

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
MEETING HELD VIA GOTO MEETING AND  
AVAILABLE LIVE AT WWW.LINCOLNWOODIL.ORG/LIVE-CABLE-CHANNEL/  
APRIL 20, 2021**

**Call to Order**

President Bass called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:32 P.M. Tuesday, April 20, 2021, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

The Village President read into the record a statement regarding the applicable Illinois Open Meetings Act provisions that permit the Village Board to conduct a virtual meeting during the pandemic, and informed the public how they can view the meeting as well as how to provide comments remotely.

**Pledge to the Flag**

The Corporate Authorities and all persons in attendance stood and recited the Pledge of Allegiance.

**Roll Call**

On roll call the following were:

Present: President Bass, Trustees Halevi, Patel Sargon, and Klatzco. Trustee Nickell was present via GoToMeeting.

Absent: Trustee Cope

A quorum was present.

Also present: Anne Marie Gaura, Village Manager; Present via Go-To-Meeting: Chuck Meyer, Assistant Village Manager; Jon Bogue, Acting Assistant to the Village Manager; Jake Litz, Management Analyst; Nadim Badran, Public Works Director; Brendon Mendoza, Assistant to the Public Works Director; Scott Mangum, Community Development Director; Jason Parrott, Police Chief; Doug Hammel, Development Director; Melissa Rimdzius, Parks and Recreation Director; Steve Elrod, Village Attorney.

President Bass requested that all roll call votes at this meeting be started with Trustee Halevi and end with Trustee Klatzco, and be called in the order in which the Trustees sit on the dais.

**Approval of Minutes**

The minutes of April 7, 2021 Village Board meeting were presented at the Village Board meeting for Village Board approval.

Trustee Sargon made a motion to approve both sets of minutes, seconded by Trustee Klatzco.

Clerk Herman called the roll.

Upon roll call the results were:

Ayes: Trustees Halevi, Patel, Sargon and Klatzco

Nays: None

Abstain: Trustee Nickell

The motion passed

## **Warrant Approval**

President Bass thanked Trustee Klatzco for his consistent work on the warrants.

Trustee Klatzco presented the warrants in the amount of \$417,057.21 and moved to approve the warrants, seconded by Trustee Sargon.

Upon roll call the results were:

AYES: Trustees Halevi, Patel, Sargon, Nickell, Klatzco

NAYS: None

The motion passed

## **President's Report**

### **1. Proclamation Regarding Fair Housing Act**

President Bass noted that Lincolnwood recognizes the organization known as the National Association of Realtors. He stated that residents of Lincolnwood, IL have the right to choose where they live, purchase or rent property, regardless of any identity they might have, as per the Civil Rights Act of 1964. He went on to delineate fair housing practices and asserted that such practices should be strived towards by the Village of Lincolnwood. He then stated that the Village of Lincolnwood announced that the month of April 2021 would be national fair housing month for the village, wherein the Village

President Bass read the Proclamation into the record.

### **2. Blood Drive**

President Bass announced that Friday April 30th from 2pm to 7pm will be the Village's quarterly Larry Froman blood drive, taking place at the community center at 4170 Morse Avenue. He stated that blood platelets are given to cancer patients and other patients and provide vital help to them. People who have had COVID-19 or suspect that they have had the virus can also give blood, which can be used to help people with COVID-19 by providing antibodies through donation. All donations will be tested for COVID-19 antibodies.

### **3. Green Initiative Cleaning Efforts**

President Bass noted that Earth Day is April 22nd. 29 community members removed a truckload of trash from a local trail on April 11. President Bass thanked those community members. There has been an increased interest in volunteer efforts to clean up Lincolnwood, such as an effort on April 8 to clean up the Chicago River. The #Green Lincolnwood campaign continues. President Bass thanked Sharon Mau for her work in organizing volunteers.

### **4. COVID 19 Update**

Mayor Bass provided a COVID-19 update. He stated that there have been 26,311 tests for the virus with 2,152 confirmed cases, and 55 residents that have lost their lives to the virus since the virus began.

The Mayor noted that there has been a concerted and escalated vaccination effort to get everyone vaccinated in the Village. He emphasized that wearing a mask is still vital in situations where social distancing is impossible as many people are still not vaccinated or only partially vaccinated.

Residents can look to the Village's website and social media pages for updates on local facility closures, service updates, and how to help neighbors during this unprecedented time. Staff will continue to update these pages as new information becomes available. Our Coronavirus web-page can be found at [www.lincolnwoodil.org/our-community/coronavirus/](http://www.lincolnwoodil.org/our-community/coronavirus/).

Mayor Bass then reminded residents that there are multiple groceries in our area that offer delivery including Walmart Grocery in Lincolnwood. Delivery services can be accessed on their web-pages.

Mayor Bass reminded residents to support Lincolnwood businesses by shopping local, and to help their neighbors and in particular the elderly in this difficult time.

Mayor Bass noted that Lincolnwood is making good progress with vaccinations. He urged people to get vaccinated and that if people needed help they could call the village.

### **Consent Agenda**

- 1. Approval of a Resolution Authorizing Outdoor Dining and Outdoor Advertising Regulations**
- 2. Approval of a Resolution Authorizing the Execution of a Consultant Services Agreement with Christopher B. Burke Engineering Ltd., of Rosemont, Illinois for Preliminary Engineering Services Relating to Bicycle Lane Improvements on Pratt Avenue from Cicero Avenue to the Union Pacific Trail in The Amount Of \$59,999**
- 3. Approval of an Ordinance Amending Section 10-2-3 of the Municipal Code of Lincolnwood Regarding Class A Liquor Licenses**

Trustee Sargon moved to approve the Consent Agenda, seconded by Trustee Klatzco.

Upon Roll Call the results were:

AYES: Trustees Halevi, Patel, Sargon, Nickell, Klatzco

NAYS: None

The motion passed

### **Regular Business**

- 4. Consideration of a Resolution Authorizing the Adoption of the Operating Budget for Fiscal Year May 1, 2021 to April 30, 2022**

This item was presented by Robert Merkel.

Mr. Merkel stated that the budget maintains the quality of services residents have come to expect. There are no cuts to services. There was a public meeting at the last budget meeting open to the public. The budget presented is worth roughly \$71,130 Million. The budget is usually \$40 to \$45 million. Mr. Merkel noted that there were some large projects done in 2021 that won't be done in 2022, which explains the large increase in expenditure. \$24,400,000 has gone to services which is an increase from last year. Some highlights of the general fund budget includes the replacement of two police vehicles and public service vehicles, the public pool has been repainted, and the police shooting range has been refurbished. He noted that excess reserves have been used for projects such as the replacement of the police and fire department roofs. He noted that next year may be tough, as the Village comes out of the pandemic. The annual increase in the tax levy is 2.3% which is not in excess of the state/consumer price index. Water mains are being replaced. Mr. Merkel reiterated that these are just the 'highlights' of the budget.

President Bass asked if there were any further questions. There were no further questions from trustees.

Trustee Klatzco moved to approve the Resolution, seconded by Trustee Sargon.

Upon Roll Call the results were:

AYES: Trustees Halevi, Patel, Sargon, Nickell, Klatzco

NAYS:

The motion passed

**5. Consideration of a Resolution Establishing Certain Annual Fees to be Charged by the Village of Lincolnwood for the Period of May 1, 2021 through April 30, 2022**

This item was presented by Chuck Meyer, Assistant Village Manager.

Mr. Meyer thanked the Board and presented on the Annual Fee Resolution. The change that is proposed is to circle back on guidance given to reduce fees based on business and liquor licenses. Thus this restores the rate to what it was before.

Trustee Klatzco moved to approve the Resolution seconded by Trustee Sargon.

Upon Roll Call the results were:

AYES: Trustees Halevi, Patel, Sargon, Nickell, Klatzco

NAYS: None

The motion passed

**6. Consideration of an Ordinance Amending Chapter 8 of the Municipal Code of Lincolnwood Authorizing a Packaged Liquor Tax**

This item was presented by Mr. Meyer.

Mr. Meyer stated that it is an issue brought forward by the board. The proposed ordinance is a 2 percent packaged liquor tax. This is something that is common to other communities with similar liquor stores to Lincolnwood. This would be a new tax for Lincolnwood. It would be the same rate as Skokie's packaged liquor tax. Letters were sent out to Lincolnwood Liquor store owners informing them of this.

Trustee Halevi asked whether there was any public comment on this item. There were no comments provided by members of the audience who were present.

Trustee Nickell noted that she was not in favor of the raising of taxes and would not be supporting the recommendation.

Trustee Patel moved to approve the Ordinance, seconded by Trustee Klatzco.

Upon Roll Call the results were:

AYES: Trustees Halevi, Patel, Sargon, Klatzco

NAYS: Nickell

The motion passed

**7. Consideration of an Ordinance Amending Section 8-21-2 of the Municipal Code of Lincolnwood Regarding the Food and Beverage Tax**

This item was presented by Mr. Meyer.

This item has already been presented to the Plan Commission.

Mr. Meyer noted that this amendment would increase the food and beverage tax from 1% to 2%.

None of the Trustees had any comments or objections.

Trustee Sargon moved to approve the Ordinance, seconded by Trustee Halevi

Upon Roll Call the results were:

AYES: Trustees Halevi, Patel, Sargon \*President Bass

NAYS: Trustee Nickell

ABSTAIN: Trustee Klatzco

The motion passed

\*Upon further review of the votes, President Bass added his vote, which was an AYE.

### **8. Consideration of a Resolution Approving Amendments to the Village's Financial Policies**

This item was presented by Mr. Meyer.

Mr. Meyer noted that the proposed resolution would allow the board to levy taxes above the amount allotted, as approved by the Board at the Budget meeting

Trustee Klatzco commented that he believed that the only reason this is being done is to adjust for pension obligations, not a blanket decision by the Board.

Trustee Nickell argued that the policy should articulate the exact actions that are being taken by the Board for the community. She noted that transparency is key in this instance. She noted that she was in full support of the word being swapped out.

Trustee Patel stated that he was not in favor of adjusting policy and increasing property taxes to solve shortfalls. He believed that the funds could be acquired elsewhere from other revenues. He noted that the Village's pension obligations have exceeded CPI every year. There are instances, he noted, that spikes in EAV would produce opportunities to increase levies to acquire funds without changing fundamental tax rates. Trustee Patel said that he strongly disapproved of increasing property taxes.

President Bass affirmed that item number 8 was not increasing property taxes.

Mr. Merkel noted that there must be a defined reason for the increase in taxes.

President Bass thanked the board and Mr. Merkel.

Trustee Patel moved to approve the Resolution, seconded by Trustee Nickell.

Upon Roll Call the results were:

AYES: Trustees Halevi, Patel, Sargon, Nickell, Klatzco

NAYS: None

The motion passed

**9. Consideration of the Following Items Pertaining to the 2021 Infrastructure Improvement Program: A) A Resolution Authorizing the Execution of a Construction Contract with Arrow Road Construction Company of Elk Grove, Illinois, in the Amount of \$4,977,115; B) an Ordinance Waiving the Competitive Bidding Process and Awarding a Contract for Construction Oversight Services to Baxter and Woodman, Inc., of Crystal Lake, Illinois in the Amount of \$339,812; and C) a Resolution Requesting Motor Fuel Tax Funds from the State of Illinois in the Amount of \$2,950,000**

This item was presented by Nadim Badran, Public Works Director, using PowerPoint.

Mr. Badran noted that engineers from Baxter and Woodman Inc. were on the line listening in.

Mr. Badran provided background on the Infrastructure Improvement Program, which was established with the goal of bringing Lincolnwood's infrastructure 'up to speed'. He noted that in 2018 CBBEL evaluated the village's streets and worked with staff to develop a 10 year resurfacing program. He then delineated the 2021 Program's design which includes the resurfacing of 3.34 miles of roadways.

Mr. Badran noted that five bids to carry out the project were received. Mr. Badran stated that Baxter and Woodman was awarded the design of the project in October 2020 and has met the Village's expectations. Staff are requesting the competitive bid process be waived and an agreement for oversight to be awarded to Baxter and Woodman worth \$339,212. He then delineated the 2021 program costs.

Mr. Badran concluded that the Staff recommends the approval of a construction contract with Arrow Road Construction, the approval of an agreement with Baxter and Woodman for construction oversight and the approval of an MFT Resolution requesting \$2,950,000 from the State.

President Bass stated that the numbers and amounts presented by Mr. Badran were appropriate.

Trustee Patel asked about sections of Centennial Park which have fallen in disrepair, which could be improved with leftover funds. He also noted that a section of a path north of Chase needed work done.

Mr. Badran agreed that the section of path in Chase could be looked at. He noted that the section of Centennial Park was closed off temporarily but will be completed at a later date.

Trustee Sargon moved to approve the Resolutions and Ordinance, seconded by Trustee Halevi.

Upon Roll Call the results were:

AYES: Trustees Halevi, Patel, Sargon, Nickell, Klatzco

NAYS: None

The motion passed

**10. Consideration of a Recommendation by the Plan Commission to Approve an Ordinance Granting a Special Use for a Distribution Center at 7080 North McCormick Boulevard**

This item was presented by Doug Hammel, Development Manager, using PowerPoint.

Mr Hammel noted that the Village Manager had an update. Ms. Gaura stated that it was recommended that this item be tabled until May to make sure that the language being used is permissible for the

practitioner and of use to the village. She stated that to avoid rushing this motion, it should be tabled until May.

Peter Abraham, Manager of the Lincolnwood Town Center, stated that he was for the motion, and that the benefit of the plan would be 'enormous' to children. He stated that he supported it as a community based program.

Trustee Klatzco moved to table the Ordinance, seconded by Trustee Sargon.

Upon Roll Call the results were:

AYES: Trustees Halevi, Patel, Sargon, Nickell Klatzco

NAYS: None

The motion passed

**11. Consideration of a Resolution Approving an Extension of the Term of the Professional Services Agreement with SAFEBuilt, Illinois, LLC, of Loveland, Colorado, for Temporary Permit Technician Services**

This item was presented by Scott Mangum, Community Development Director, using PowerPoint.

Mr. Mangum provided an update on the item that was presented two weeks ago. He noted that temporary staffing is needed for an Account Clerk Position (Building Permit Clerk) through April 30. Instead of moving forward he suggested that the proposed temporary staffing agreement be extended through April 30th. He requested the motion to authorize the extension of that agreement.

Trustee Klatzco moved to approve the Resolution, seconded by Trustee Patel.

Upon Roll Call the results were:

AYES: Trustees Halevi, Patel, Sargon, Nickell, Klatzco

NAYS: None

The motion passed

**12. Consideration of an Ordinance Waiving Business License Fee Requirements and the Enforcement of Sections 6-3-2(B) and 6-3-9(I) of the Municipal Code of Lincolnwood for Lincolnwood Fest 2021**

This item was presented by Melissa Rimdzius, Parks and Recreation Director, using PowerPoint.

Ms. Rimdzius noted that Damien Kardaras was with her. She then suggested that the Friends of Lincolnwood 2015 INC wish to request the ability to hold Lincolnwood Fest in Proesel Park July 22 through July 25, 2021. She delineated the history of Lincolnwood Fest which began over 40 years ago.

Ms. Rimdzius noted that based on the status of the pandemic, the event is anticipated to be able to go ahead in a "significantly modified" fashion according to safety guidelines. This will involve a reduction in the number of food vendors and the inclusion of social distancing measures. The committee has aimed to focus on aspects of the festival that will be of the least financial risk.

Ms. Rimdzius delineated the approval process for the event, these include the Park Permit, Park Hours, Business License Fee and for allowing bingo. She noted that the determination will ultimately be communicated to the Parks and Recreation department.

Trustee Halevi asked for clarification over the number of people who would be allowed to attend.

Mr. Kardaras suggested that putting up snow fences would allow for the control of the number of people in attendance. A counter at the entrance of the park would be needed in order to keep with CDC guidelines. Those guidelines of 15 people per 1000 feet might change. Mr. Kardaras acknowledged the difficulties with people from outside the community travelling to attend the festival. He noted that people are eager to get back to normalcy but that they would do the best they can to counter this.

It was discussed that having cashless solutions is important for the festival.

Trustee Nickell asked about whether an insurance policy involving cash and ticketing would be needed to be taken out.

Mr. Kardaras stated that they had the necessary insurance.

Trustee Nickell asked for clarification on ID and ticketing from the last Lincolnwood Fest.

Mr. Kardaras explained that a third party security party was in charge of IDs and ticketing.

Trustee Sargon asked about to what extent the Village would be legally protected with regards to the spread of COVID-19.

Mr. Steven Elrod stated that there are protections in place that would provide a defense for the Village.

Mr. Kardaras assured the board that all contractors have agreed that, in the result of something happening that caused the 2021 Lincolnwood Fest to not happen, that their funding would rollover to the next Festival.

Mr. Kardaras asserted that they wanted to bring bands to the festival but that they did not know where CDC guidelines will be by July. Additionally, the 'beer tent' would no longer be a canopy area and would not feature draughts.

President Bass asserted that the beer and the bands were an essential part of the fest and expressed concern that if these were removed that interest would be reduced. He also expressed his concern that the festival does not lose massive amounts of money in a worst case scenario wherein it is cancelled, and stated that he did not want the festival to become a "super-spreader event."

Mr. Kardaras assured President Bass that deposits had not yet been made in anticipation of any changes that could come about. Additionally he said that strict measures could be put in place to make sure social distancing and mask wearing is in place.

Trustee Patel moved to approve the Ordinance, seconded by Trustee Halevi.

Upon Roll Call the results were:

AYES: Trustees Halevi, Patel, Sargon, Nickell, Klatzco

NAYS: None

The motion passed

**13. Consideration of an Extension of the Emergency Declaration Entered by Mayor Bass on March 18, 2020**



This item was presented by the Village Attorney, Steve Elrod.

Mr. Elrod stated that the item is on the agenda for consideration and recommended that the emergency declaration entered by the Mayor on March 18, 2020 be extended to the end of the next regular meeting of the current Board on Tuesday May 4th 2021.

Trustee Klatzco made a motion to extend the Emergency Declaration to the adjournment of the next regular meeting of the Village Board Trustee seconded the motion.

Upon Roll Call the results were:

Trustees Klatzco, Sargon, Patel, Nickell and Halevi

NAYS: None

The motion passed.

### **Manager's Report**

None.

### **Board and Commissions Report**

Ms. Erin Oleniczak, a member of Parks and Recreation Board (but not representing the board at the meeting,) praised a local community member named Keri Vietti who had expressed genuine interest on being on the Parks and Recreation board. Ms. Oleniczak acknowledged Ms Vietti. as a qualified applicant for the village board. An opening appeared on the board last month, but based on a technicality she was not given the courtesy of an email or phone call explaining why she had been 'skipped over.' Ms. Oleniczak assured the board that this resident's appointment would be of great benefit to the community.

Mayor Bass apologized for a lack of communication with the nominee. He explained that, due to the elections he put off appointments because of the ongoing transition of power. He noted that the resident is a great candidate. He stated that appointments will be made at the discretion of the new Mayor.

### **Trustees Reports**

Trustee Sargon stated that with the upcoming of Earth Day, and the uptick in use of the Green Lincolnwood hashtag were recognized, as well as people celebrating Orthodox Easter on May 2nd.

Trustee Klatzco urged the board and listeners to donate blood at the upcoming blood drive at the community center.

Trustee Halevi noted that a resident called her regarding speeding cars on Sauganash in the Towers. She asked residents to check with their children to see what they're doing. She also noted how beavers are affecting local shrubs. Travis Raypole, Deputy Chief of Police, was called on concerning the reports of speeding, and he said that the Police were aware of the issue and looking out for the proponents.

Trustee Patel thanked the Board on his last report as a trustee of the Village.

### **Clerk's Report**

None.

### **Public Forum**

None.

**Adjournment to Closed Session**

At 10:00 P.M. Trustee Sargon made a motion to move the meeting into Closed Session for the purpose of discussion regarding Personnel, seconded by Trustee Patel.

Upon Roll Call the results were:

AYES: Trustees Halevi, Patel, Nickell, Sargon, Klatzco

NAYS: None

**Reconvention**

At 10:35 P.M. President Bass reconvened the Regular Meeting and announced that the Meeting had been adjourned.

Respectfully submitted,  
*Beryl Herman*  
Beryl Herman  
Village Clerk.