

VILLAGE OF LINCOLNWOOD
CONTRACT FOR THE CONSTRUCTION OF
THE PUBLIC WORKS YARD EXPANSION PROJECT

INVITATION FOR BIDDER'S PROPOSALS

OWNER: Village of Lincolnwood (“*Owner*”)
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712

Attn: Andrew Letson, Director of Public Works

1. **Invitation to Bid**

Owner invites sealed Bidder's Proposals for the Work described in detail in the Contract and generally described as expansion of the existing Public Works yard area. Exterior construction work to be inclusive of demolition of selective site elements throughout established project areas, construction of new cast-in-place concrete walls, expanded concrete pavement areas, underground utility work, and new ornamental site fence.

The Work shall be performed at the following Work Site: 7001 N. Lawndale Avenue (Public Works Facility) and 7015 N. Central Park Avenue (Standpipe). The Standpipe is located directly behind the Public Works Facility.

2. **Defined Terms**

All terms capitalized in this Invitation for Bidder's Proposals and in the other documents included in the Bid Package are defined in the documents included in the Bid Package, as hereinafter defined, and shall have such defined meanings wherever used.

3. **The Bid Package**

The Bid Package consists of the following documents, all of which are by this reference made a part of this Invitation for Bidder's Proposals as though fully set forth herein:

- (1) Invitation for Bidder's Proposals;
- (2) General Instructions to Bidders;
- (3) Addenda, if issued;
- (4) Bidder's Proposal;
- (5) Bidder's Sworn Acknowledgement;
- (6) Bidder's Sworn Work History Statement;
- (7) Other Information Submitted by Bidder, if requested;
- (8) Notice of Award; and

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(9) Contract, including all of its Attachments and Appendices, if any.

4. **Inspection and Examination**

The Bid Package may be obtained on or after January 9, 2018 by contacting BHFx Digital Imaging: 30W250 Butterfield Road, Warrenville, Illinois, 60555 (phone: 630-393-0777). Bidders are responsible for obtaining documents from the printhouse. Cost will be paid directly to the printhouse for the sets requested. Additional shipping charges will apply. Online procurement of contracting documents can be obtained at www.bhfxplanroom.com.

In making copies of the Bid Package available to prospective Bidders, Owner does so only for the purpose of obtaining Bidder's Proposals and such provision does not confer a license or grant for any other use.

Each prospective Bidder shall, before submitting its Bidder's Proposal, carefully examine the Bid Package. Each prospective Bidder shall then inspect in detail the Work Site and the surrounding area and shall familiarize itself with all local conditions, including subsurface, underground and other concealed conditions, affecting the Contract, the Work and the Work Site. The Bidder whose Bidder's Proposal is accepted will be responsible for all errors in its Bidder's Proposal including those resulting from its failure or neglect to make a thorough examination and investigation of the Bid Package and the conditions of the Work Site and the surrounding area.

5. **Pre-Bid Meeting**

A pre-bid meeting will be held at **2:00 p.m. in the Conference Room at the Lincolnwood Public Works Facility (7001 N. Lawndale Avenue) on Wednesday, January 17, 2018** to provide bidders with the opportunity to view the job site and take measurements. This will be the only opportunity for prospective bidders to have access to the job site.

6. **Bid Opening**

Owner will receive sealed Bidder's Proposals for the Work until **2:00 p.m.**, local time, **January 25, 2018**, at Owner's office listed above, at which time, or as soon thereafter as possible, all Bidder's Proposals will be publicly opened and read aloud. Bidders or their agents are invited to be present.

7. **Bid Security and Insurance**

A. **Bid Security.** Each Bidder's Proposal shall be accompanied by eight security deposits, each in the form of (1) a Cashier's Check or Certified Check drawn on a solvent bank and insured by the Federal Deposit Insurance Corporation, or (2) a Bid Bond in the form included in the Bid Package from a surety company licensed to do business in the State of Illinois with a general rating of A- and a financial size category of Class X or better in Best's Insurance Guide. The security deposits shall be in the amount based on the table below for the Owner to which the deposit applies, and shall be payable without condition to that Owner. Separate security deposits should be provided for each Owner.

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Contract Bid Security Amounts

Amount of Proposal		Security Amount
From	Thru	
\$ -	\$ 5000	0 %
\$ 5,001	\$ 10,000	0 %
\$ 10, 001	\$ 50,000	10.0 %
\$ 50, 001	\$ 100,000	5.0 %
\$ 100, 001	\$ 5,000,000	3.0 %

B. Performance and Payment Bonds. The successful Bidder will be required to furnish a Performance Bond and a Labor and Material Payment Bond upon award of the Contract, each in the penal sum of the full amount of the Contract Price, on forms provided by, or otherwise acceptable to, Owner, from a surety company meeting the requirements set forth above. Each Bidder's Proposal must be accompanied by a letter from such a surety company stating that it will execute Bonds on forms provided by, or otherwise acceptable to, Owner, upon award of the Contract to Bidder.

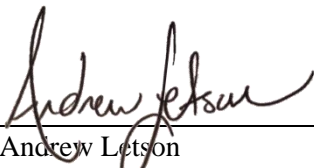
C. Insurance. The successful Bidder will be required to furnish certificates and policies of insurance as required by Section 4.2 of the Contract upon award of the Contract. Each Bidder's Proposal must be accompanied by a letter from Bidder's insurance carrier or its agent certifying that said insurer has read the requirements set forth in the Contract and will issue the required certificates and policies of insurance upon award of the Contract to Bidder.

8. Questions

All questions or requests for clarification should be sent via e-mail Annabella Orlando of FGM Architects at annabellao@fgmarchitects.com no later than 4:00 p.m. on January 19, 2018. Responses will be provided to all plan holders in a single addendum.

Dated this 9th day of January, 2018.

VILLAGE OF LINCOLNWOOD

By: 
Andrew Letson
Director of Public Works