



**Lincolnwood Parks and Recreation Board Meeting**  
Lincolnwood Village Hall – Council Chambers  
Tuesday, February 12, 2019  
DRAFT MINUTES

**CALL TO ORDER**

The meeting was called to order at 7:04 P.M.

**PRESENT AT THE MEETING**

Park Board Members: Demerise Gratch, Laura Tomacic, Maria Leberis, Victor Shaw,  
Grace Diaz Herrera, Art Lovering

Parks and Recreation Department Staff: Laura McCarty, Melissa Rimdzius, Olivia Zdeb,  
Katie Lazzara

Village Board Liaison: Jennifer Spino

Village Staff:

Audience: Village Board Member

**APPROVAL OF MINUTES**

On motion Tomacic/Shaw approve the meeting minutes of the December 11, 2018 meeting. 4-0. Motion passed.

**AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC**

**OLD BUSINESS**

- A. Presentation of the 2018 Summer Day Camp Report  
**Zdeb** – Presented the day camp report. Full report included in packet.  
**Leberis** – Thorough report.  
**Gratch** – Sounds great, thank you.
  
- B. Presentation of the 2018 Aquatic Center Report  
**Lazzara** – Presented the day camp report. Full report included in packet.

**Tomacic** – Happy about the soft serve machine. I have wanted this for 8 years and am excited about that addition.

**Gratch** – Opening Memorial Day weekend is great idea. Is staffing going to be feasible?

**Lazzara** – The recommended open hours of 11am-7pm will include one shift of staff, which we should be able to accommodate. Local high schools and colleges are typically done by that time.

**Rimdzius** – This is something we have wanted to do; with recent changes in the hiring process that helped streamline the process and allow for faster hiring, we think it is possible.

**Lazzara** – The lifeguarding staff will be ready and certified by that time. We will move orientation week forward and work around school banquets, graduations, etc. as best as possible.

**Tomacic** – Will staff receive regular or holiday pay?

**Lazzara** – Staff will receive regular pay for the weekend.

**Board Members** – Thanked Katie for the report.

**C. Recommendation to Approve a Resolution to Award the Proesel Park Playground Installation Contract with**

**Rimdzius** – Reviewed process, the three alternates considered, bid results, and the overall project budget. The lowest bid, if accepted, would result in approximately \$10,000 savings compared to the project budget.

**Gratch** – Can we use the \$10,000 for another piece of equipment?

**Rimdzius** – Staff can bring equipment ideas to the board, if you would like

On motion Herrera/Tomacic recommend approval of a resolution awarding a bid for the installation of playground equipment and implementation of alternates #1 and #1 at Proesel Park in the amount of \$94,015.00. 5-0, motion passed.

**CHAIRPERSON'S REPORT -**

None

**COMMISSIONER'S REPORTS -**

None

**DIRECTOR'S REPORT -**

**McCarty** – The Trunk-or-Treat flyer was entered into the annual IAPD/IPRA Marketing Showcase entry and took third place.

**Tomacic** – Do you anticipate using the same marketing piece next year?

**McCarty** – Yes, we will use the same branding and the design will be similar.

**McCarty** – The annual Daddy Daughter Dance was held at the DoubleTree Hilton this year due to last year's location being under construction. The event was successful.

Congratulations to Katie for coordinating the event at the new location. The event sold out and was absolutely beautiful. This could end up being the event's future location.

**Shaw** – One question – is the event open to anyone? How would we go about advertising

something like that?

**Gratch** – Clarified question. Would like to see what other people do, certainly want to be inclusive. Thank you for bringing it up.

**Tomacic** – Perhaps “all are welcome” on the marketing.

**Gratch** – Sure there is a lot of information.

#### **STAFF REPORTS**

**A. SUPERINTENDENT OF PARKS AND RECREATION - RIMDZIUS**

As noted in report

**B. RECREATION SUPERVISOR – ANTOSZ**

As noted in report

**C. RECREATION SUPERVISOR – LAZZARA**

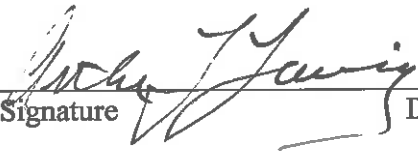
As noted in report

#### **ADJOURNMENT**

Meeting adjourned at 7:55 P.M.

Park Board Minutes prepared by: Melissa Rimdzius, Superintendent of Parks and Recreation

Park and Recreation Board President:

  
Signature \_\_\_\_\_ Date 3/12/19