

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
MEETING HELD VIA GOTO MEETING AND
AVAILABLE LIVE AT WWW.LINCOLNWOODIL.ORG/LIVE-CABLE-CHANNEL/
OCTOBER 20, 2020**

Call to Order

President Bass called the Regular Meeting of the Lincolnwood Board of Trustees, via GoToMeeting to order at 8:28 P.M. Tuesday, October 20, 2020, meeting held in the Village Hall Council Chambers and via GoToMeeting and available live at WWW.LINCOLNWOODIL.ORG/LIVE-CABLE-CHANNEL/, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance stood and recited the Pledge of Allegiance.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco

ABSENT: None

A quorum was present.

Also present: Anne Marie Gaura, Village Manager; Chuck Meyer, Assistant Village Manager; Heather McFarland, Assistant to the Village Manager; Jon Bogue, Management Analyst; Robert Merkel, Finance Director; Andrew Letson, Public Works Director; Jay Parrott, Police Chief; Doug Hammel, Development Manager; Steve Elrod, Village Attorney.

Approval of Minutes

The minutes of the October 8, 2020 Meeting of the Village Board were presented for approval.

Trustee Hlepas-Nickell moved to table the minutes of the October 8, 2020 Meeting of the Village Board, second by Trustee Klatzco.

Upon roll call by Village Clerk Herman, the results were:

Ayes: Trustees Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco

Nays: None

Warrant Approval

Trustee Klatzco presented the warrants in the amount of \$806,150.99 moved to approve the warrants, seconded by Trustee Patel.

Prior to a roll call, Trustee Hlepas Nickell inquired about expenses related to the Strategic Plan, Devon Avenue signage and phones.

Mr. Merkel provided information on the Strategic Plan line item being related to the Village's IT Consultant and not related to the NIU process and that phones were being converted over now to the new vendor to reduce expenses.

Mr. Letson confirmed that the Devon Avenue sign project was in line with the Village Board's guidance on this matter.

Village Clerk Herman called the roll.

Upon roll call the results were:

AYES: Trustees Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco

NAYS: None

The motion passed.

President's Report

1. Condolences to Laura Tomacic

The Village Board would like to extend our deepest sympathy to Park and Recreation Board member, Laura Tomacic, on the passing of her sister, Lisa Keysboe. Our thoughts are with the family at this time.

2. Parks and Recreation Safe Halloween Events

Trick-or-Treat TO-GO features treat bags filled with goodies, trinkets, and more for children ages 3 and up. Purchase your bag now, and our team will have it ready for pick-up or curbside delivery October 24-30 along with a giant, outdoor photo backdrop in Village Campus where families can take photos in their costumes.

Last chance to sign up for Creepy Crawl. The Creepy Crawl is a community wide event held in lieu of our traditional Trunk or Treat event, where you can crawl in your vehicle through several family friendly Halloween scenes! This event is being held on Halloween, in thirty minute timeslots between 1pm and 3:30pm. Advance registration required; learn more at recreation.lwd.org.

3. Turkey Trot

Registration for the Virtual Lincolnwood Turkey Trot 5K, 10K, and fitness walk is well underway! Join over 625 of your neighbors in this community tradition. This year's event is also dog friendly! When registering, racers have the option to purchase a custom Turkey Trot dog bandana for their canine family member and will receive a doggy goody bag during packet pick-up. Registration is limited, 125 spots left; sign up through Runsignup.com soon to ensure your spot in this exciting event.

4. Early Voting Location has Changed

In years past, early voting has taken place at Skokie Village Hall. Due to COVID-19 it has been moved to Oakton Community College, Ray Harstein Campus in Skokie, 7701 N Lincoln Ave., Room P103/P104. The entrance to voting area is Doors #22 & 23. The site will be operating October 19, 2020 through November 2, 2020 as an early voting and mail ballot drop box location. The hours will

be 8:30 A.M. to 7 P.M. Monday through Friday and 9 A.M. to 5 P.M. on weekends. This area is much larger and allows for social distancing.

5. COVID-19

President Bass stated that there have been 7,766 residents tested for the virus with 381 residents with confirmed cases. 26 residents have lost their lives to the virus since the virus began.

President Bass then provided an update regarding the guidelines and precautions being taken by the Village to prevent spread of the virus.

President Bass concluded by reminding residents to support Lincolnwood businesses by shopping local.

Consent Agenda

If anyone wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.

1. Approval of the Following Items Related to the 2021 Infrastructure Improvement Program: 1) a Resolution Approving an Agreement with Baxter and Woodman, Inc. of Crystal Lake, Illinois for Design Engineering Services in the Amount of \$145,000; and 2) a Resolution Requesting Motor Fuel Tax Funds from the State of Illinois for the Purpose of Design Engineering in the Amount of \$145,000
2. Approval of a Resolution Approving a Three-Year Collective Bargaining Agreement with the Illinois Fraternal Order of Police Labor Council

President Bass asked Deputy Clerk Meyer if there were any comments from the public. Deputy Clerk Meyer stated there were not.

President Bass entertained a motion to approve the consent agenda.

Trustee Klatzco moved to approve the Consent agenda, seconded by Trustee Hlepas Nickell.

Village Clerk Herman called the roll.

Upon Roll Call the results were:

AYES: Trustees Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco

NAYS: None

The motion passed.

Regular Business

3. Consideration of a Resolution to Accept the Comprehensive Annual Financial Report for the Year Ended April 30, 2020

This item was presented by Robert Merkel, Finance Director using PowerPoint.

Mr. Merkel provided an overview regarding the CAFR and stated that Brad Porter from Lauterbach and Amen would present the CAFR.

Mr. Porter was not audible to the Village Board initially and the Village Board addressed Item 4 regarding Snow Removal and portions of Section 6-1-6 of the Municipal Code and then returned to this item at the conclusion of Item 4.

Mr. Porter thanked the Village's staff in how they presented the information.

Mr. Porter stated that there were no disagreements about the audit which is a good thing to ensure there was no issues with the process. Mr. Porter stated that they are happy to present an unmodified opinion which means that the materials are free of any misstatements and that there are multiple controls over the different aspects of the document. Mr. Porter said that it was a relatively clean management letter and the two items noted were related to the storm water project and the Village gave a detailed response to the Audit.

Trustee Nickell made a motion to approve the Resolution, seconded by Trustee Ikezoe-Halevi. Village Clerk Herman called the roll.

Upon roll call the results were:

AYES: Trustees Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco

NAYS: None

The motion passed.

4. Consideration of an Ordinance Amending Section 6-1-6 of the Municipal Code of Lincolnwood Regarding the Removal of Snow from Driveway Approaches

This item was presented by Doug Hammel, Development Manager, using PowerPoint.

Mr. Hammel provided a background on this topic in which staff brought this topic forward for discussion at the August 4 and September 15 Committees of the Whole with the drafting of a Text Amendment to address concerns raised about snow on certain areas of commercial properties.

Trustee Hlepas Nickell made a motion to approve the Ordinance, seconded by Trustee Sargon.

Trustee Klatzco voiced a concern about how this can be enforced and voiced concerns about someone clearing their sidewalk and then a plow puts the snow back onto the sidewalk. Trustee Klatzco noted that plows push the snow back onto the sidewalk and ask if the Village is going to penalize property owners. Trustee Klatzco noted that places like Skokie have programs to provide plowing for commercial properties unlike Lincolnwood.

Trustee Hlepas Nickell noted that this conversation started due to a photo that was shared where there were cleared sidewalks and then private contractors were allowing for build-up on private property. Trustee Hlepas Nickell continued that the goal was to maintain a contiguous sidewalk clear.

Trustee Patel stated that the original issue was the creation of snow mounds where sidewalk meets the driveway and if mounds of snow are left on sidewalk where the driveway occurs, that is what we are trying to accomplish. Trustee Patel stated that the proposed language as presented is better but it doesn't accomplish what we are asking for and terms need to be defined.

Trustee Hlepas Nickell voiced a desire to remove her motion and remand back to Plan Commission or Traffic Commission.

Trustee Patel asked for the Village Attorney or staff to clarify the procedure to follow.

Trustee Cope stated that he was not in favor of such an Ordinance. Trustee Cope said that if a contractor is handling a driveway, they will direct the snow to where it needs to go and if the plow puts it on the sidewalk then that will put the snow where it needs to. Trustee Cope voiced concern on the impact of such regulations to businesses and residents.

Trustee Klatzco asked for Mr. Hammel and the Village Attorney to draft language to not allowing for mounds of snow on the sidewalk.

Trustee Ikezoe-Halevi stated that the Village plows will cover the carriage walk and it make it difficult to clear the carriage walk and the driveway when the area is cleared and then a plow returns to put snow back into the spot. Trustee Ikezoe-Halevi continued that she was in support of Trustee Patel's suggestion of mound related language.

Mr. Hammel tried to clarify the goal of the Village Board for these provisions to apply only to non-residential property, is related to not inhibit travel on the sidewalk and that Village operations do not apply to compliance of this issue.

President Bass allowed Trustee Nickel to withdraw her motion. No further action was taken on this matter. The Village Manager stated that the item will be presented on a future Agenda with the clarification requested by the Board of Trustees.

5. Consideration of a Resolution Regarding Proposed Amendments to Article 2 of Chapter 6 of the Municipal Code of Lincolnwood Regarding Requirements for Permit Applications for Construction of Facilities in Village Rights-of-Way

The item was presented by Chuck Meyer, Assistant Village Manager.

Mr. Meyer stated that this item is being presented to the Village Board for their consideration as an outgrowth from feedback from the Village Attorney and based on upcoming permits. Mr. Meyer added that to date the Village has received and fulfilled only a handful of such requests but wanted to make sure that the Village looks at possible enhancements to the Code going forward.

Trustee Klatzco asked for uniformity on where they are going and what they look like in regards to the Small Wireless Facilities.

Trustee Ikezoe-Halevi asked for the Village to look at health and safety and provide a summary of what other communities are doing in regards to this activity. Mr. Elrod clarified that the Village is limited in regards to regulations with health and safety due to State and Federal regulations. Mr. Meyer added that while the Village is limited in regards to enhanced regulatory authority, the Village benefits from having Elrod Friedman and their attorney Mark Burkland assigned to this issue

Trustee Hlepas Nickell made a motion to approve the Resolution, seconded by Trustee Patel.

Village Clerk Herman called the roll.

Upon roll call the results were:

AYES: Trustees Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco

NAYS: None

The motion passed.

6. Consideration of an Ordinance Waiving Competitive Bidding and Ratifying an Agreement with Charles Equipment Energy Systems LLC, of Des Plaines, Illinois for the Provision of a Rental Diesel Generator

The item was presented by Andrew Letson, Public Works Director.

Mr. Letson presented this issue and provided an overview of the electrical issues for the Village Hall campus and stated that with the length of time that it has taken to complete the work it is anticipated that the project will exceed the Village Manager's purchasing authority due to the extended timeframe for the project.

Trustee Klatzco made a motion to approve the Ordinance, seconded by Trustee Patel. Village Attorney Elrod noted that a supermajority vote was required for passage.

Village Clerk Herman called the roll.

Upon roll call the results were:

AYES: Trustees Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco

NAYS: None

The motion passed.

7. Discussion Concerning Village Board Meeting Dates for 2021

The item was presented by Chuck Meyer, Assistant Village Manager who provided an overview of the list of proposed meeting dates via PowerPoint.

The Board provided a consensus for the meeting dates as presented.

Mr. Meyer stated that this agenda item will be on the next Village Board Agenda.

Manager's Report

Village Manager Gaura stated that starting at 7:00 am on October 21, 2020, the Village Hall campus, including the Fire Department, Police Department and Village Hall will undergo planned maintenance for the generator and automatic transfer switch. It was stated that this work will last for the majority of the business day and will include the powering down of all of the buildings.

Ms. Gaura continued that while the power will be out, all staff members will still be working either on site or remotely facilitating interactions with the public and that while the power will be out, phones and email will continue to work and staff have been setup to continue their work while offsite to ensure that operations for the Village continue.

Ms. Gaura added that Police and Fire operations should continue without impact to the public with Police maintaining a separate generator and lights for the public to interact with Police Records Department staff. Ms. Gaura noted that while the majority of information technology systems will be online, certain services such as credit card purchases will be unavailable but payment via check or cash should still be possible during that time.

Ms. Gaura concluded that to ensure that the Village's high customer service standards are maintained, staff will be stationed at the main entrance of Village Hall to speak with visitors to provide assistance in regards to any requests that they may have and to ensure that issues are being addressed in a timely manner. The Village Manager and Department Directors will be onsite ensuring that operations continue and mitigating the impact to the public.

Board and Commissions Report

None

Trustees Reports

Trustee Ikezoe-Halevi stated that Mayor Lightfoot was planning for possible problems related to the Election Day through the inauguration so I wanted to find out what actions the Village is taking. Chief Parrott stated that there is not a specific concern but the Village is being diligent and keeping a close watch on these issues.

Trustee Hlepas Nickell noticed that the Minutes have not been consistent in regards to Liaisons being included in the Minutes for Boards and Commissions. Trustee Hlepas Nickell said that the stop sign on Airoom is incorrect on their property and it is still not being fixed. Trustee Hlepas Nickell asked if there was any update on the status of the bike path on Lincoln Avenue in Skokie. Trustee Hlepas Nickell asked when street sweeping goes to this year. Mr. Letson stated that it will go until the second week in December.

Trustee Sargon stated that with COVID-19 there are surges everywhere and to encourage people to use their better judgment. Trustee Sargon added that Parks and Recreation is hosting great opportunities for Halloween.

Trustee Cope reminded people to get their Flu shots and it was important for people to also look at that as well to stay safe.

Mayor Bass reminded people to take precautions regarding West Nile Virus.

Clerk's Report

Clerk Herman stated that the early voting is going on at Oakton Community College and at the Skokie Courthouse and reiterated that the County has been helpful. Clerk Herman thanked Finance staff and Carrie Dick and Jon Bogue for their efforts in assisting callers and residents in regards to voting.

Public Forum

Mr. Meyer confirmed that there were no public comments submitted.

Adjournment to Closed Session

At 9:50 P.M. Trustee Klatzco moved to adjourn the meeting to discuss Employment Matters per Section 2(c)(1), seconded by Trustee Ikezoe-Halevi.

Upon roll call the results were:

AYES: Trustees Ikezoe-Halevi, Cope, Patel, Hlepas Nickell, Sargon, Klatzco

NAYS: None

The motion passed.

Reconvention

At 10:29 P.M. Mayor Bass reconvened the Village Board meeting.

Adjournment

At 10:29 P.M. Trustee Cope made a motion to adjourn the Village Board meeting, second by Trustee Patel.

President Bass announced that the Village Board meeting is adjourned.

Respectfully submitted



Beryl Herman
Village Clerk