

NAYS: None

The motion passed.

### **Reconvention**

At 7:34 P.M. Mayor Bass reconvened the Village Board meeting.

### **Regular Business**

#### **1. Discussion Concerning FY 2021 Budget Update**

This item was presented by Bob Merkel, Finance Director.

Mr. Merkel provided an update on the first quarter of the fiscal year 2021. He reviewed the general revenue fund adjustments and the ways in which the pandemic has affected revenue for FY 2021. He stated that he will provide the Village Board with an update on these numbers in another two months once the effects of these changes are clearer.

Trustee Hlepas Nickell asked what is included in the sales tax and if the Permits for District 1860 are paid on the front end or if it is piece meal.

Mr. Merkel answered that the permits for District 1860 will depend on what businesses decide to do and they will hopefully be received by next April.

Mr. Merkel continued the presentation, stating that there will be revenue from District 1860 as well as grant revenue for COVID-19 expenditures. He stated that more information about grant revenue will be provided in October at the COTW meeting. Mr. Merkel stated that expenses have been tracking as projected to the updated budget. He provided an update on the water sewer fund budget. Water sales have decreased 6% from FY 2019 and this trend could continue as the pandemic affects the ability for businesses to operate at full capacity. Mr. Merkel shared that there has been an increase in unpaid water billings. Mr. Merkel concluded the presentation by asking for questions from the Village Board.

Trustee Klatzco asked if the Village will still be able to make bond payments considering the issues in the water fund.

Mr. Merkel answered that there will be enough to pay the bond. He reiterated that more data will be presented to the Village Board in October.

## **2. Discussion Concerning Policy on Election Signs**

Mayor Bass stated that in the interest of time this item would be continued to the next Village Board Committee of the Whole.

## **3. Discussion Concerning Request for Qualification Regarding Shooting Range**

This item was presented by Jay Parrott, Police Chief, using PowerPoint.

Chief Parrott began by presenting the background information on this item. He stated that in 2018, concern was brought up about the firearms range's ventilation system as well as its inability to support dynamic firearms training. He stated that a ventilation test in March 2019 revealed that the system does not meet OSHA requirements. IRMA recommended taking the range out of service and arrangements were made with Skokie Police for temporary range use through an intergovernmental agreement.

Chief Parrott stated that the total estimated cost was \$400,000 over two budget years but was modified in June 2020 due to COVID-19. He requested Board direction to issue a request for qualification for design and project oversight at a \$30,000 budget from a qualifying public safety architecture and engineering consultant. He overviewed the projected timeline for the request process.

Trustee Ikezoe-Halevi asked if this project will meet all the needs of the Police Department or if they will need more money in the future for other projects. Chief Parrott said that he would have a better idea on cost after speaking with a qualified consultant.

Trustee Hlepas Nickell recommended that the estimate should include future updates that may be needed in order to extend the shelf life of the study.

Chief Parrott thanked her for her recommendation

Trustee Klatzco asked Chief Parrott what it costs to use the facility in Skokie.

Chief Parrott said that they budgeted \$2,500 but that amount does not include any trainings and presents issues with scheduling.

Trustee Klatzco said that he agreed to the RFQ and clarified Trustee Hlepas Nickell's recommendation that the proposal follows the most recent standards.

President Bass concluded that that there was a consensus among the Village Board to issue a Request for Qualification.

A motion was made to approve the recommendations, as presented by staff, on the matter of the RFQ for the shooting range, by Trustee Hlepas Nickell, seconded by Trustee Sargon.

Upon roll call the results were:

Ayes: Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco  
Nays: None


**Adjournment**

At 8:05 P.M. Trustee Klatzco made a motion to adjourn the Meeting of the Committee of the Whole, seconded by Trustee Sargon.

Upon roll call:

Ayes: Trustees Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco  
Nays: None

Respectfully Submitted,

  
Charles Meyer  
Deputy Village Clerk